



Deck Permit

Fee: \$75

General Requirements:

1. Must meet the setback requirements shown in the Village of Ashwaubenon ordinance [Table 17-5-100\(A\)](#)
2. Plans will be reviewed to the standards of [SPS 320-325 Appendix B](#)
3. If the plans do not meet the requirements of [SPS 320-325 Appendix B](#), engineering will need to be provided

Permit Requirements:

The following must be provided to obtain a building permit for a deck:

1. Site plan showing the location of the deck on the property in relation to the property lines and any other structures on site.
2. Plans of professional quality including:
 - a. Footing detail showing size, thickness, locations. Must be at least 4' deep to be frost protected
 - b. Floor joist size, span, and spacing
 - c. Beam size and locations
 - d. Height of deck above grade
 - e. Guardrail height and rail spacing
 - f. Post size and decking material
 - g. Lateral support information, if applicable
3. Typical Deck Framing Worksheet
4. Completed building permit application
5. Waiver form if not using a Wisconsin licensed contractor

Required Inspections:

1. Footing → footing dug, sonotube in place (if applicable), prior to pouring concrete
2. Rough Framing → all framing complete but prior to deck boards being installed
3. Final → when deck is complete, and all applicable guardrails and handrails are up

Please email completed application and plans to build@ashwaubenon.gov



Village of Ashwaubenon
 2155 Holmgren Way, Ashwaubenon, WI 54304
 (920) 492-2309
 build@ashwaubenon.gov
 www.ashwaubenon.gov

Building Permit Application

PROJECT SITE INFORMATION	
Address:	Total Cost of Project:
City, State, Zip:	
Project Description:	
Project Area (sq. ft.):	Parcel ID # :
OWNER INFORMATION	
Name:	Telephone:
Address:	Email:
City, State, Zip:	
APPLICANT INFORMATION (if different than owner)	
Name:	Telephone:
Address:	Email:
City, State, Zip:	

PLEASE SEE PAGE 2 TO COMPLETE CONTRACTOR INFORMATION

The undersigned contractor/owner/owner's agent hereby applies for a permit to do the work herein described, according to the plans and specifications herewith filed, and hereby agrees that such work will be done in accordance with the said description, plans, and specifications and in compliance with building ordinances and other ordinances of the Village of Ashwaubenon and the State Building Codes of Wisconsin.

 Contractor/Owner/Owner's Agent Signature

 Date

For office use only

**Commercial Project
 Additional Fees**

Occupancy Permit	\$75
Erosion Control	
Park Impact Fee	
Other	
Subtotal	

**Residential Project
 Additional Fees**

Final on Home	\$30	Park Impact Fee	
Garbage Container	\$71	State Seal	\$35
Recycling Container	\$71	Other	
Erosion Control	\$75	Subtotal	

Subtotal from 2nd Page	
TOTAL FEE	

 Building Inspector Signature

 Date Approved

PERMIT VALID FOR ONE YEAR FROM APPROVAL DATE

_____ Date of Payment	_____ Permit Number	_____ Receipt Number
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CONTRACTOR INFORMATION

BUILDER/GENERAL:

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
Dwelling Contractor # :	
Dwelling Contractor Qualifier # :	Permit Fee:

ELECTRICAL CONTRACTOR:

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
Electrical Contractor # :	
Master Electrician # :	Permit Fee:

HVAC CONTRACTOR:

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
License # :	Permit Fee:

PLUMBING CONTRACTOR:

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
License # :	Permit Fee:

SEWER/WATER CONTRACTOR:

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
License # :	Permit Fee:

SPRINKLER CONTRACTOR:

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
License # :	Permit Fee:

Notes:



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Notice to Permit Applicants

Cautionary Statement to Owners Obtaining Building Permits

101.65(Ir) of Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Buildings Built Prior to 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608) 261-6876 or visit the DHS website at dhs.wisconsin.gov/lead for details of how to be in compliance.

Wetlands Notice to Permit Applicants

Per 61.352(2) Wis. Stats:

You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources Wetlands Identification Web Page or contact the Department of Natural Resources Service Center.

Website: <https://dnr.wisconsin.gov/topic/Wetlands/identification.html>

I understand that this project is subject to Ch. NR 151 regarding erosion control and stormwater management and will comply by those standards.

Signature below indicates receipt and acknowledgement of the contents of this document.

Project/Property Address	Parcel ID Number
Applicant/Owner Name (printed)	
Applicant/Owner Signature	Date