

2023 BUDGET

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2023 BUDGET



Developed By:

Mary Kardsokee | Village President
Joel Gregozeski | Village Manager
Greg Wenholz | Finance Director

INTRODUCTION SECTION

Village Manager's Executive Budget Letter	1
Organizational & Functional Structure	10
Summary of Municipal Tax Levy Distributions and Tax Rate	11
Village Services' Costs for Average Tax Payer	12
Property Tax Rates - All Direct and Overlapping Governments	13
Tax Increment Calculation	14
Assessed Tax Rates - Comparative Summary	15
Equalized Tax Rates - Comparative Summary	16
Elected and Appointed Officials and Consultants	17
Citizen Boards, Committees, and Commissions	18

GENERAL FUND

General Fund Budget Summary	19
General Fund Revenue Graphs	20
General Fund Expenditure Graphs	21
General Fund Revenues Summary	22
General Fund Expenditures Summary – by Department	24
General Fund Expenditures Summary – by General Ledger Account	25
Levy Reduction from Budget Modifications	27
General Fund Budget Modification Explanation Detail	28
General Fund Revenue and Expenditure Modification Details	30

Expenditures**General Government**

Village Board / Administration	27
Municipal Court	29
Village Clerk	31
Village Assessor	33
Finance	34
Information Technology	36
Building Inspection	38
Legal Services	40
Village Hall Maintenance	42
General Government	43

Public Safety

Public Safety	44
Fire Inspection	47

Public Works/Sanitation

Engineering	49
Street Administration	51
Garage	53
Street Maintenance	54
Curb & Gutter	55
Snow & Ice Control	56
Traffic Control	57
Street Lighting	58
Sidewalk Maintenance	59
School District Maintenance	60
Labor For Others	61
Transit System	62
Garbage & Refuse	63
Recycling	64
Landfill	65
Weed Control	66
Wood Chipping	67

GENERAL FUND**Parks, Recreation & Forestry**

Parks & Recreation Administration	68
Community Pool	70
Ashwaubomay Lake	72
Adult Recreation	74
Co-Sponsored Recreation	76
Youth Recreation	78
Park Maintenance	80
Community Center	82
Performing Arts Center	84
Forestry	85

Health & Human Services

Animal Control	87
----------------	----

Conservation and Development

Economic Development	88
----------------------	----

SPECIAL REVENUE FUND

Special Revenue Funds Summary	89
--------------------------------------	----

Park Development	91
Donation	92
Oneida Service Agreement	93
Public Safety K-9 Program	103
Public Safety DARE/Liaison Program	105
Public Safety Citizen's Academy Program	106
Public Safety Cadets Program	107
Excess Sales Tax	108
American Rescue Plan Act (ARPA)	109
Employee Retirement	113

DEBT SERVICE FUND

Debt Service	114
--------------	-----

CAPITAL PROJECT FUNDS

Capital Project Funds Summary	116
--------------------------------------	-----

Street Construction	118
Village Buildings	119
Parks & Recreation	121
Public Safety	123
Land Sales & Acquisitions	124
Tax Incremental District #3	125
Tax Incremental District #4	126
Tax Incremental District #5	127

ENTERPRISE FUNDS

Enterprise Funds Summary	128
---------------------------------	-----

Water Utility	129
Sewer Utility	134
Storm Water Utility	138

INTERNAL SERVICE FUNDS

Internal Service Funds Summary	142
---------------------------------------	-----

Dental Insurance	143
Health Insurance	144
Equipment Replacement	145

2023 BUDGET

INTRODUCTORY SECTION



Village Manager's Executive Budget Letter

Honorable Members of the Village of Ashwaubenon Village Board & Members of the Public:

We are pleased to present the 2023 budget for the Village of Ashwaubenon. This document serves to meet statutory requirements, provide transparency, and facilitate decision-making and prioritization of the Village Board. The budget strives to continue the Village's commitment to prudent fiscal management, effective service delivery, and providing the highest quality of services to the citizens of the community. Ashwaubenon continues to be a strong, financially sound local municipal unit of government.

The 2023 fiscal year budget is a financial plan that continues moving the Village toward achieving our shared vision. The budget document is a means for allocating the resources of the Village to a variety of services necessary to achieve our strategic directives of – enhancing the quality of life, securing public health & safety, improving, and maintaining our public infrastructure & facilities, supporting community and economic development, striving for organizational & financial excellence, and providing for effective communication & engagement.

2023 Budget Major Figures

- ❖ \$17,489,416 in general operating expenditures, 4.46% increase from 2022.
- ❖ \$13,330,858 Village tax levy, 2.22% increase from 2022.
- ❖ Municipal tax rate of \$5.76/\$1,000 of assessed value.
- ❖ Total tax rate (Ashwaubenon Schools) of \$16.46/\$1,000 of assessed value. (Footnote 1)
- ❖ Total tax rate (West DePere Schools) of \$17.99/\$1,000 of assessed value. (Footnote 1)

Footnote 1: Final 2022 state school tax credit not available at time of print. The 2022 total tax rate is calculated using the 2021 tax credit. This credit does not significantly vary year-over-year.

Strategic Planning Framework

Mission

The stated purpose for our existence.

Vision

What we want to be.

Values

The beliefs or principles that guide the organization.

Strategic Directives

Looking forward, what we must do to create our vision.

OUR MISSION:

Deliver superior services for all, making Ashwaubenon a community of choice to live, work, and play.

OUR VISION:

Ashwaubenon will be an inclusive, attractive, and award-winning community featuring safe neighborhoods, thriving businesses, and exciting cultural opportunities.

CORE VALUES:

- Professionalism
- Teamwork
- Driven
- Service
- Innovation
- Fun

STRATEGIC DIRECTIVES:

Enhance our quality of life.

Secure public health & safety.

Improve & maintain our public infrastructure & facilities.

Support community & economic development.

Strive for organizational & financial excellence.

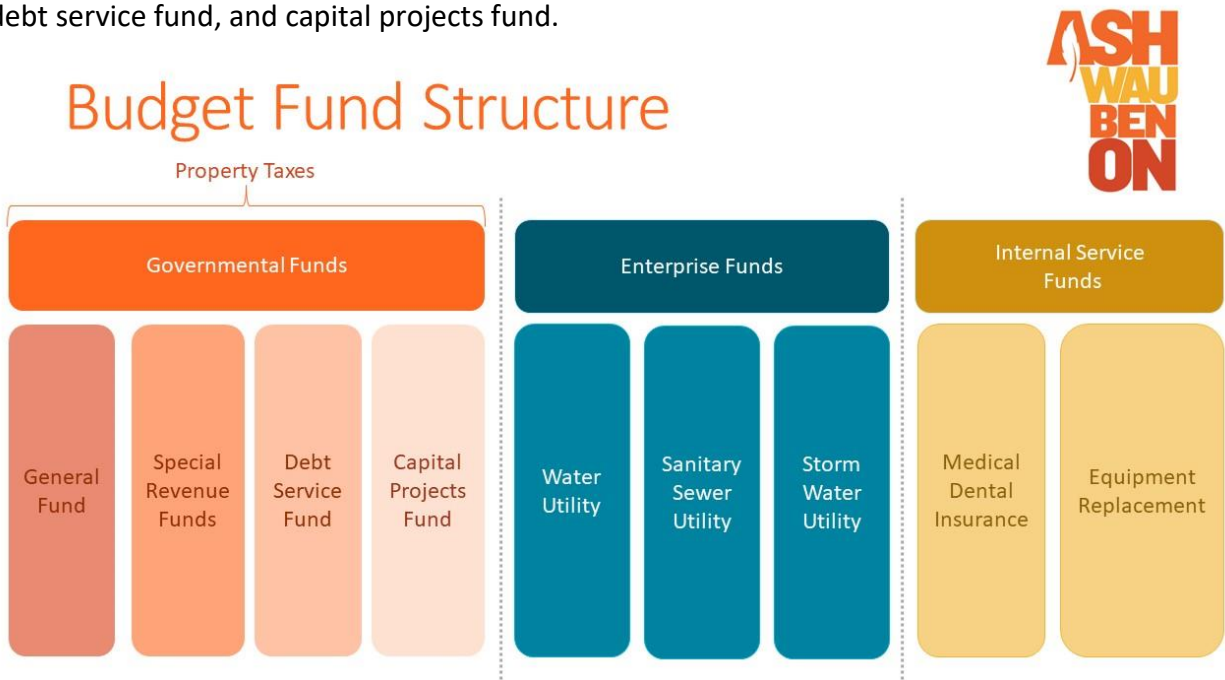
Provide effective communication & engagement.



General Budget Summary

Tax Rate & Levy

The 2023 Budget reflects an increase (\$0.34) in the tax rate from 2022 to \$5.76. Property taxes support the four components of governmental funds, the general fund, special revenue funds, debt service fund, and capital projects fund.

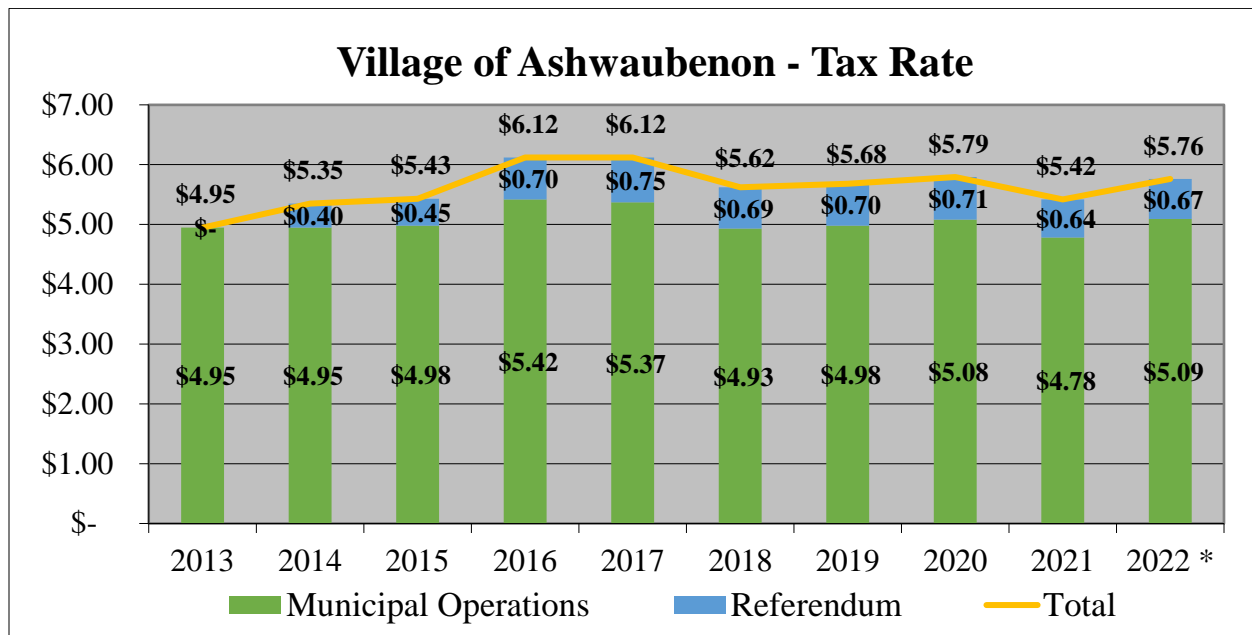


These four components combined with the 2016 referendum bonding for the community center, indoor aquatics facility, and the performing arts center equate to a total levy increase from 2022 of \$287,801.

Fiscal Year Levy Changes

The General Fund levy for FY2023, required for basic operations and governance, is increasing by \$296,654. There are three primary factors for this increase: the addition of three new Public Safety Officers, the hiring of a cash receipting clerk in the Finance Department, and general wage and other inflationary increases.

	2023 BUDGET	2022 BUDGET		
	2022 Levy	2021 Levy	Increase/(Decrease)	Percent Change
General Fund	\$ 10,500,213	\$ 10,203,559	\$ 296,654	2.91%
Special Revenue Funds	25,000	57,500	(32,500)	-56.52%
Capital Projects Funds	725,000	756,490	(31,490)	-4.16%
Debt Service Fund	533,945	481,058	52,887	10.99%
Referendum Bonding	1,546,700	1,544,450	2,250	0.15%
Total Municipality Levy	\$ 13,330,858	\$ 13,043,057	\$ 287,801	2.21%
Municipal Operations Tax Rate	\$ 5.09	\$ 4.78	\$ 0.32	6.60%
Referendum Related Tax Rate	\$ 0.67	\$ 0.64	\$ 0.03	4.45%
Total Municipal Tax Rate	\$ 5.76	\$ 5.42	\$ 0.34	6.35%



Equalized Value & Budget Effect on Residents

The total equalized (excluding tax incremental finance districts) value of the Village is \$2,592,430,900, a 1.49% increase from the previous year. The total assessed value of the village is \$2,796,272,000, resulting in an assessment ratio of 89.51%. The village completed a partial market adjustment in 2021. As a result of significant growth in property values, our assessment ratio is now out of state compliance; a full market adjustment is planned for 2023 to bring the Village back into compliance.

