


Title:	Mailbox Fires			
Section:	400 Fire Operations			
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Effective Date:	January 1, 2024	Reviewed Date:		
Authorized By:	Fox River Fire District Chiefs			

## **A. PURPOSE**

The purpose of this guideline is to provide a standard approach for the suppression of mailbox fires and to keep damage to an absolute minimum.

## **B. SCOPE**

This guideline applies to fires involving mail in U.S. Government Mail Deposit Boxes.

## **C. TERMS AND DEFINITIONS**

There are no special terms or definitions in this section.

## **D. GUIDELINE**

- 1) Carbon dioxide is the agent of choice. The Postmaster's Office should be contacted as soon as possible, given the location, and asked to notify the proper person to respond and open the box. The company, or one member, should stand by until a Post Office employee opens the box.
- 2) If there is evidence of smoldering, a short blast of carbon dioxide will control it until a Post Office employee opens the box.
- 3) For fires in boxes at the base of mail chutes, have building personnel place "out of order" notes on all floors, and notify the Post Office employee upon arrival.

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