



Village of Ashwaubenon

Sign Application for Permanent and Temporary Signage

Office Use Only:

Agenda Item # _____	S.P.R.C. Date _____	S.P.R.C. FEE \$ _____
S.P.R.C. Fee Paid _____	Check # _____	Permit Fee \$ _____
Permit # _____	Receipt # _____	Total \$ _____

Address of Proposed Sign Location _____

Property Owner Name _____ Address _____ Phone Number _____

Tenant or Sign Owner Name _____ Address _____ Phone Number _____

Sign Contractor or Business Name _____ Contact Name _____ Phone Number _____

Temporary Signage (4 week Maximum)

Sign Verbiage _____

Dimensions of Sign _____

Sign Type: Banner Sandwich Board Changeable Message

Other : _____

Copy of Artwork needs to accompany application.

Start Date _____ To _____ End Date _____ Fee: \$30.00 for 4 Weeks

Written Landlord Approval: Yes _____ No _____ N/A _____

Permanent Signs

Is Sign Illuminated: Yes No
If Yes: Internally Externally

***Colored Drawings with Dimensions to scale are required **Permit Fee is \$1.00 per sf (minimum \$40.00)**

Site Plan attached: Yes No Cost of Sign: \$ _____

Total Square feet of proposed signage: _____ sf. Height and Width: _____
Of Each Proposed Sign (Use additional sheets if necessary)

Sign Zone Classification: _____
(Different than Property Zoning)

Free Standing: Wall Mount: Electronic Message Center
 Letter of Understanding VOA Ordinance

Single Sided: Double Sided: Other: _____

Written Landlord Approval: Yes _____ No _____ N/A _____

Applicant Signature _____

Date _____

Building Inspector Signature _____

Date _____