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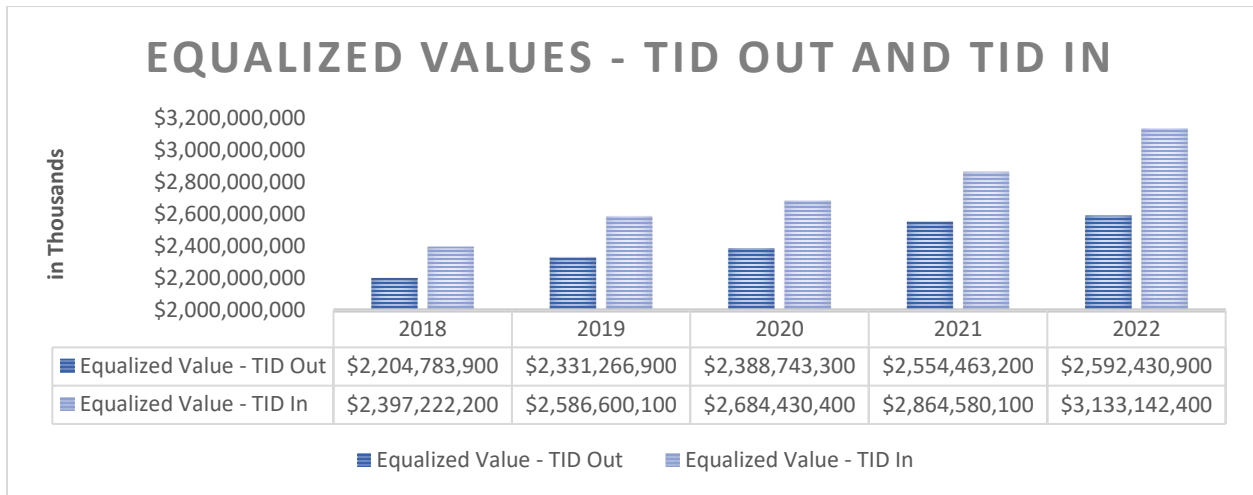
Top 5 Assessed Properties

- \$78,611,900 - Titledown Development LLC
- \$37,496,300 - Green Bay Packaging Inc
- \$33,034,500 - Simon Capital LTD Partnership
- \$32,130,500 - Oneida Tribe of Indians of WI
- \$24,737,000 - Schneider National, Inc

★★★★★★★★

The 2023 budget results in a tax rate of \$5.76 per \$1,000 of assessed value. For the average assessed home of \$187,300, this results in a total Village tax of \$1,079.17 (not including any changes to special charges).

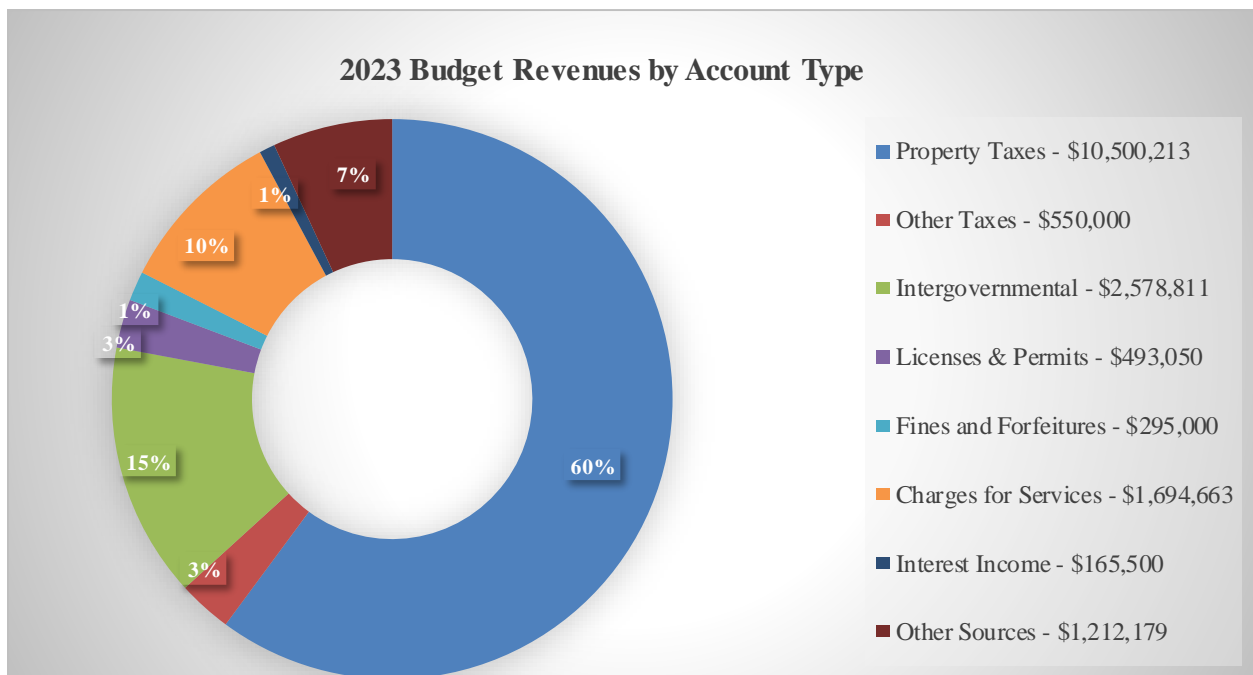
The following charts display the Village's total equalized values from 2018 through 2022 (2023 budget):



General Fund Revenues Summary

The Village's \$10,500,213 general fund property tax levy is only a portion of the Village's total revenue source. As shown in the following table, total revenues are \$17,489,416.

The following pie chart details the Village's total general fund revenue by source. General Fund taxes are currently 60% of the total budget revenues for the Village.

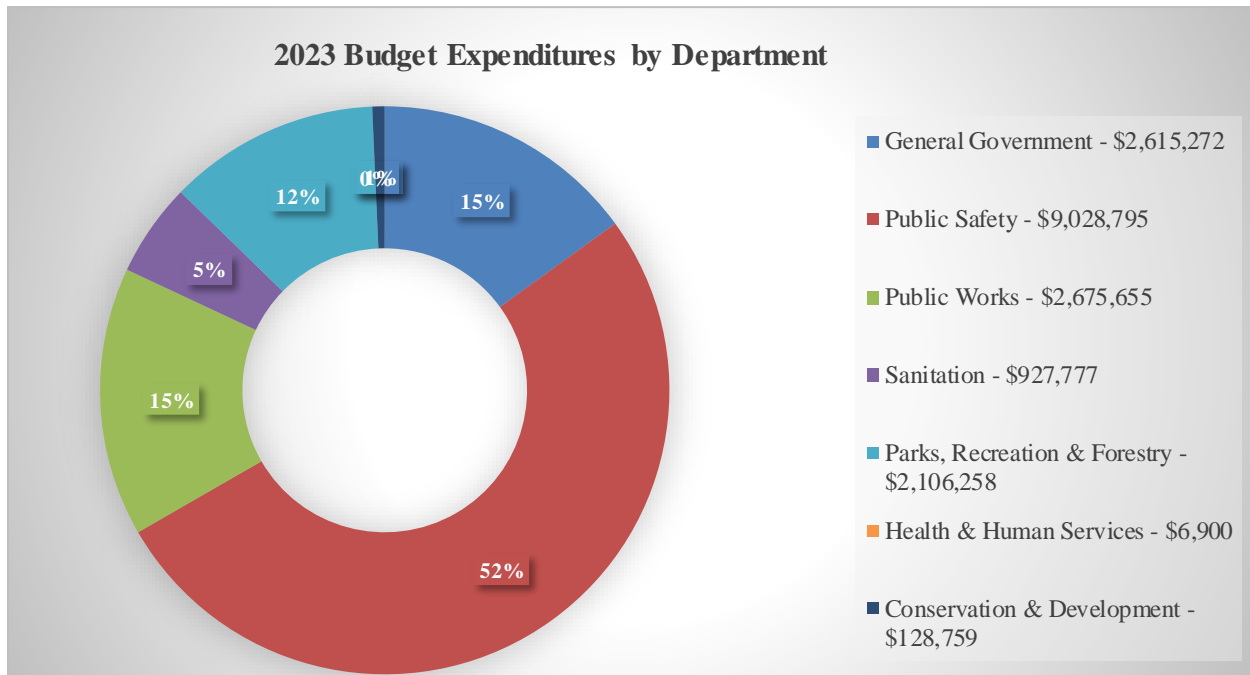


General Fund Fiscal Year Revenue Changes

	2022 FY	2023 FY	#Change 2022-2023	% Change 2022-2023
Taxes	\$ 10,653,559	\$ 11,050,213	\$ 396,654	3.72%
Special Assessments	2,260	2,260	0	0.00%
Intergovernmental Revenues	2,532,053	2,578,811	46,758	1.85%
Licenses & Permits	392,050	493,050	101,000	25.76%
Fines, Forfeitures & Penalties	320,000	295,000	(25,000)	(7.81)%
Public Charges for Services	1,507,512	1,694,663	187,151	12.41%
Intergovernmental Charges for Services	325,000	325,000	0	0.00%
Miscellaneous Revenues	559,896	610,419	50,523	9.02%
Other Financial Sources	450,000	440,000	(10,000)	(2.22)%
Total Revenues	\$ 16,742,330	\$ 17,489,416	\$ 747,086	4.46%

General Fund Expenditures Summary

The following chart details the Village's total General Fund expenditures by area. Public Safety is the largest single expenditure category at 52% spending followed by Public Works.



General Fund Fiscal Year Expenditure Changes

	2022 FY	2023 FY	#Change 2022-2023	% Change 2022-2023
General Government	\$ 2,543,293	\$ 2,615,272	\$ 71,979	2.83%
Public Safety	8,519,416	9,028,795	509,379	5.98%
Public Works	2,634,779	2,675,655	40,876	1.55%
Sanitation	918,261	927,777	9,516	1.04%
Parks, Recreation & Forestry	1,996,414	2,106,258	109,844	5.50%
Health & Human Services	6,645	6,900	255	3.84%
Conservation & Development	123,522	128,759	5,237	4.24%
Other Financial Uses	0	0	0	0.00%
General Operating Expenditures	\$ 16,742,330	\$ 17,489,416	\$ 747,086	4.46%

State Levy Limits & Major Aids

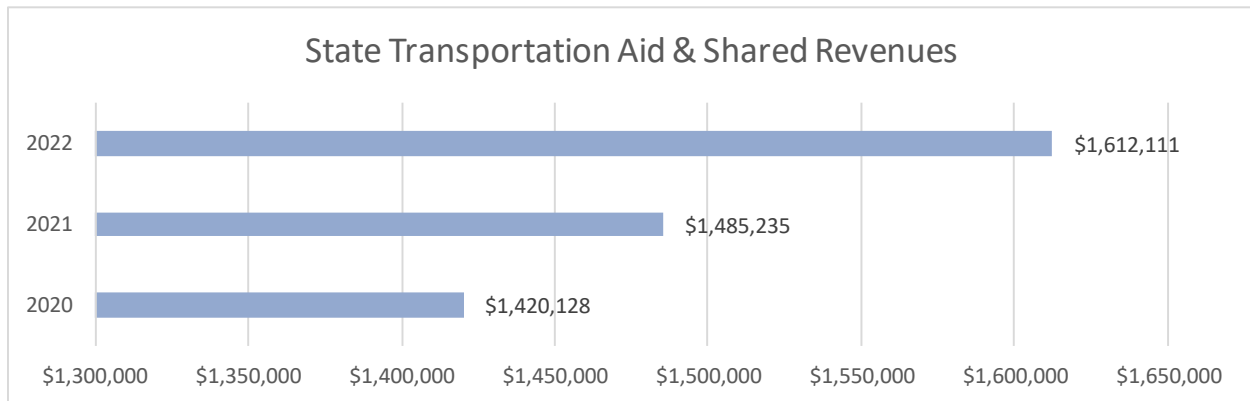
2011 Wisconsin Act 32

The Village continues to be constrained in its ability to increase the property tax levy by State imposed levy limits. Under 2011 Wisconsin Act 32, the Village is allowed to increase its levy over the amount it levied in the prior year by the percentage increase in equalized value from net new construction or zero percent. The Village can only exceed limits if approved by referendum. Carry forward of an unused portion of the previous year's levy may occur up to a maximum of 0.5% and an extraordinary vote of the Village Board and upon approval of the electors at the budget meeting. Levy limits continue to not apply to debt service on G.O. debt authorized after July 1, 2005.

From 2021 to 2022 the Village experienced a 3.19% growth in net new construction; therefore, the Village is allowed to increase its levy by this amount for 2023.

