



# New Single-Family Dwelling

**Fee:** See [fee schedule](#). Based on square footage of occupied space.

**General Requirements** for home in the R-1 zoning district:

1. Setbacks, green space, maximum height:

DISTRICT AND USE	MIN. LOT AREA (SQ FT)[3]	MIN. LOT WIDTH (FT)[1]	REQUIRED YARDS [4], [5]				MAX. HEIGHT (FT) [2]	MINIMUM GREENSPACE
			FRONT YARD (FT)	SIDE YARD (FT)	REAR YARD (FT)	SIDE/REAR YARD (FT) (Accessory Structures)		
<b>R-1 DISTRICT</b>								
Single-family detached dwellings and all other permitted uses	10,000	90	20	8 for one-story buildings; 10 for higher than one story; lots less than 80' wide 1/10 width of lot but not less than 4' min.	25 or height of building whichever is greater	6 side; 6 rear for dwellings w/ 2-stall attached garage. 4 side; 6 rear for dwellings without attached garage.	36	25%

**Permit Requirements:**

The following must be provided to obtain a building permit for a new single family dwelling:

1. General permit application filled out completely, including all contractor license numbers
2. Site plan; including the location of the driveway in relation to the property lines
3. Erosion control plan
4. Building plans including:
  - a. Wall brace plan
  - b. Floor plan
  - c. Foundation plan
  - d. Wall cross section details
  - e. Elevations
5. Energy Calculations
6. Deck plan and worksheet, if applicable
7. Shoreland permit, if located South of West Main Ave and within the following distances from the ordinary high-water mark of navigable waters; 1,000 feet from a lake, pond or flowage; or 300 feet from a river or stream or to the landward side of the floodplain, whichever distance is greater
8. Registration through Act 211 with the State: [click here](#)

**Required Inspections:**

1. Footing; when forms are up and drain tile bleeders are in place, prior to pouring concrete
2. Foundation; when forms are up and rebar is in place, prior to pouring concrete
3. Laterals; sanitary, storm, water
4. Foundation Backfill; after drain tile is in place, foam board is up, and gravel is in
5. Underground Plumbing; after it is installed and prior to covering
6. Rough In, when all trades have been roughed in prior to insulating
7. Electrical Service; when ground rods are in and panel is protected from the elements
8. Insulation; when insulation and required vapor barrier are in place
9. Final; when the home is complete and ready to be occupied

**Driveway Requirements:**

1. Setbacks:
  - a. From front plane of home to roadway is 1 foot from property line
  - b. All other locations are 2 feet from property line
2. Residential: width of driveway to be a minimum of 16' and a maximum of 30' at the right-of-way line. Cannot exceed 40% of front yard.
3. Material: driveway shall be constructed of hard surface material such as asphalt, concrete, or brick.

**Deck Submittal Requirements**

1. Plans of professional quality including:
  - a. Footing detail showing size, thickness, locations. Must be at least 4' deep to be frost protected
  - b. Floor joist size, span, and spacing
  - c. Beam size and locations
  - d. Height of deck above grade
  - e. Guardrail height and rail spacing
  - f. Post size and decking material
  - g. Lateral support information, if applicable
2. Typical Deck Framing Worksheet



**Village of Ashwaubenon**  
 2155 Holmgren Way, Ashwaubenon, WI 54304  
 (920) 492-2309  
 build@ashwaubenon.gov  
 www.ashwaubenon.gov

# Building Permit Application

PROJECT SITE INFORMATION	
Address:	Total Cost of Project:
City, State, Zip:	
Project Description:	
Project Area (sq. ft.):	Parcel ID # :
OWNER INFORMATION	
Name:	Telephone:
Address:	Email:
City, State, Zip:	
APPLICANT INFORMATION (if different than owner)	
Name:	Telephone:
Address:	Email:
City, State, Zip:	

**PLEASE SEE PAGE 2 TO COMPLETE CONTRACTOR INFORMATION**

The undersigned contractor/owner/owner's agent hereby applies for a permit to do the work herein described, according to the plans and specifications herewith filed, and hereby agrees that such work will be done in accordance with the said description, plans, and specifications and in compliance with building ordinances and other ordinances of the Village of Ashwaubenon and the State Building Codes of Wisconsin.

\_\_\_\_\_  
 Contractor/Owner/Owner's Agent Signature

\_\_\_\_\_  
 Date

**For office use only**

**Commercial Project  
 Additional Fees**

Occupancy Permit	\$75
Erosion Control	
Park Impact Fee	
Other	
<b>Subtotal</b>	

**Residential Project  
 Additional Fees**

Final on Home	\$30	Park Impact Fee	
Garbage Container	\$71	State Seal	\$35
Recycling Container	\$71	Other	
Erosion Control	\$75	<b>Subtotal</b>	

<b>Subtotal from 2<sup>nd</sup> Page</b>	
<b>TOTAL FEE</b>	

\_\_\_\_\_  
 Building Inspector Signature

\_\_\_\_\_  
 Date Approved

**PERMIT VALID FOR ONE YEAR FROM APPROVAL DATE**

_____ Date of Payment	_____ Permit Number	_____ Receipt Number
--------------------------	------------------------	-------------------------

**CONTRACTOR INFORMATION**

**BUILDER/GENERAL:**

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
Dwelling Contractor # :	
Dwelling Contractor Qualifier # :	Permit Fee:

**ELECTRICAL CONTRACTOR:**

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
Electrical Contractor # :	
Master Electrician # :	Permit Fee:

**HVAC CONTRACTOR:**

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
License # :	Permit Fee:

**PLUMBING CONTRACTOR:**

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
License # :	Permit Fee:

**SEWER/WATER CONTRACTOR:**

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
License # :	Permit Fee:

**SPRINKLER CONTRACTOR:**

Contact Name:	Telephone:
Address:	Email:
City, State, Zip:	
License # :	Permit Fee:

Notes:



**Village of Ashwaubenon**  
 2155 Holmgren Way, Ashwaubenon, WI 54304  
 (920) 492-2309  
 build@ashwaubenon.gov  
 www.ashwaubenon.gov

# Notice to Permit Applicants

**Cautionary Statement to Owners Obtaining Building Permits**

101.65(Ir) of Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

**Cautionary Statement to Contractors for Projects Involving Buildings Built Prior to 1978**

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608) 261-6876 or visit the DHS website at [dhs.wisconsin.gov/lead](https://dhs.wisconsin.gov/lead) for details of how to be in compliance.

**Wetlands Notice to Permit Applicants**

Per 61.352(2) Wis. Stats:

You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources Wetlands Identification Web Page or contact the Department of Natural Resources Service Center.

Website: <https://dnr.wisconsin.gov/topic/Wetlands/identification.html>

I understand that this project is subject to Ch. NR 151 regarding erosion control and stormwater management and will comply by those standards.

Signature below indicates receipt and acknowledgement of the contents of this document.

Project/Property Address	Parcel ID Number
Applicant/Owner Name (printed)	
Applicant/Owner Signature	Date