

**ADVERTISEMENT FOR BIDS
PIONEER PARK COURT LIGHTING**

VILLAGE OF ASHWAUBENON

Sealed bids for lighting the Pioneer Park tennis and basketball courts (8) will be received by the Village of Ashwaubenon, 2155 Holmgren Way, Ashwaubenon, WI 54304, at the office of the Village Clerk until 10:30 pm on Thursday, March 12th, 2026, at which time they will be opened. The bids will then be forwarded to the March 13 Park Board meeting, and the March 24th Village Board meeting for final award determination.

All bids shall be sealed in an envelope which shall be plainly marked "BID ON PIONEER PARK COURT LIGHTING" and the name of the bidder.

The bidder shall submit his proposal on the bid forms provided by the Village. Bid forms and specifications may be obtained at the Ashwaubenon Parks and Recreation Department, 900 Anderson Drive, or by request shall be sent by mail or email (phone 920-492-2331). The bid packet will also be posted on the Park, Recreation & Forestry Department page of the Village website.

The Village has the right to waive any informality in any bid and the right to reject any or all bids.

Dated this 17TH day of February, 2026.

**Village of Ashwaubenon
Rex Mehlberg, Director
Parks, Recreation and Forestry**

**SPECIFICATIONS FOR
PIONEER PARK TENNIS COURT LIGHTING
VILLAGE OF ASHWAUBENON**

1. **Intent of Specifications:** It is the intent of these specifications to obtain bids on the necessary materials and labor to fully light seven (7) tennis courts and one (1) basketball court at Pioneer Park, located at 2570 Timber Lane.
2. **Bid Award:** The Village of Ashwaubenon shall reserve the right to award this contract based on the amount bid. Right is also reserved to reject any part of, or all of, the bids if it is in the best interest of the Village to do so.

Contract will be awarded to the lowest qualified bidder. All bidders, prior to award of contract, must present satisfactory evidence that they have been regularly engaged in this type of work and that they are fully prepared with necessary labor, material and equipment to execute work to the satisfaction of the owner.

3. **Bid Security:** Each bid shall be accomplished by a bid security bond, in the amount of 5% of the amount bid. Such bid security is a guarantee that the bidder will enter into a contract with the Village of Ashwaubenon for the full lighting of the Pioneer court area. The bid security of a successful bidder shall be forfeited to the Village as liquidated damages in the event that such bidder fails to complete the contract.
4. **Examination of Plans, Specifications & Sites:** Bidders are required to fully examine all plans and specifications and to inspect the site. No deviations from specifications will be allowed without written consent from owner prior to award of contract. Failure to fully examine project site and work requirements will not relieve bidder from performing work as per plans and specifications.
5. **Subletting of Work:** The contract shall not be relieved of liability or contract obligations by subletting part or parts of work. The owner must be notified in writing of all sub-contractors and the type of work that they will perform. Owner reserves the right to object to any sub-contractors that it deems incompetent or unfit to perform the work.
6. **Inspection:** The owner or his agents shall inspect work periodically to insure that all Specifications are adhered to. In no instance shall one stage of work be covered by another prior to inspection. Contractor shall notify owner of work stages as they progress.
7. **Guarantee and Manufacturers Specifications:** All workmanship and materials shall be guaranteed in writing for five years after date of completion.
8. **Insurance and Workman's Compensation:** The contractor shall furnish evidence of workman's compensation, public liability property damage insurance. Limits of insurance shall be as follows:
Minimum amounts of \$1,000,000 bodily injury and \$500,000 property damage including both injury and property damage caused by vehicles.

Page 2 Specifications for Lighting of the Pioneer Park court area

9. Cleanup: Upon completion of the project and before acceptance of final payment is made, the contractor shall remove from the project sites all surplus and discard materials, equipment and rubbish and leave the sites in a neat, presentable condition throughout the entire area of the project.

10. Starting Date: The allowable start/end dates are listed in project specifications.

11. Instructions to Bidders:

- A. All bids must be written in ink and received in an opaque envelope.
- B. All bid envelopes must bear the inscription: "Bid on Village of Ashwaubenon Pioneer Park Lighting," as well as the name of the bidder.
- D. All bids must be accompanied by a bid security bond in the amount of 5% of the amount bid.
- E. All bid envelopes to be mailed must be sealed in a regular mailing envelope.
- F. Bidder must fill in completion date on proposal form.

12. Staff are willing to meet any potential bidder on-site if requested to further discuss project. Call the Parks, Recreation & Forestry office at (920) 492-2331 to schedule.

Pioneer Park – located at 2570 Timber Lane.

General Project Description & Specifications: this project targets the lighting of the Pioneer Park court area (7 tennis, 1 basketball).