State of Wisconsin Major Aids

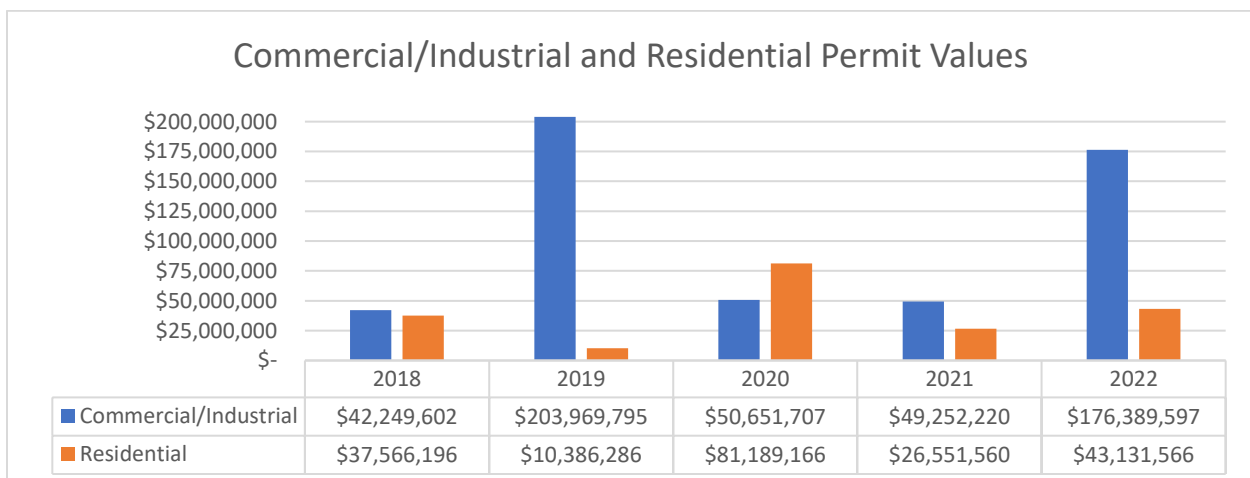
Monetary aids from the State of Wisconsin are a major source of Village revenues, particularly General Transportation Aids and State Shared Revenues. The following table illustrates these aids for the last three years.



Growth & Development

Population estimates provided by the Wisconsin Department of Administration indicate the Village has experienced moderate population growth since the 2020 Census at 4.51%. In comparison, Brown County has had a 1.64 % population growth since 2020. The Village's estimated population for 2022 is 17,757. This population growth in the Village is due in part to two factors: the continued redevelopment of multi-family residential dwelling units in the stadium and sports & entertainment districts and the favorable tax and utility rates in Ashwaubenon.

Although recent residential population growth has been relatively new, continued investment in commercial and industrial enterprises has occurred. Monitoring the amount of permitting occurring in the Village can be a key indicator of growth and development. Planning of services will be necessary to meet the demands on municipal services.



As shown in the charts, the value of building permits issued in the Village has significantly increased in parts of the past few years, slowed only by the Covid pandemic. Continued investment in existing business has occurred. Continued development of this nature will be

necessary to advance the Village's equalized value and provide additional year-over-year net new growth.

Overview of Personnel & Salaries

One of the most valuable assets for the Village of Ashwaubenon is its loyal, well-trained, and dedicated employees and volunteers.

Details on total staffing and changes for 2023 by department are provided later in this report and within the respective Department sections of the document.

For 2023, there are few changes to the Village staffing beyond planned wage and salary adjustments. During 2022, there were a number of new employees hired because of turnover. In addition, the Village Board adopted a revised wage and salary matrix and pay policy as part of a compensation review and revised Employee Handbook. Several employees will have their wages adjusted accordingly to the study and adopted pay plan.

Overall, there are only a few notable staffing items for 2023. The following adjustment or notable items are as follows:

- Three (3) new full-time Public Safety Officer positions are planned for the Public Safety Department.
- One (1) new full-time cash-receipting clerk is planned in the Finance Department.

Employee benefits, particularly health insurance options are reviewed in depth annually by the Village in October of each calendar year. Two changes were made to health benefits, including an increase in the plan participants deductible and an increase toward the employee's contribution to premiums of 2.5%. The Village is fully self-insured. As a result of the plan design changes, no major cost increases were realized for the 2023 fiscal year.

Provided on the next page is the Village's approved organizational chart. This includes all positions assigned by department. For budgeting purposes, each position may also be allocated to several budget sections. For example, the Village Manager's salary is allocated within four funds, including General Fund, Water, Sewer, and Stormwater Funds.

Fund Balance Health

A significant focus of Ashwaubenon's financial health continues to be maintaining a contingency fund. Through well-managed spending, the Village has been able to build a reserved contingency fund. The Village's adopted Budget and Financial Policies identifies a fund balance/contingency goal of 20% of the operating budget.

The Village should continue to focus on maintaining funds into the segregated contingency fund to have funds permanently set-aside. Unreserved and undesignated funds can fluctuate year to year and are part of the Village's overall general fund.

An analysis of 2022 balances will be reviewed after the completion of the Village audit. The audited fund balance at the end of 2021 was \$5,274,639. This equates to 31.5% fund balance and exceeds the minimum policy goal.

Other Fiscal Considerations & Challenges

Local economic conditions are growing and expanding at a moderate pace, and the Village is seeing positive improvements. However, the Village continues to experience increasing demands for general services and capital infrastructure repair & replacement.

The priorities and funding recommendations for the 2023 fiscal year reflect the conditions of the current economy, demands for general services, and Village goals. The budget is a continuation of previous Village strategic discussions from 2021, the comprehensive plan, the comprehensive outdoor recreation plan, and other short and long-range plans and reports.

There are several other key challenges that face the Village of Ashwaubenon which always make balancing the budget a challenging task.

- State levy limits and stagnant state municipal aid payments continue to be significant constraints.
- Balancing demands on employees for additional service and hours with the need to maintain a small but high-quality workforce.
- Significantly increasing demand for public safety services, in particular emergency medical services.
- Staffing shortages for summer and other seasonal staff and the continuation of staff turnover from retirements and other voluntary resignations.
- Previous deferred vehicle and fleet replacement activities have placed a significant constraint on the Village's ability to find affordable replacement vehicles & apparatus, given supply chain issues.

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2022 Key Development Statistics

- 19 Single family homes
- 4 Two-family/Multi-family dwelling units
- 15 Commercial-industrial permits (new buildings/major renovations)

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Closing Statement

The Village's financial administration and overall financial position stands poised to meet our organizational challenges and strategic priorities for 2023. The Village will continue implementation of the Village's strategic plan, serving as our formal blueprint for the allocation of taxpayer resources for key strategic directives.

I would like to thank the efforts of the Finance Director, Village President, Village Board, department managers and staff in discussing our fiscal priorities and crafting a budget document that maintains core essential services yet respects the financial contributions of Village taxpayers.

Sincerely,

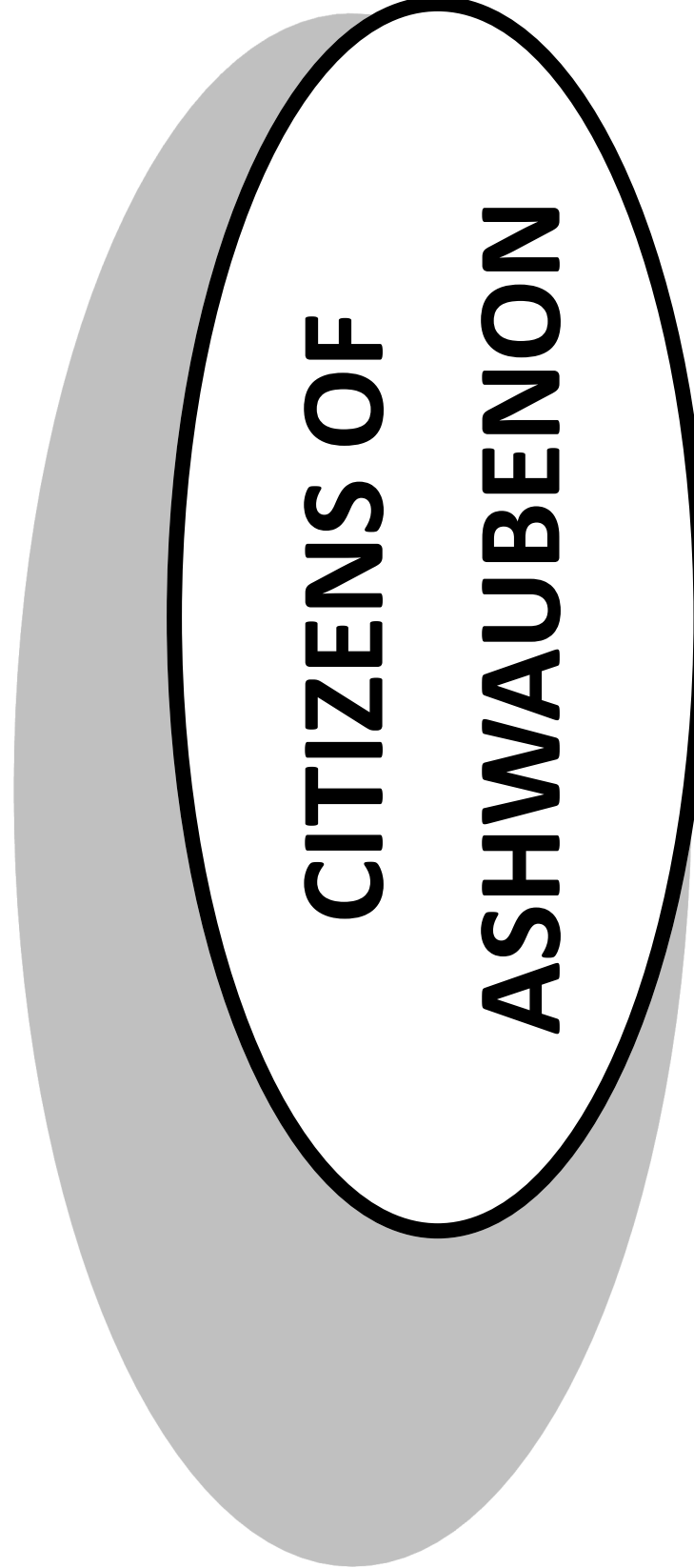
Joel Gregozeski, Village Manager

Village of Ashwaubenon Organizational & Functional Structure

Proposed FY Budget 2023

CITIZEN BOARDS, COMMITTEES, & COMMISSIONS

- Bicycle & Pedestrian Committee
- Board of Review
- Community Development Authority
- Ethics Board
- Finance & Personnel Committee
- Parks & Recreation Board
- Plan Commission
- Police & Fire Commission
- Public Works & Protection Committee
- Site Plan Review Committee
- Tree Board
- Zoning Board of Appeals



President: 3-yr Term, At-Large, Non-Partisan
Trustees: 3-yr Term, Non-Partisan

VILLAGE BOARD

President (1) & Trustees (6)

Appointments Made by Village President, Confirmed by Board

MUNICIPAL JUDGE

Election:
4-yr Term

- TEAM
- Municipal Judge
Clerk of Courts (1.5)
- FUNCTIONS
- Operation of Municipal Court

Full Time: 1 Part Time: 1 (0.5 FTE) Seasonal/Temp: 0

Village Manager

- TEAM
- Village Manager (1)
Confidential Exec Secretary (1)
Multimedia Com. Specialist (1)
- FUNCTIONS
- Village Meeting Coordination
 - Village Board/Committee Relations / Policy Execution / Recording Secretary
 - Strategic Planning / Performance Management
 - Departmental Supervision
 - External and Internal Communications Management
 - Newsletter, Website, Blog, Social Media, Intranet
 - Collective Bargaining
 - Personnel HR, and Benefits Administration
 - Insurance / Risk / Safety / Liability Program Management

Full Time: 3 Part Time: 0 Seasonal/Temp: 0

Village Attorney

- TEAM
- Village Attorney (1)
Deputy Clerk / Legal Asst. (0.3)
- FUNCTIONS
- Legal Services
 - Village Prosecution
 - Special Legal Counsel
 - Collective Bargaining

Full Time: 1 Part Time: 0 (0.30 FTE) Seasonal/Temp: 0

Village Clerk

- TEAM
- Village Clerk (1)
Deputy Clerk / Legal Asst. (0.7)
- FUNCTIONS
- Village Board Records & Proceedings
 - Municipal Code Administration
 - Election Administration
 - Public Records Management
 - Public Hearings/Notices
 - Competitive Bid Openings
 - Customer Service / Front Desk
 - License/Permit Administration
 - Receiving

Full Time: 2 Part Time: 0 (0.7 FTE) Seasonal/Temp: 0

Village Assessor

- TEAM
- Village Assessor (Contracted)
Assessment Technician (1)
- FUNCTIONS
- Assessment Administration

Full Time: 1 Part Time: 0 Seasonal/Temp: 0

PUBLIC WORKS / UTILITIES

- TEAM
- Director of Public Works (1)
Customer Services Rep (0.5)
Village Engineer (1)
GIS Coordinator (1)
Operations Supervisor (1)
Street Foreman (2)
Street Worker (14)
Seasonal Laborer (9)
Mechanic (3)
Utility Operations Supervisor (1)
Utility Foreman (1)
Utility Worker (4)
- FUNCTIONS
- Construction and Development Oversight
 - Infrastructure Maintenance
 - Village Facility Management
 - Street Repair and Maintenance
 - Winter Road & Sidewalk Maintenance
 - Fleet Maintenance
 - Water & Sanitary Sewer Utilities
 - Stormwater Management
 - Sign Maintenance
 - Refuse & Recycling Collection
 - Geographic Information Systems
 - Street & ROW Excavation Permits
 - Receiving

