



**Village of Ashwaubenon**  
 2155 Holmgren Way, Ashwaubenon, WI 54304  
 (920) 492-2309  
 build@ashwaubenon.gov  
 www.ashwaubenon.gov

# Shoreland Permit Application

Please reference [Ashwaubenon Municipal Code Chapter 23](#) and contact the Village Zoning Administrator well in advance of any potential work within the shoreland zone. Approved permits expire within two years of approval if work has not started.

PROJECT SITE INFORMATION				
Address:		Total Cost of Project:		
City, State, Zip:				
Project Description:				
Project Area (sq. ft.):			Parcel ID # :	
OWNER INFORMATION				
Name:		Telephone:		
Address:		Email:		
City, State, Zip:				
CONTRACTOR INFORMATION (if different than owner)				
Name:		Telephone:		
Address:		Email:		
City, State, Zip:				
CONSTRUCTION, DEVELOPMENT, OR IMPROVEMENT INFORMATION				
Development Type:		Construction or Development Details		
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial/Indust.	Utilities - Identify Below		
<input type="checkbox"/> Utility/Transportation	<input type="checkbox"/> Governmental			
Construction Type		Electric	<input type="checkbox"/> Above Ground	
			<input type="checkbox"/> Below Ground	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition	Sewer & Water	<input type="checkbox"/> Public	<input type="checkbox"/> Private
<input type="checkbox"/> Floodproofing	<input type="checkbox"/> Alteration	Private well on-site?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Repair/Replacement	<input type="checkbox"/> Demolition/Moving			
<input type="checkbox"/> Filling/Grading/Excavating		<input type="checkbox"/> List any additional utilities:		
<input type="checkbox"/> Other _____ please specify				

**PROPOSED DEVELOPMENT SITE PLAN INFORMATION**

- If floodplain is on the parcel, a Benchmark Certificate is required before shoreland permit issuance.
- If floodplain is on the parcel, a Certificate of Compliance and a FEMA Elevation Certificate must be submitted to this office before occupancy of any structure in the floodplain. List FEMA Panel(s)

Estimated Project Start Date:

Estimated Project Completion Date:

**Project Description and Site Plan.** Include a scaled site plan meeting the requirements of Chapter 23 Ashwaubenon Municipal Code. Identify all applicable structures, setbacks, and vegetative buffers.

## CERTIFICATE OF DESIGN AND CONSTRUCTION

The undersigned hereby makes application for a shoreland permit for the premises described. The undersigned agrees that all permits and approvals will be obtained prior to the start of any development. Development shall be completed in compliance with Chapter 23 Ashwaubenon Municipal Code, and any other applicable, local, county, state, or federal regulations. Issuance of this permit does not release the applicant from the responsibility of obtaining any other permits that may be required. This permit is valid for two years from the date of issuance.

Wetlands Notice to Permit Applicants: You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

*Signature of owner or agent*

*Print name*

*Address*

*City, State, Zip*

*Phone*

*Email*

*Date*

### APPROVAL OR DISAPPROVAL *(COMPLETED BY ZONING ADMINISTRATOR)*

I have determined the proposed activity is in conformance with the provisions of Chapter 23.

Yes  No

Other permits required? (if yes, check below)

Yes  No

Building

Floodplain

Raze

Erosion Control

Other - List

*Signature of Zoning Administrator:*

*Date:*