- Due to contraction of tennis court areas in the Village, we are looking to fully light the current Pioneer tennis court area, so tennis play may happen during the evening hours.
- There are currently 4 poles on site. We would like to continue to use those poles allowing this project to be budgetarily feasible. The fixtures on the current poles would be replaced. Additional poles w/ bases, and fixtures will be needed to fully light 8 courts. Pictures of current poles with current light placement on top are attached.
- LED lighting is the preferred option for the courts.
- Ashwaubenon High School plays WIAA tennis competition on these courts. Therefore, the tennis courts would need to be lighted to meet or exceed US Tennis Association standards Class III for high school play. Per IES standards for outdoor courts, lighting should try to meet an average of 40 foot candles / 430 lux **on the seven tennis courts.**
- The basketball court does not **have** to meet the written tennis lighting standard, though should be lit to allow for safe evening play (30 foot candles). Basketball court lighting should be wired so it can be turned on/off separately by the public, from the tennis courts. There is a power box on site with available breakers to accomplish this. We realize there will be some tennis court lighting fixtures that coincide with the basketball court lighting.

(continued on next page)

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- There are homes immediately south/southeast of the tennis courts, and Highway 172 is located immediately to the north. Light trespass must be minimized to meet Ashwaubenon code 17-6-300. Direct line-of-sight glare should also be minimized. Use shields and targeted optics if needed, to minimize light trespass onto neighboring properties
- The maximum allowable light trespass shall be 0.2 horizontal foot-candles for residential properties at the height of four feet above the ground. (The nearest house in relation to the court is an estimated 140 feet away). Light sources shall be shielded or installed so that there is not a direct line of sight between the light source or its reflection and a point five feet or higher above the ground of adjacent property and public streets (or Hwy 172). ***A lighting plan shall be submitted with the bid showing illumination levels.***
- Pole height for the current poles on-site is 35'. New poles should match the height of the current poles.
- Lighting shall have a color temperature of between 4000K and 6000K.
- Lighting shall have a Color Rendering Index (CRI) of 70 or higher
- All lights shall be made from high-quality, weather-resistant materials. Features to include corrosion-resistant housings, UV-stabilized coatings, and robust seals that prevent water and dust ingress.

Lights shall have an Ingress Protection Rating (IP) rating of IP66

- For new light pole installation, the base/footing shall be a minimum of 3' in diameter. There shall be 3' of the base out of the ground with chamfered edges. There shall be an in-ground depth of 5' below finished grade.
- ***The Village will be responsible for turf and rut repair, if needed***, after project is complete. However, all waste/current lighting canisters/debris, etc.. must be removed from site by the contractor after project completion.
- There is current drain tile in place around the exterior of the tennis/basketball court area. Any new footings for additional poles should avoid that drain tile. It is estimated the tile is approximately 12' – 18" off of the asphalt footprint at a depth of 4.5– 5 feet.
- There is an ATT fiber optic line that is considered a "high profile facility" area on the back NE corner of the courts. There is also a buried gas line in the same area. Diggers will have all public utilities marked for observation, for bidding information purposes, by Monday, February 23rd. The electrical lines already in place for the current court lighting will need to be marked by the awarded contractor.

Installers should use advanced photometric analysis to model light distribution and ensure compliance with all relevant standards. The lighting plan must be submitted to the Village for code approval.

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Contract Schedule:

The contractor may begin work after May 28th, 2026, which is the end of the spring high school tennis season. Total completion shall be accomplished by August 11, 2026, which is the start of the WIAA 2026 fall tennis season. If there needs to be a deviation outside of these dates, it must be discussed and approved by the Village of Ashwaubenon.

All questions regarding this project are to be directed to:

Rex Mehlberg, Director
Parks, Recreation & Forestry
Village of Ashwaubenon
(920) 492-2331.

BID FORM FOR PIONEER PARK COURT LIGHTING

I/We the undersigned, propose to complete tennis court repairs and resurfacing for the Village of Ashwaubenon, in accordance with the attached specifications, all work called for herein and meeting all specifications for the prices listed below:

1) Total for Pioneer Park Court Lighting

I further authorize if awarded the bid I will begin work by _____
2026 at Pioneer, and follow the work "window" as stated in the contract schedule.

(printed/typed name)

(signed)

(company)

(street address)

(city/state/zip)

(phone number)

NOTES:



3 current poles have this configuration.



1 pole on-site has this configuration.



Part of Brown County WI

Map printed on 2/18/2026



1:720

1 inch = 60 feet*

1 inch = 0.0114 miles*

*original page size: 8.5" x 11"

Appropriate format depends on zoom level

Parcel ownership key

Parcel Boundary

Condominium

Gap or Overlap

"hooks" indicate

parcel ownership

crosses a line

Parcel line

Right of Way line

Meander line

Lines between deeds or lots

Historic Parcel Line

Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480

www.browncountyiwi.gov