Full Time: 39 Part Time: 0 (0.5 FTE) Seasonal/Temp: +/- 9

COMMUNITY DEVELOPMENT

- TEAM
- Director of Community Dev. (1)
Customer Services Rep (0.5)
Building Inspector (2)
Code Enforcement Officer (0.5)
- FUNCTIONS
- Planning and Zoning
 - Development & Zoning Permitting
 - Building Inspection
 - Zoning Code Enforcement
 - Comprehensive Planning
 - Plan Commission Administration
 - Site Plan Review Administration
 - Short Term Rental Administration
 - Farm Animal Permitting
 - Tree Removal Permits (Chickens, pigeons, etc.)
 - Receiving

Full Time: 3 Part Time: 1 (1.0 FTE) Seasonal/Temp: 0

PARKS, RECREATION & FORESTRY

- TEAM
- Dir. of Parks, Rec. & Forestry (1)
Customer Services Rep (1)
Program Supervisor (1)
Senior Prog. Coordinator (0.5)
Program Staff (100 PT Seas.)
Aquatics Supervisor (1)
Aquatics Personnel (75 PT Seas.)
Park Maintenance Foreman (1)
Park Workers (2)
Seasonal Laborer (15)
Forester (1)
Forestry Workers (5 PT Seas.)
- FUNCTIONS
- Park & Green Space Planning
 - Parks & Grounds Maintenance
 - Forestry and Turf Management
 - Recreation & Turf Management
 - Brains (All Ages)
 - Community Center Management & Operations
 - Facility Rental Administration
 - Community Wide Special Events
 - Aquatics Beach & Pool Management & Operations
 - Receiving

Full Time: 8 Part Time: 1 (0.5 FTE) Seasonal/Temp: +/- 195

FINANCE / INFORMATION TECHNOLOGY

- TEAM
- Finance Director (Treasurer) (1)
Accountant (1)
Financial/Payroll Analyst (1)
Accounts Receivable / Utility Clerk (1)
Cash Receiving Clerk (1)*
Tax Collections (4-5 PT Seas.)
IT Network Administrator (1)
- FUNCTIONS
- Accounting
 - Budget Administration
 - Accounts Receivable and Payable
 - Investment Administration
 - Treasury Management
 - Financial Reporting
 - Purchasing Oversight
 - Payroll Accounting
 - Information Technology Administration
 - Property Tax Collection
 - Utility Account Support
 - Utility Billing
 - Audit Oversight
 - Weights & Measures

Full Time: 6 Part Time: 0 Seasonal/Temp: +/- 5

PUBLIC SAFETY

- TEAM
- Chief of Public Safety (1)
Confidential Assistant (1)
Information Manager (1)
Records Clerk (2.5)
Deputy Chief (1)
Commander (1)
Captain—Investigations (1)
Investigators (3)
K-9 (1)
DTF (1)
CSO Part-time (1.0)
Evidence Tech (1)
SRO (2)
Crossing Guard (14 PT Seas.)
Captain—Shift A/B/C (3)
Lieutenant (6)
PSO (30)*
Night Shift PSO (3)
Late Power (1)
Lead Fire Inspector (1)
PT Fire Inspectors (2)
POC Captain (2)
POC Lieutenant (3)
POC FF/EMTs (20)
- FUNCTIONS
- Public Safety
 - Traffic Control
 - Community Policing
 - Parking Enforcement
 - Animal Control
 - Emergency Management
 - Records Management
 - Crime Investigation
 - School Liaison
 - Citizen Education / Engagement
 - K9 Program
 - Fire Inspection
 - Fire Prevention
 - Fire Suppression
 - Advanced/Basic EMS
 - Rescue
 - Alarm Permitting
 - Escort/Message Licensing

Full Time: 61 Part Time: 3 (1.5 FTE) Seasonal/Temp: +/- 39

CITIZENS OF ASHWAUBENON

- COLOR LEGEND
- Green = Department Head
 - Purple = Reports to Green
 - Blue = Reports to Purple
 - Orange = Reports to Blue
 - Sky Blue = Reports to Orange
 - Red = Contract Service
 - Yellow = Village Staffing Levels
 - Indirect Reporting Relationship

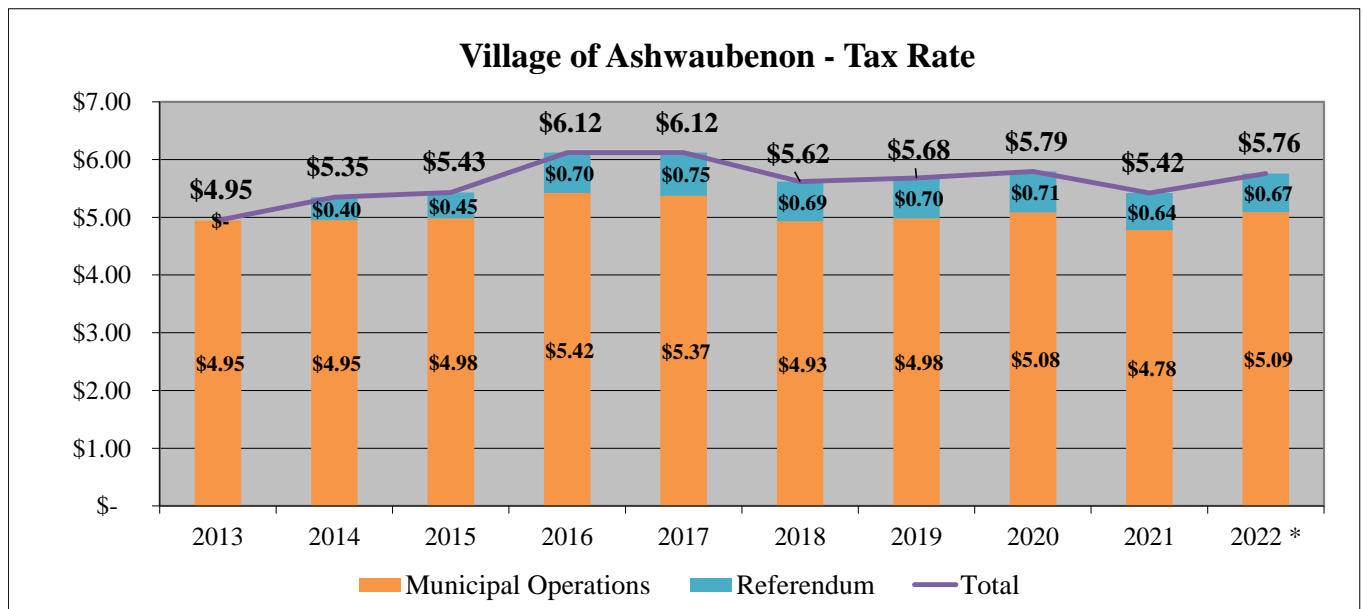
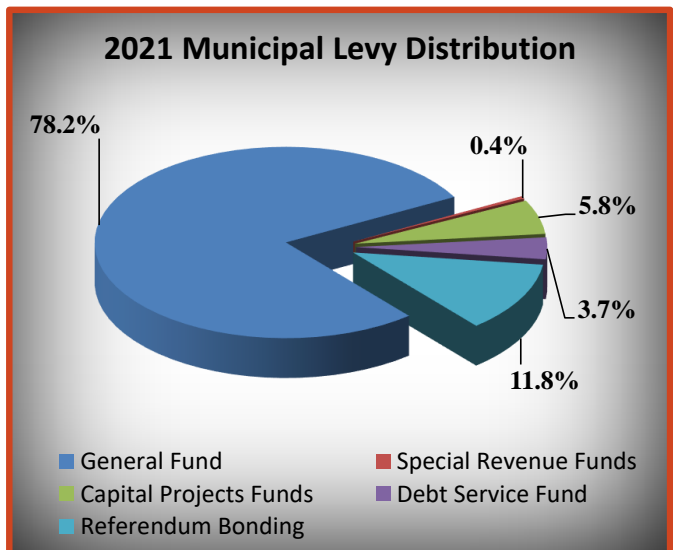
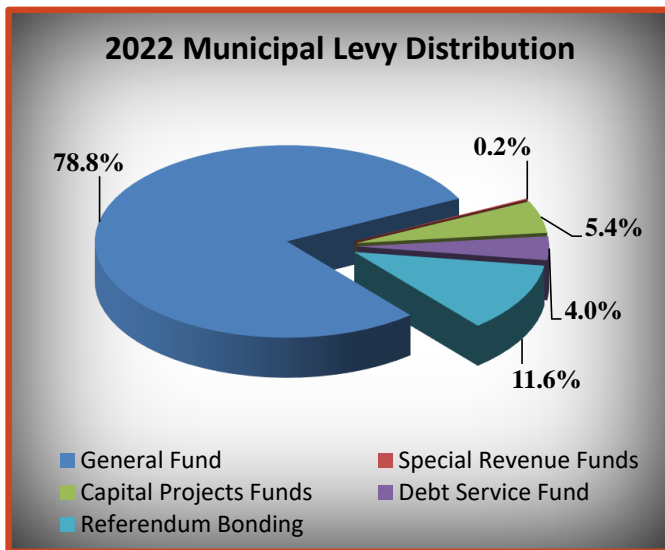
Total Village Staffing (w/o Utility)

Full Time: 125 Part Time: 7 (5.0 FTE) Seasonal/Temp: +/- 248

2023 Budget

Village of Ashwaubenon Summary of Municipal Tax Levy Distributions and Tax Rate

	2023 BUDGET	2022 BUDGET		
	2022 Levy	2021 Levy	Increase/(Decrease)	Percent Change
General Fund	\$ 10,500,213	\$ 10,203,559	\$ 296,654	2.91%
Special Revenue Funds	25,000	57,500	(32,500)	-56.52%
Capital Projects Funds	725,000	756,490	(31,490)	-4.16%
Debt Service Fund	533,945	481,058	52,887	10.99%
Referendum Bonding	1,546,700	1,544,450	2,250	0.15%
Total Municipality Levy	\$ 13,330,858	\$ 13,043,057	\$ 287,801	2.21%
Municipal Operations Tax Rate	\$ 5.09	\$ 4.78	\$ 0.32	6.60%
Referendum Related Tax Rate	\$ 0.67	\$ 0.64	\$ 0.03	4.45%
Total Municipal Tax Rate	\$ 5.76	\$ 5.42	\$ 0.34	6.35%



Village Services' Costs for Average Tax Payer

Total Tax Payment

Median Village of Ashwaubenon Home Assessed Value	\$	187,300
2022 Total Tax Rate (Ashwaubenon School District)	\$	16.46037
Total Tax Payment	\$	3,083.03

Village of Ashwaubenon Only Tax Payment:

Median Village of Ashwaubenon Home Assessed Value	\$	187,300
2022 Village of Ashwaubenon Budgeted Tax Rate	\$	5.76171
Tax Payment - Village of Ashwaubenon Only ⁽¹⁾	\$	1,079.17

Village Services' Cost Breakout to the Average Tax Payer:**Village of Ashwaubenon Municipal Government:**

Public Safety	\$	451.37
Public Works		
Engineering, Streets Maintenance, Curb & Gutter, Garage, Admin	\$	115.34
Snow Removal	\$	10.45
Street Lighting	\$	29.05
Annual Mill/Pave Road Reconstruction	\$	56.66
Sanitation (garbage, recycling, wood chipping, yard waste collection)	\$	54.23
Parks, Recreation, Forestry		
Pool, Lake, Youth / Adult / Co-Sponsored Programming, Administration	\$	43.84
Park Maintenance and Forestry	\$	47.83
General Government		
Administration, Court, Clerk, Assessor, Finance, Building Inspection, Attorney	\$	45.30
Other Government (insurance, village hall maintenance, building fund, IT)	\$	49.16
Economic Development	\$	7.53
Debt Service - Municipal (Oneida St, Klipstine Park, Cormier Rd, Waube Ln)	\$	43.22
Debt Service - Referendum	\$	125.19
Other Taxing Jurisdiction Share of Total Tax Payment:		
Ashwaubenon School District	\$	1,150.01
Brown County	\$	714.65
NWTC	\$	139.20

Average Homeowner

2023

Village of Ashwaubenon, WI

DATE January 1, 2023

PAY TO Village of Ashwaubenon

\$ 3,083.03

Three thousand, eighty-three and 03/100

DOLLARS

FOR Annual Property Tax

Average Homeowner

Footnote:

- (1) This rate is for the Village of Ashwaubenon municipal government taxing jurisdiction only, which is a portion of the Total Tax Payment.

