



Driveway Expansion/ Curb Cut Permit

Fee: \$40

General Requirements:

1. Setbacks:
 - a. From front plane of home to roadway is 1 foot from property line
 - b. All other locations are 2 feet from property line
2. Residential: width of driveway to be a minimum of 16' and a maximum of 30' at the right-of-way line. Cannot exceed 40% of front yard.
3. Commercial: width of driveway to be a minimum of 16' and a maximum of 40' at the right-of-way line
4. Material: driveway shall be constructed of hard surface material such as asphalt, concrete, or brick.
5. Applicable Village Ordinance: [Section 17-6-400](#)

Permit Requirements:

The following must be provided to obtain a building permit for a driveway expansion/curb cut:

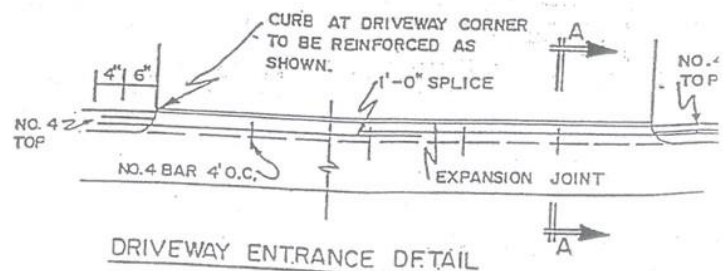
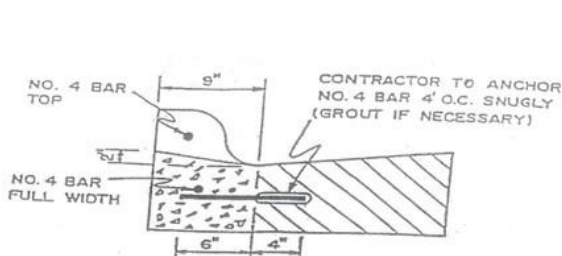
1. Site plan showing the location of the driveway on the property in relation to the property lines and any other structures on site.
2. Completed driveway permit application
3. Signed waiver form if not hiring a Wisconsin licensed contractor

Required Inspections:

1. Curb Cuts, when the forming is complete prior to pouring concrete
2. Final, when driveway is complete

Call Diggers Hotline prior to digging. 1-800-242-8511

Please email completed application and plans to build@ashwaubenon.gov





Village of Ashwaubenon
 2155 Holmgren Way, Ashwaubenon, WI 54304
 (920) 492-2309
 build@ashwaubenon.gov
 www.ashwaubenon.gov

Driveway Expansion/Curb Cut Permit Application

PROJECT SITE INFORMATION	
Address:	Total Cost of Project:
City, State, Zip:	
Total Area of Driveway with Expansion (sq. ft.):	Parcel ID # :
OWNER INFORMATION	
Name:	Telephone:
Address:	Email:
City, State, Zip:	
CONTRACTOR INFORMATION	
Name:	Telephone:
Address:	Email:
City, State, Zip:	

Do you own and occupy the above listed property? Yes No

Current Land Use: Single Family Two-Family Multi-Family Commercial

Distance from lot line to proposed driveway: _____

Is the curb being cut?: Yes No

The undersigned contractor/owner/owner's agent hereby applies for a permit to do the work herein described, according to the plans and specifications herewith filed, and hereby agrees that such work will be done in accordance with the said description, plans, and specifications and in compliance with building ordinances and other ordinances of the Village of Ashwaubenon and the State Building Codes of Wisconsin.

 Contractor/Owner/Owner's Agent Signature Date

For office use only Driveway/Curb Cut Permit Fee: \$40

 Building Inspector Signature Date Approved

PERMIT VALID FOR ONE YEAR FROM APPROVAL DATE

_____ Date of Payment	_____ Permit Number	_____ Receipt Number
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Notice to Permit Applicants

Cautionary Statement to Owners Obtaining Building Permits

101.65(Ir) of Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Buildings Built Prior to 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608) 261-6876 or visit the DHS website at dhs.wisconsin.gov/lead for details of how to be in compliance.

Wetlands Notice to Permit Applicants

Per 61.352(2) Wis. Stats:

You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources Wetlands Identification Web Page or contact the Department of Natural Resources Service Center.

Website: <https://dnr.wisconsin.gov/topic/Wetlands/identification.html>

I understand that this project is subject to Ch. NR 151 regarding erosion control and stormwater management and will comply by those standards.

Signature below indicates receipt and acknowledgement of the contents of this document.

Project/Property Address	Parcel ID Number
Applicant/Owner Name (printed)	
Applicant/Owner Signature	Date