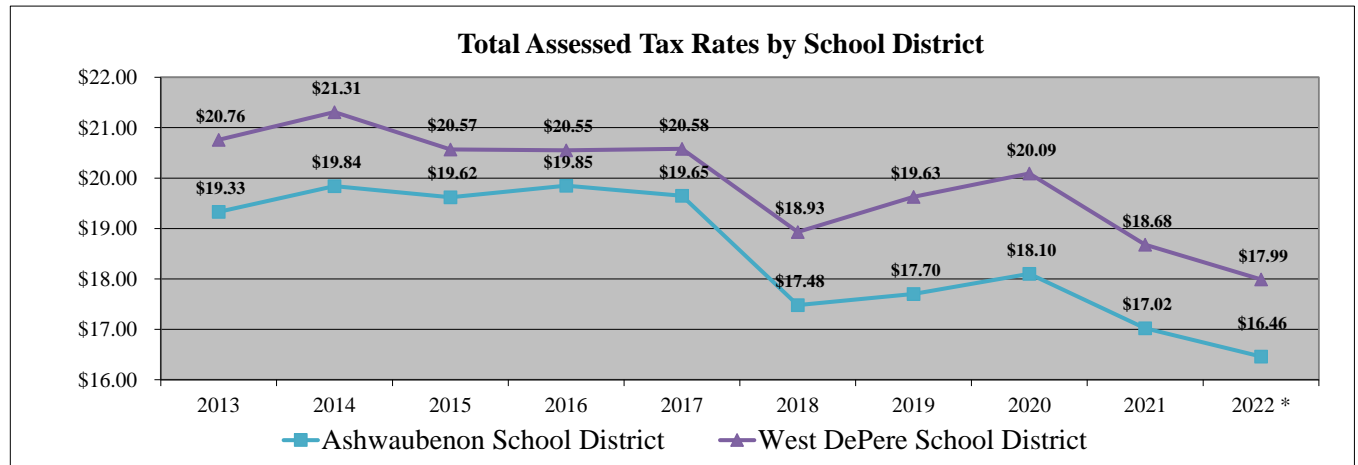
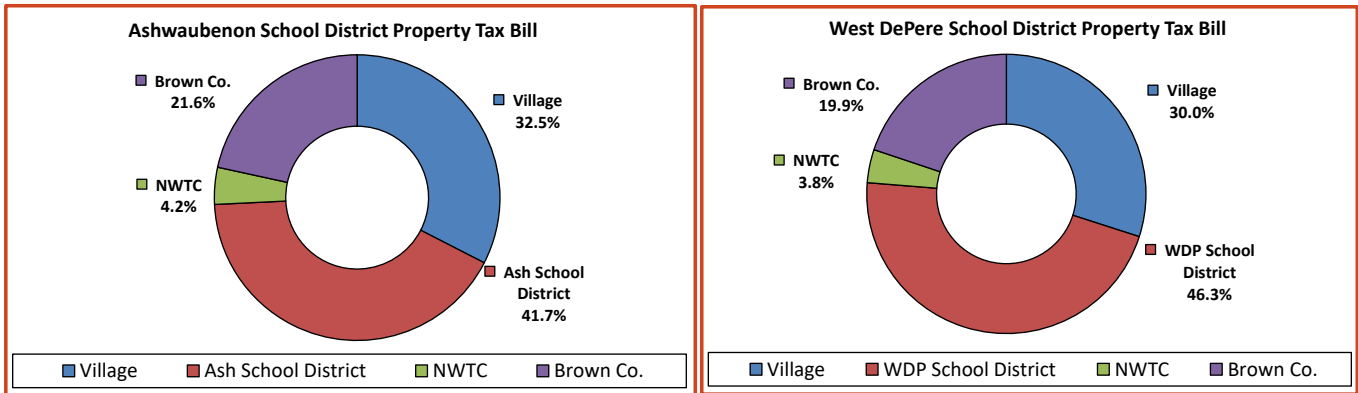
Village of Ashwaubenon - Ashwaubenon School District

Fiscal Year/ Tax Roll Year	Village of Ashwaubenon						Overlapping Rates							
	General Fund	Debt Service		Capital Projects/ Spec Rev	Total Rate	Percent of Total Tax Bill	Ashwaubenon School District		NWTC		Brown County		State	
		Municipal	Referendum				Rate	Percent	Rate	Percent	Rate	Percent	Rate	Percent
2014/2013	\$ 4.26	\$ 0.52	\$ -	\$ 0.17	\$ 4.95	23.7%	\$ 9.45	45.3%	\$ 1.65	7.9%	\$ 4.64	22.2%	\$ 0.17	0.8%
2015/2014	\$ 4.26	\$ 0.53	\$ 0.40	\$ 0.16	\$ 5.35	25.1%	\$ 10.33	48.4%	\$ 0.81	3.8%	\$ 4.69	22.0%	\$ 0.17	0.8%
2016/2015	\$ 4.29	\$ 0.51	\$ 0.45	\$ 0.18	\$ 5.43	25.4%	\$ 10.23	47.9%	\$ 0.80	3.7%	\$ 4.73	22.1%	\$ 0.17	0.8%
2017/2016	\$ 4.54	\$ 0.60	\$ 0.70	\$ 0.28	\$ 6.12	28.3%	\$ 9.78	45.3%	\$ 0.84	3.9%	\$ 4.69	21.7%	\$ 0.17	0.8%
2018/2017	\$ 4.53	\$ 0.52	\$ 0.75	\$ 0.32	\$ 6.12	28.4%	\$ 9.62	44.7%	\$ 0.89	4.1%	\$ 4.91	22.8%	\$ -	0.0%
2019/2018	\$ 4.31	\$ 0.31	\$ 0.69	\$ 0.31	\$ 5.62	29.3%	\$ 8.24	43.0%	\$ 0.81	4.2%	\$ 4.49	23.4%	\$ -	0.0%
2020/2019	\$ 4.44	\$ 0.23	\$ 0.70	\$ 0.31	\$ 5.68	29.5%	\$ 8.24	42.8%	\$ 0.85	4.4%	\$ 4.50	23.4%	\$ -	0.0%
2021/2020	\$ 4.45	\$ 0.27	\$ 0.71	\$ 0.36	\$ 5.79	29.6%	\$ 8.50	43.4%	\$ 0.87	4.4%	\$ 4.42	22.6%	\$ -	0.0%
2022/2021	\$ 4.24	\$ 0.20	\$ 0.64	\$ 0.34	\$ 5.42	29.6%	\$ 8.07	44.1%	\$ 0.78	4.3%	\$ 4.04	22.1%	\$ -	0.0%
2023/2022	\$ 4.54	\$ 0.23	\$ 0.67	\$ 0.32	\$ 5.76	32.5%	\$ 7.38	41.7%	\$ 0.74	4.2%	\$ 3.82	21.6%	\$ -	0.0%

Village of Ashwaubenon - West DePere School District

Fiscal Year/ Tax Roll Year	Village of Ashwaubenon						Overlapping Rates							
	General Fund	Debt Service		Capital Projects/ Spec Rev	Total Rate	Percent of Total Tax Bill	West DePere School District		NWTC		Brown County		State	
		Municipal	Referendum				Rate	Percent	Rate	Percent	Rate	Percent	Rate	Percent
2014/2013	\$ 4.26	\$ 0.52	\$ -	\$ 0.17	\$ 4.95	22.2%	\$ 10.88	48.8%	\$ 1.65	7.4%	\$ 4.64	20.8%	\$ 0.17	0.8%
2015/2014	\$ 4.26	\$ 0.53	\$ 0.40	\$ 0.16	\$ 5.35	23.4%	\$ 11.80	51.7%	\$ 0.81	3.5%	\$ 4.69	20.5%	\$ 0.17	0.8%
2016/2015	\$ 4.29	\$ 0.51	\$ 0.45	\$ 0.18	\$ 5.43	24.3%	\$ 11.18	50.1%	\$ 0.80	3.6%	\$ 4.73	21.2%	\$ 0.17	0.8%
2017/2016	\$ 4.54	\$ 0.60	\$ 0.70	\$ 0.28	\$ 6.12	27.4%	\$ 10.48	47.0%	\$ 0.84	3.8%	\$ 4.69	21.0%	\$ 0.17	0.8%
2018/2017	\$ 4.53	\$ 0.52	\$ 0.75	\$ 0.32	\$ 6.12	27.2%	\$ 10.55	47.0%	\$ 0.89	4.0%	\$ 4.91	21.9%	\$ -	0.0%
2019/2018	\$ 4.31	\$ 0.31	\$ 0.69	\$ 0.31	\$ 5.62	27.3%	\$ 9.69	47.0%	\$ 0.81	3.9%	\$ 4.49	21.8%	\$ -	0.0%
2020/2019	\$ 4.44	\$ 0.23	\$ 0.70	\$ 0.31	\$ 5.68	26.8%	\$ 10.17	48.0%	\$ 0.85	4.0%	\$ 4.50	21.2%	\$ -	0.0%
2021/2020	\$ 4.45	\$ 0.27	\$ 0.71	\$ 0.36	\$ 5.79	26.8%	\$ 10.49	48.6%	\$ 0.87	4.0%	\$ 4.42	20.5%	\$ -	0.0%
2022/2021	\$ 4.24	\$ 0.20	\$ 0.64	\$ 0.34	\$ 5.42	27.1%	\$ 9.74	48.7%	\$ 0.78	3.9%	\$ 4.04	20.2%	\$ -	0.0%
2023/2022	\$ 4.54	\$ 0.23	\$ 0.67	\$ 0.32	\$ 5.76	30.0%	\$ 8.91	46.3%	\$ 0.74	3.8%	\$ 3.82	19.9%	\$ -	0.0%

Notes: The basis for property tax is per \$1,000 assessed valuation. The Village of Ashwaubenon completed property valuation reassessments in 2013, 2018, and 2021.



Village of Ashwaubenon Tax Increment Calculation

ALLOCATION OF TAX INCREMENT			
TID #3	\$	6,476,868.39	\$ 406,328,600
TID #4		1,288,898.54	80,859,500
TID #5		853,161.75	53,523,400
	\$	8,618,928.68	\$ 540,711,500
			75%
			15%
			10%
			100%

2023 Budget

Village of Ashwaubenon Assessed Tax Rates - Comparative Summary of Jurisdictional Levies

Ashwaubenon School District

Jurisdiction	2022 Levy	2022 Tax Rate	2021 Levy	2021 Tax Rate	Increase/ (Decrease) in Levy	% Change	Increase/ (Decrease) in Tax Rate	% Change
Village of Ashwaubenon	\$ 13,330,858	\$ 5.76171	\$ 13,043,057	\$ 5.41777	\$ 287,801	2.21%	\$ 0.34394	6.35%
Ashwaubenon School District	15,171,530	7.38172	17,320,720	8.07357	(2,149,190)	-12.41%	(0.69185)	-8.57%
N.W.T.C. Vocational School	1,719,490	0.74318	1,886,175	0.78347	(166,686)	-8.84%	(0.04029)	-5.14%
Brown County	8,827,975	3.81553	9,723,040	4.03872	(895,065)	-9.21%	(0.22319)	-5.53%
Tax Incremental Districts	8,173,302	-	5,065,232	-	3,108,070	61.36%	-	-
Subtotal	47,223,155	17.70214	47,038,224	18.31353	184,931	0.39%	(0.61139)	-3.34%
State School Credit	(3,089,305)	(1.24177)	(3,111,262)	(1.29525)	21,957	0.71%	0.05348	4.13%
Net Levy and Tax Rate	\$ 44,133,850	\$ 16.46037	\$ 43,926,963	\$ 17.01827	\$ 206,887	0.47%	\$ (0.55790)	-3.28%

West DePere School District

Jurisdiction	2022 Levy	2022 Tax Rate	2021 Levy	2021 Tax Rate	Increase/ (Decrease) in Levy	% Change	Increase/ (Decrease) in Tax Rate	% Change
Village of Ashwaubenon	\$ 13,330,858	\$ 5.76171	\$ 13,043,057	\$ 5.41777	\$ 287,801	2.21%	\$ 0.34394	6.35%
West DePere School District	2,301,738	8.90719	2,552,000	9.73591	(250,262)	-9.81%	(0.82872)	-8.51%
N.W.T.C. Vocational School	1,719,490	0.74318	1,886,175	0.78347	(166,686)	-8.84%	(0.04029)	-5.14%
Brown County	8,827,975	3.81553	9,723,040	4.03872	(895,065)	-9.21%	(0.22319)	-5.53%
Tax Incremental Districts	5,426,002	-	3,338,999	-	2,087,002	62.50%	-	-
Subtotal	31,606,062	19.22761	30,543,271	19.97587	1,062,791	3.48%	(0.74826)	-3.75%
State School Credit	(383,015)	(1.24177)	(385,568)	(1.29525)	2,553	0.66%	0.05348	4.13%
Net Levy and Tax Rate	\$ 31,223,047	\$ 17.98584	\$ 30,157,704	\$ 18.68062	\$ 1,065,344	3.53%	\$ (0.69478)	-3.72%

2023 Budget

Village of Ashwaubenon Equalized Tax Rates - Comparative Summary of Jurisdictional Levies

Ashwaubenon School District						
Jurisdiction	2022 Levy	2022 Tax Rate	2021 Levy	2021 Tax Rate	Increase/ (Decrease) in Levy	% Change in Tax Rate
Village of Ashwaubenon	\$ 13,330,858	\$ 5.14222	\$ 13,043,057	\$ 5.10599	\$ 287,801	2.21%
Ashwaubenon School District	15,171,530	6.58805	17,320,720	7.61534	(2,149,190)	-12.41%
N.W.T.C. Vocational School	1,719,490	0.66327	1,886,175	0.73838	(166,686)	-8.84%
Brown County	8,827,975	3.40529	9,723,040	3.80629	(895,065)	-9.21%
Tax Incremental Districts #3 & #4	8,173,302	-	5,065,232	-	3,108,070	61.36%
Subtotal	47,223,155	15.79883	47,038,224	17.26600	184,931	0.39%
State School Credit	(3,084,502)	(1.33941)	(3,113,519)	(1.36891)	29,017	0.93%
Net Levy and Tax Rate	\$ 44,138,653	\$ 14.45943	\$ 43,924,705	\$ 15.89709	\$ 213,948	0.49%
					\$ (1.43767)	-9.04%

West DePere School District						
Jurisdiction	2022 Levy	2022 Tax Rate	2021 Levy	2021 Tax Rate	Increase/ (Decrease) in Levy	% Change in Tax Rate
Village of Ashwaubenon	\$ 13,330,858	\$ 5.14222	\$ 13,043,057	\$ 5.10599	\$ 287,801	2.21%
West DePere School District	2,301,738	7.94951	2,552,000	9.11392	(250,262)	-9.81%
N.W.T.C. Vocational School	1,719,490	0.66327	1,886,175	0.73838	(166,686)	-8.84%
Brown County	8,827,975	3.40529	9,723,040	3.80629	(895,065)	-9.21%
Tax Incremental Districts #3 & #4	5,426,002	-	3,338,999	-	2,087,002	62.50%
Subtotal	31,606,062	17.16029	30,543,271	18.76458	1,062,791	3.48%
State School Credit	(387,818)	(1.33941)	(383,310)	(1.36891)	(4,508)	-1.18%
Net Levy and Tax Rate	\$ 31,218,244	\$ 15.82089	\$ 30,159,961	\$ 17.39567	\$ 1,058,283	3.51%
					\$ (1.57479)	-9.05%

Village of Ashwaubenon

2023 Budget



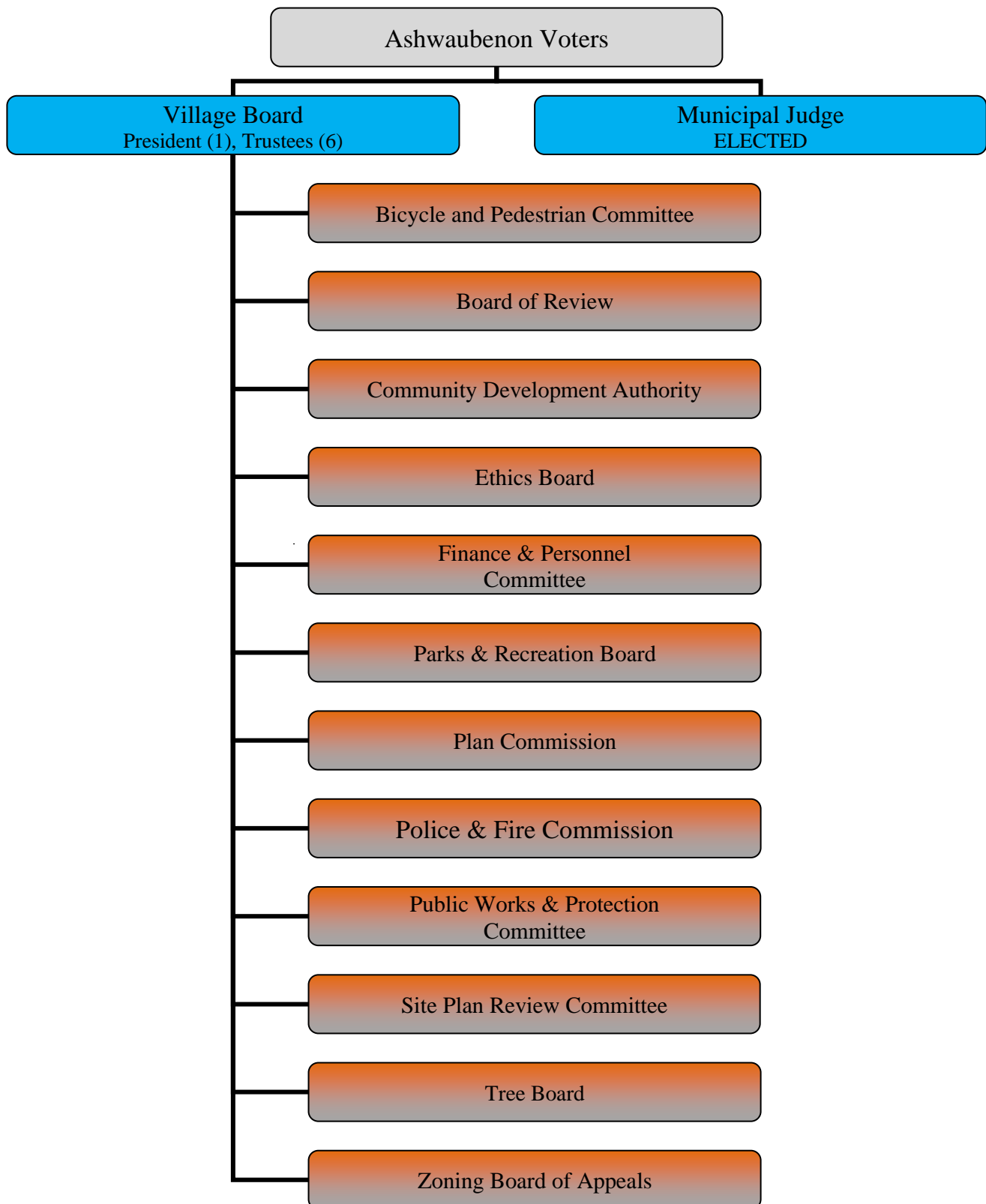
Elected and Appointed Officials and Consultants

Elected Position	Village Official	Years of Service	Expiration Date of Current
Village President	Mary Kardoskee	18	April 2025
Village Trustee - Wards 1 & 2	Kelly Servais	1	April 2023
Village Trustee - Wards 3 & 4	Gary Paul	12	April 2023
Village Trustee - Wards 5 & 6	Chris Zirbel	6	April 2023
Village Trustee - Wards 7 & 8	Open	N/A	April 2024
Village Trustee - Wards 9 & 10	Jay Krueger	2	April 2024
Village Trustee - Wards 11 & 12	Tracy Flucke	2	April 2024
Village Judge	Gary Wickert	35	April 2023

Appointed Position	Village Employee	Years in Position	Years with Village
Village Manager	Joel Gregozeski	2	2
Village Attorney	Patrick Leigl	1	1
Village Clerk	Kris Teske	2	2
Public Safety Director	Brian Uhl	3	3
Public Works Director	Brian Rickert	0	0
Finance Director	Greg Wenholz	16	16
Director of Community Development	Aaron Schuette	6	6
Parks, Recreation & Forestry Director	Rex Mehlberg	18	18

Consultant Type	Consultant
Assessor	Paul Denor, Fair Market Assessments, Green Bay, WI
Labor Counsel	Von Briesen & Roper, S.C., Milwaukee, WI
Certified Public Accountant	Baker Tilly US, LLP, Madison, WI
Financial Consultants	Robert W. Baird & Co., Milwaukee, WI
TIF Consultants	Robert W. Baird & Co., Milwaukee, WI
Bond Counsel	Quarles & Brady, Milwaukee, WI
Medical and Dental Consultants	Brown & Brown, Milwaukee, WI

Village of Ashwaubenon
2023 Budget
Citizen Boards, Committees, and Commissions



2023 BUDGET

GENERAL FUND



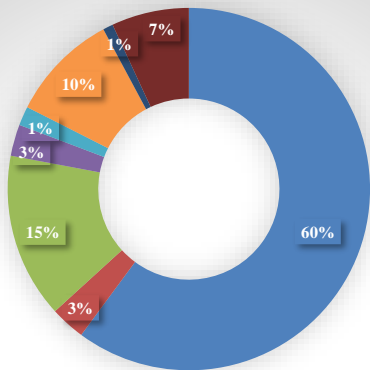
2023 Budget

Village of Ashwaubenon

General Fund Summary

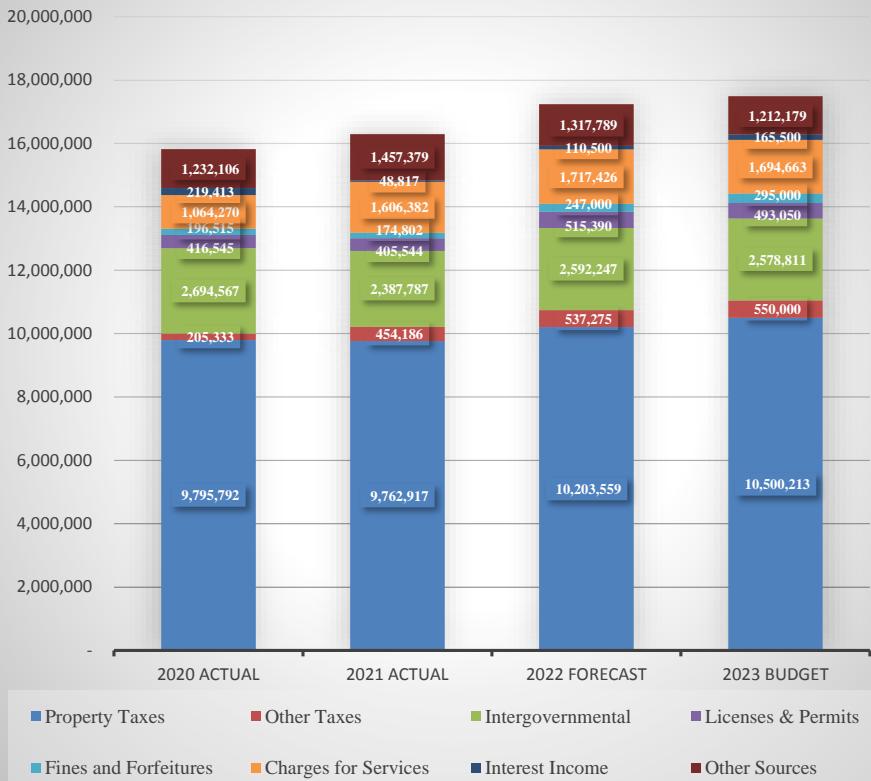
Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget
REVENUES					
Property Taxes	\$ 9,795,792	\$ 9,762,917	\$ 10,203,559	\$ 10,203,559	\$ 10,500,213
Other Taxes	205,333	454,186	537,275	450,000	550,000
Special Assessments	960	-	5,222	2,260	2,260
Intergovernmental	2,694,567	2,387,787	2,592,247	2,532,053	2,578,811
Licenses & Permits	416,545	405,544	515,390	392,050	493,050
Fines and Forfeitures	196,515	174,802	247,000	320,000	295,000
Public Charges for Services	1,064,270	1,606,382	1,717,426	1,507,512	1,694,663
Interest Income	219,413	48,817	110,500	165,500	165,500
Donations	1,000	451	1,000	1,000	1,000
Miscellaneous	417,881	679,814	546,567	393,396	443,919
Total Revenues	15,012,276	15,520,700	16,476,186	15,967,330	16,724,416
EXPENDITURES					
General Government	2,395,133	2,782,271	2,590,739	2,543,293	2,615,272
Public Safety	7,704,207	8,208,647	8,533,006	8,519,416	9,028,795
Public Works	2,361,329	2,385,289	2,691,005	2,634,779	2,675,655
Sanitation	854,560	857,509	925,939	918,261	927,777
Parks, Recreation & Forestry	1,593,966	1,829,016	1,974,362	1,996,414	2,106,258
Health & Human Services	4,245	6,216	6,552	6,645	6,900
Conservation & Development	131,498	125,288	122,632	123,522	128,759
Total Expenditures	15,044,938	16,194,235	16,844,235	16,742,330	17,489,416
Excess of Revenues over (under) Expenditures	(32,662)	(673,535)	(368,049)	(775,000)	(765,000)
Other Financing Sources (Uses)					
Proceeds from Sale of Other Capital Assets	-	800	-	-	-
Transfer In - Enterprise Fund Tax Equivalent	462,265	451,314	440,000	450,000	440,000
Transfers In	350,000	325,000	325,000	325,000	325,000
Transfers Out	(768,805)	(428,579)	-	-	-
Total Other Financing Sources	43,460	348,535	765,000	775,000	765,000
Net Change in Fund Balance	10,798	(325,001)	396,951	-	-
Fund Balance - January 1	\$ 5,588,841	\$ 5,599,639	\$ 5,274,639	\$ 5,468,004	\$ 5,671,590
Fund Balance - December 31	\$ 5,599,639	\$ 5,274,639	\$ 5,671,590	\$ 5,468,004	\$ 5,671,590

2023 Budget Revenues
by Account Type

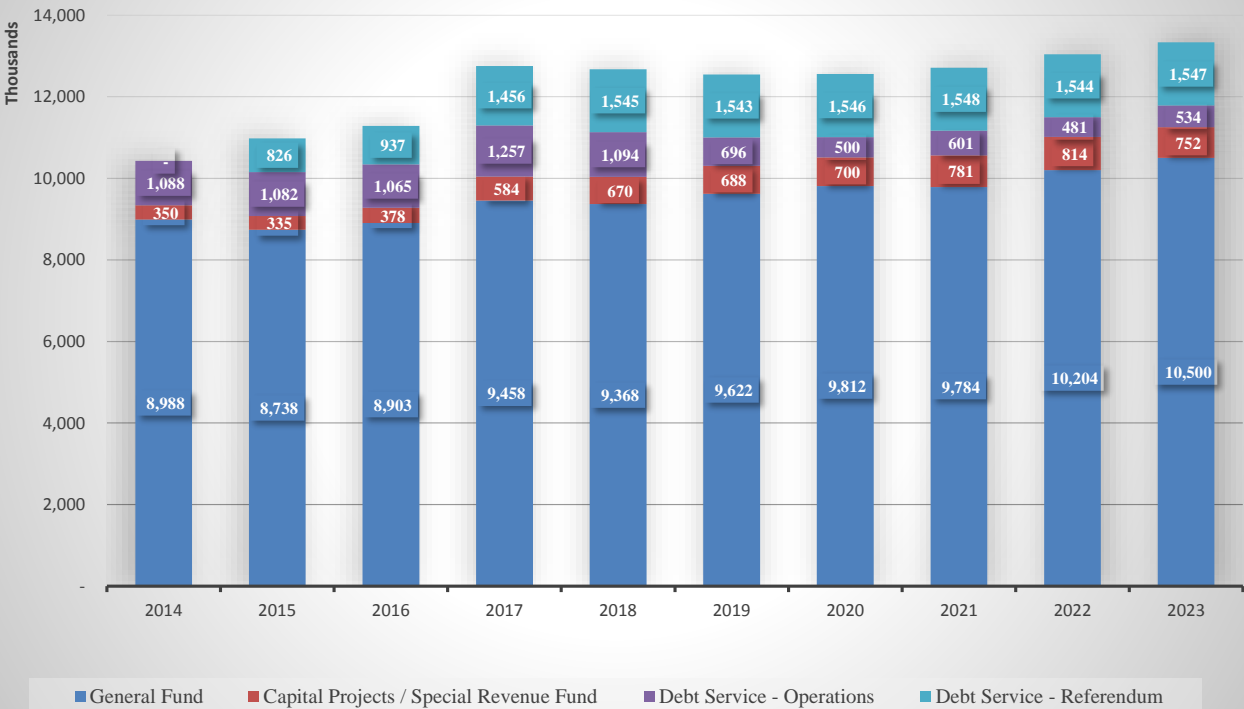


- Property Taxes - \$10,500,213
- Other Taxes - \$550,000
- Intergovernmental - \$2,578,811
- Licenses & Permits - \$493,050
- Fines and Forfeitures - \$295,000
- Charges for Services - \$1,694,663
- Interest Income - \$165,500
- Other Sources - \$1,212,179

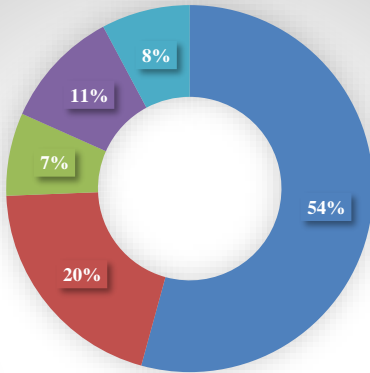
Historic General Fund Revenues by Account Type



Historic Tax Levy Allocation

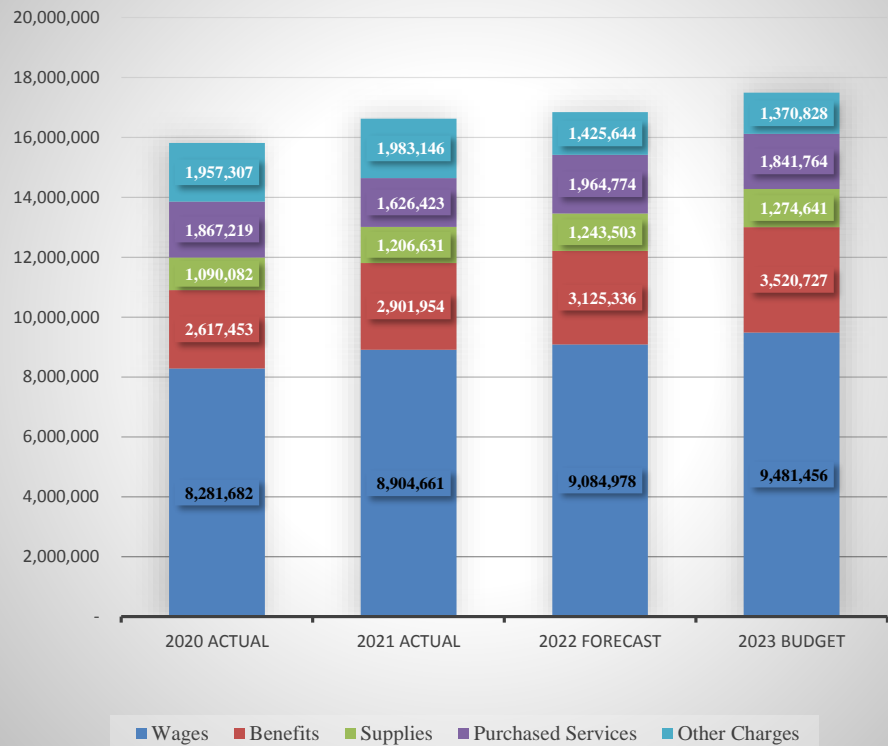


2023 Budget Expenditures
by Account Type

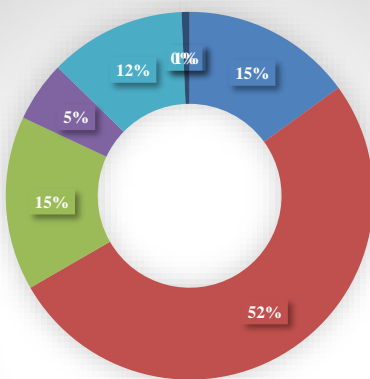


- Wages - \$9,481,456
- Benefits - \$3,520,727
- Supplies - \$1,274,641
- Purchased Services - \$1,841,764
- Other Charges - \$1,370,828

Historic General Fund Expenditures by Account Type

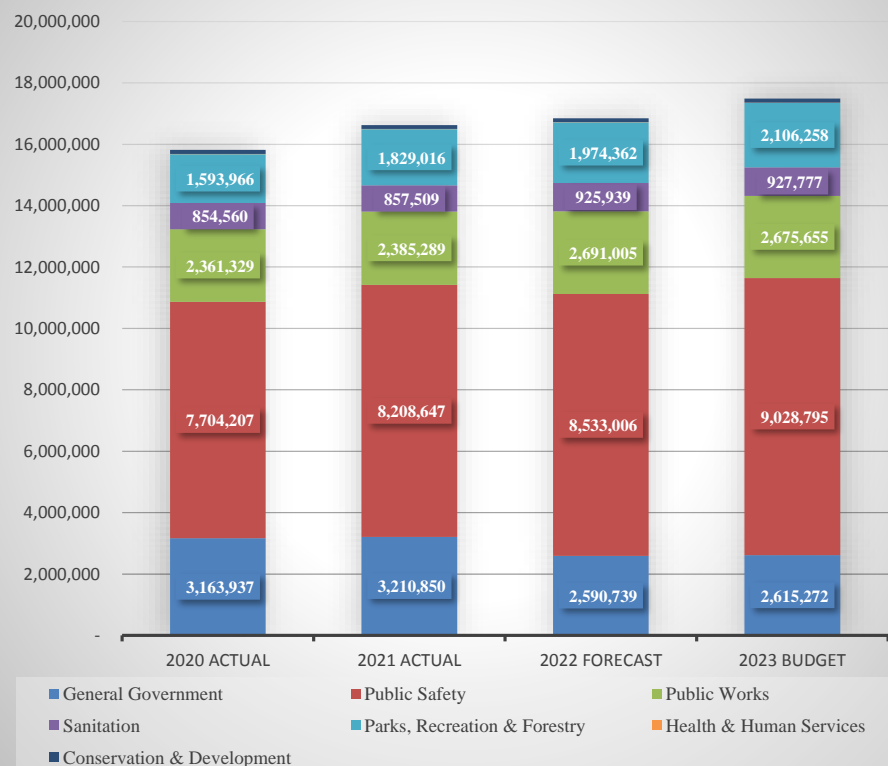


2023 Budget Expenditures
by Department



- General Government - \$2,615,272
- Public Safety - \$9,028,795
- Public Works - \$2,675,655
- Sanitation - \$927,777
- Parks, Recreation & Forestry - \$2,106,258
- Health & Human Services - \$6,900
- Conservation & Development - \$128,759

Historic General Fund Expenditures by Department



Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
Taxes								
100-5100-4000-0000	Property Taxes	\$ 9,795,792	\$ 9,762,917	\$ 10,203,559	\$ 10,203,559	\$ 10,500,213	\$ 296,654	2.91%
100-5100-4005-0000	Room Tax	205,333	454,186	537,275	450,000	550,000	100,000	22.22%
Total Taxes		10,001,125	10,217,103	10,740,834	10,653,559	11,050,213	396,654	3.72%
Special Assessments		960	-	5,222	2,260	2,260	-	0.00%
Intergovernmental								
Federal Aids								
100-5100-4100-0000	Federal Grants	7,007	-	-	-	-	-	N/A
100-5500-4100-0221	Federal Aid, Routes to Recovery	274,406	-	-	-	-	-	N/A
State Aids								
100-5100-4120-0000	State Shared Revenues	438,536	458,722	503,615	460,691	492,231	31,540	6.85%
100-5100-4121-0000	Exempt Computer Aids	243,697	243,697	243,697	243,697	243,697	-	0.00%
100-5100-4122-0000	Expenditure Restraint Program	108,386	64,096	55,602	55,602	21,098	(34,504)	-62.06%
100-5100-4123-0000	Personal Property Aid	141,818	99,331	141,818	141,818	141,818	-	0.00%
100-5100-4124-0000	Transportation Aid	981,592	1,026,513	1,108,496	1,108,496	1,150,500	42,004	3.79%
100-5100-4125-0000	Fire Insurance Dues	98,547	102,972	107,826	105,000	107,000	2,000	1.90%
100-5100-4126-0000	Recycling Grant	76,167	72,623	76,250	76,000	76,250	250	0.33%
100-5100-4127-0000	Municipal Service	15,021	14,439	9,619	14,400	11,892	(2,508)	-17.42%
100-5200-4129-0000	Police Training	52,078	37,593	53,999	40,000	40,000	-	0.00%
100-5200-4130-0000	Rescue	6,129	-	6,000	6,000	6,000	-	0.00%
100-5100-4133-0000	Video Service	21,594	43,325	43,325	43,325	43,325	-	0.00%
100-5100-4132-0000	Other	11,412	12,082	-	-	-	-	N/A
Local Aids							-	N/A
100-5200-4175-0000	School District	184,177	212,394	242,000	237,024	245,000	7,976	3.37%
100-5100-4195-0000	Other	34,000	-	-	-	-	-	N/A
Total Intergovernmental		2,694,567	2,387,787	2,592,247	2,532,053	2,578,811	46,758	1.85%
Licenses & Permits								
Licenses								
100-5100-4300-7700	Liquor & Malt Beverage	43,220	35,507	65,440	40,000	60,000	20,000	50.00%
100-5100-4300-7701	Operators	9,340	15,190	14,560	14,000	14,000	-	0.00%
100-5100-4300-7702	Cigarette	1,900	2,000	2,100	1,800	1,800	-	0.00%
100-5100-4300-7704	Dog	-	-	-	1,500	-	(1,500)	-100.00%
100-5100-4300-7707	Peddlers	2,350	1,875	15,900	15,900	15,900	-	0.00%
100-5100-4300-7708	Weights & Measures	25,250	26,240	28,000	28,000	33,000	5,000	17.86%
100-5100-4300-7712	Short Term Rental	8,550	18,200	25,300	15,000	25,000	10,000	66.67%
100-5100-4300-7706	Other	3,740	11,453	5,000	5,000	7,500	2,500	50.00%
Total Licenses		94,350	110,465	156,300	121,200	157,200	36,000	29.70%
Permits								
100-5100-4350-7720	Rezoning Hearing	1,200	2,000	2,500	2,500	2,500	-	0.00%
100-5100-4350-7721	Building	153,382	146,104	168,615	125,000	160,000	35,000	28.00%
100-5100-4350-7722	Electrical	48,966	44,536	57,329	40,000	50,000	10,000	25.00%
100-5100-4350-7723	Plumbing	58,337	45,704	63,819	40,000	55,000	15,000	37.50%
100-5100-4350-7724	Heating	41,530	43,303	50,477	40,000	50,000	10,000	25.00%
100-5100-4350-7725	Sewer	3,445	2,526	3,500	3,500	3,500	-	0.00%
100-5100-4350-7726	Right of Way	5,540	5,280	5,500	5,500	5,500	-	0.00%
100-5100-4350-7727	Curb Cut	345	160	350	350	350	-	0.00%
100-5100-4350-7728	Alarm	5,325	2,615	3,000	10,000	5,000	(5,000)	-50.00%
100-5100-4350-7729	Other	4,125	2,851	4,000	4,000	4,000	-	0.00%
Total Permits		322,195	295,079	359,090	270,850	335,850	65,000	24.00%
Total Licenses & Permits		416,545	405,544	515,390	392,050	493,050	101,000	25.76%
Fines and Forfeitures								
100-5100-4400-0000	Court Penalties & Costs	177,715	162,737	225,000	300,000	275,000	(25,000)	-8.33%
100-5200-4410-0000	Parking Violations	18,800	12,065	22,000	20,000	20,000	-	0.00%
Total Fines and Forfeitures		196,515	174,802	247,000	320,000	295,000	(25,000)	-7.81%

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget				
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change			
Public Charges for Services											
100-5100-4500-0000	Sale of Materials and Supplies	7,504	6,907	8,000	7,500	7,500	-	0.00%			
100-5100-4502-0000	Site Plan Review Fees	3,665	5,260	3,560	3,000	3,000	-	0.00%			
100-5100-4503-0000	CSM/Subdivision Fees	4,550	7,600	5,000	5,000	5,000	-	0.00%			
100-5100-4504-0000	Zoning Code Requests/Maps	525	1,308	750	750	750	-	0.00%			
Public Safety											
100-5200-4513-0000	Rescue Squad Services	456,370	599,319	625,000	520,000	625,000	105,000	20.19%			
100-5200-4514-0000	Fire Inspections	79,642	63,517	96,000	96,000	96,000	-	0.00%			
100-5200-4510-0000	Police Charges for Services	151,367	242,256	225,000	185,000	225,000	40,000	21.62%			
100-5200-4511-0000	Fire Charges for Services	4,550	2,780	15,000	12,500	15,000	2,500	20.00%			
100-5200-4512-0000	Rescue Charges for Services	7,166	6,191	35,000	17,500	35,000	17,500	100.00%			
100-5200-4518-0000	Misc & Warrant Fees	1,650	2,066	2,000	2,000	2,000	-	0.00%			
100-5200-4515-0000	False Alarms	18,775	31,825	20,000	20,000	20,000	-	0.00%			
Total Public Safety		719,520	947,954	1,018,000	853,000	1,018,000	165,000	19.34%			
Parks, Recreation & Forestry											
100-5523-Acct-Proj	Community Pool	35,645	65,285	70,006	58,860	69,200	10,340	17.57%			
100-5524-Acct-Proj	Ashwaubomay Lake	-	119,690	141,783	142,075	154,075	12,000	8.45%			
100-5525-Acct-Proj	Adult Recreation Programs	30,615	52,541	66,295	65,995	64,518	(1,477)	-2.24%			
100-5527-Acct-Proj	Co-Sponsored Programs	57,911	64,014	74,011	61,578	61,578	-	0.00%			
100-5530-Acct-Proj	Youth Recreation Programs	54,674	84,864	89,838	92,071	107,779	15,708	17.06%			
100-5500-4553-Proj	Facility Rentals	41,220	56,498	69,433	69,433	80,013	10,580	15.24%			
100-5600-4556-0000	Tree Planting Program	3,200	2,600	3,000	3,000	3,000	-	0.00%			
Total Parks, Recreation & Forestry		223,265	445,492	514,366	493,012	540,163	47,151	9.56%			
Public Works											
100-5700-4564-0000	Weed Control	2,453	1,771	2,500	2,500	2,500	-	0.00%			
100-5700-4563-0000	Snow Removal	2,274	1,291	1,750	1,750	1,750	-	0.00%			
100-5700-4560-0000	Rubbish Collection/Garbage Can	2,272	4,153	5,000	5,000	5,000	-	0.00%			
100-5700-4562-0000	Recycling	1,019	50,479	47,500	25,000	-	(25,000)	-100.00%			
100-5400-4567-0000	Other Charges	172	1,288	1,000	1,000	1,000	-	0.00%			
Total Public Works		8,190	58,982	57,750	35,250	10,250	(25,000)	-70.92%			
100-Dept-4568-Proj	Labor and Service Reimbursements	97,051	132,879	110,000	110,000	110,000	-	0.00%			
Total Public Charges for Services		1,064,270	1,606,382	1,717,426	1,507,512	1,694,663	187,151	12.41%			
Interest Income											
100-5100-4601-0000	Interest on Investments	203,776	28,888	100,000	150,000	150,000	-	0.00%			
100-5100-4602-0000	Interest On Delinquent Taxes	12,575	17,337	7,500	12,500	12,500	-	0.00%			
100-5100-4603-0000	Interest On Special Assessment	3,062	2,592	3,000	3,000	3,000	-	0.00%			
Total Interest Income		219,413	48,817	110,500	165,500	165,500	-	0.00%			
100-Dept-4702-Proj	Donations	1,000	451	1,000	1,000	1,000	-	0.00%			
Miscellaneous											
100-5100-4700-0000	Cable Tv Franchise Fee	199,084	167,780	190,000	170,000	190,000	20,000	11.76%			
100-5100-4701-0000	Rent	96,323	120,480	123,560	123,396	132,919	9,523	7.72%			
100-5100-4751-0000	Refunds/Rebates	97,238	370,508	212,007	-	100,000	100,000	N/A			
100-5100-4790-0000	Miscellaneous	25,236	21,046	21,000	100,000	21,000	(79,000)	-79.00%			
Total Miscellaneous		417,881	679,814	546,567	393,396	443,919	50,523	12.84%			
Total Revenues		15,012,276	15,520,700	16,476,186	15,967,330	16,724,416	757,086	4.74%			
Other Finances Sources											
100-5100-4800-0000	Sale of Capital Assets	-	800	-	-	-	-	N/A			
100-5100-4011-0000	Enterprise Fund Tax Equivalent	462,265	451,314	440,000	450,000	440,000	(10,000)	-2.22%			
100-5100-4810-0000	Operating Transfer In	350,000	325,000	325,000	325,000	325,000	-	0.00%			
Total Other Finances Sources		812,265	777,114	765,000	775,000	765,000	(10,000)	-1.29%			
TOTAL REVENUES & OTHER FINANCING SOURCES					\$ 15,824,541	\$ 16,297,814	\$ 17,241,186	\$ 16,742,330	\$ 17,489,416	\$ 747,086	4.46%

General Fund Expenditures by Department

Departments		2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
General Government								
5111	Village Board Administration	\$ 257,673	\$ 335,379	\$ 359,051	\$ 358,403	\$ 375,561	\$ 17,158	4.79%
5121	Municipal Court	134,070	141,708	156,761	173,740	170,546	(3,194)	-1.84%
5141	Village Clerk	235,978	178,766	186,629	194,354	190,886	(3,468)	-1.78%
5152	Village Assessor	129,034	208,399	136,406	139,376	149,943	10,567	7.58%
5155	Finance	411,683	338,787	371,683	373,319	448,342	75,023	20.10%
5157	Information Technology	182,819	232,974	295,678	305,531	244,960	(60,571)	-19.82%
5241	Building Inspection	178,520	161,181	179,106	180,735	181,791	1,056	0.58%
5161	Legal Services	170,432	207,676	171,711	166,248	161,207	(5,041)	-3.03%
5171	Village Hall Maintenance	149,091	174,546	171,242	162,813	177,955	15,142	9.30%
5100	General Government	545,833	802,854	562,472	488,774	514,081	25,307	5.18%
	Total General Government	2,395,133	2,782,271	2,590,739	2,543,293	2,615,272	71,979	2.83%
Public Safety								
5210	Police / Fire / Rescue	7,579,596	8,078,964	8,401,146	8,386,356	8,880,719	494,363	5.89%
5230	Fire Inspection	124,611	129,684	131,860	133,060	148,076	15,016	11.29%
	Total Public Safety	7,704,207	8,208,647	8,533,006	8,519,416	9,028,795	509,379	5.98%
Public Works								
5405	Engineering	133,560	134,520	137,174	153,780	156,078	2,298	1.49%
5421	Street Administration	167,536	177,154	152,634	183,581	184,871	1,290	0.70%
5410	Garage	482,536	564,809	539,260	526,554	537,844	11,290	2.14%
5431	Street Maintenance	673,301	692,096	781,547	781,547	822,722	41,175	5.27%
5433	Curb & Gutter	18,126	26,625	24,844	22,765	25,765	3,000	13.18%
5435	Snow & Ice Control	144,056	204,408	179,309	173,825	178,825	5,000	2.88%
5441	Traffic Control	83,812	104,303	97,963	104,137	101,100	(3,037)	-2.92%
5442	Street Lighting	432,260	444,003	473,276	450,000	496,940	46,940	10.43%
5444	Sidewalk Maintenance	5,492	3,018	4,403	8,230	4,730	(3,500)	-42.53%
5447	School District Maintenance	782	153	538	538	538	-	0.00%
5449	Labor for Others	-	-	-	538	538	-	0.00%
5455	Transit System	219,869	34,199	300,057	229,284	165,704	(63,580)	-27.73%
	Total Public Works	2,361,329	2,385,289	2,691,005	2,634,779	2,675,655	40,876	1.55%
Sanitation								
5710	Garbage & Refuse Collection	379,647	385,251	412,183	388,175	403,733	15,558	4.01%
5720	Recycling	129,457	142,713	180,121	191,201	190,541	(660)	-0.35%
5730	Landfill	251,232	217,684	234,000	236,000	236,000	-	0.00%
5740	Weed Control	13,109	14,089	12,265	13,265	13,265	-	0.00%
5760	Wood Chipping	81,115	97,771	87,370	89,620	84,238	(5,382)	-6.01%
	Total Sanitation	854,560	857,509	925,939	918,261	927,777	9,516	1.04%
Parks, Recreation & Forestry								
5521	Parks & Recreation Administration	416,598	431,570	453,735	454,563	495,707	41,144	9.05%
5523	Community Pool	54,819	78,735	85,737	94,276	112,506	18,230	19.34%
5524	Ashwaubomay Lake	6,764	151,023	188,234	143,654	168,390	24,736	17.22%
5525	Adult Recreation	30,162	38,890	48,113	49,791	50,719	928	1.86%
5527	Co-Sponsored Recreation	68,570	80,361	101,824	103,533	98,533	(5,000)	-4.83%
5530	Youth Recreation	89,992	108,489	104,764	135,474	131,474	(4,000)	-2.95%
5541	Park Maintenance	442,398	515,895	517,511	503,197	528,884	25,687	5.10%
5551	Community Center	93,931	127,709	125,658	119,423	139,902	20,479	17.15%
5561	Performing Arts Center	81,221	81,045	85,940	82,666	87,659	4,993	6.04%
5610	Forestry	309,512	215,299	262,846	309,837	292,484	(17,353)	-5.60%
	Total Parks, Recreation & Forestr	1,593,966	1,829,016	1,974,362	1,996,414	2,106,258	109,844	5.50%
Health & Human Services								
5810	Animal Control	4,245	6,216	6,552	6,645	6,900	255	3.84%
Conservation & Development								
5651	Economic Development	131,498	125,288	122,632	123,522	128,759	5,237	4.24%
Total Expenditures		15,044,938	16,194,235	16,844,235	16,742,330	17,489,416	747,086	4.46%
Other Financing Uses								
100-5100-9200	Transfers Out	768,805	428,579	-	-	-	-	N/A
TOTAL EXPENDITURES & OTHER FINANCING USES		\$ 15,813,743	\$ 16,622,815	\$ 16,844,235	\$ 16,742,330	\$ 17,489,416	\$ 747,086	4.46%

General Fund Expenditures by Account

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-Dept-5100	Salary	5,007,922	5,080,106	5,083,723	5,452,653	5,707,252	254,599	4.67%
100-Dept-5101	Fitness	58,002	60,542	64,365	64,365	14,340	(50,025)	-77.72%
100-Dept-5102	FLSA	88,699	57,189	60,000	65,000	65,000	-	0.00%
100-Dept-5103	Fire/Rescue Meeting Pay	20,029	35,918	40,000	40,000	40,000	-	0.00%
100-Dept-5110	Hourly	1,888,575	2,291,507	2,813,902	2,675,270	2,824,037	148,767	5.56%
100-Dept-5111	Overtime	272,933	364,254	655,031	571,780	523,595	(48,185)	-8.43%
100-Dept-5112	Double Time	6,158	25,189	-	-	-	-	N/A
100-Dept-5120	Longevity	14,418	5,770	5,110	5,790	4,830	(960)	-16.58%
100-Dept-5130	Comp Time	253,238	359,669	-	-	-	-	N/A
100-Dept-5140	Poll Workers	27,608	10,434	26,000	26,000	13,000	(13,000)	-50.00%
100-Dept-5150	Holiday Pay	364,651	378,426	282,095	279,288	289,402	10,114	3.62%
100-Dept-5170	Sick	62,442	58,855	25,660	-	-	-	N/A
100-Dept-5180	Vacation	217,007	176,800	29,092	-	-	-	N/A
	Total Wages	8,281,682	8,904,661	9,084,978	9,180,146	9,481,456	301,310	3.28%
100-Dept-5210	Medicare/Fica	563,720	662,117	723,196	700,287	724,334	24,047	3.43%
100-Dept-5220	Health Insurance	1,083,269	1,263,778	1,396,057	1,431,388	1,686,561	255,173	17.83%
100-Dept-5225	Dental Insurance	90,321	88,618	90,343	91,212	94,475	3,263	3.58%
100-Dept-5230	Life Insurance	16,174	18,632	20,869	21,728	22,625	897	4.13%
100-Dept-5250	Retirement	816,471	821,809	847,370	837,012	943,732	106,720	12.75%
100-Dept-5300	Public Safety Trust Fund Contr	47,500	47,000	47,500	47,500	49,000	1,500	3.16%
	Total Benefits	2,617,453	2,901,954	3,125,336	3,129,127	3,520,727	391,600	12.51%
	Total Personnel Services	10,899,135	11,806,615	12,210,314	12,309,273	13,002,183	692,910	5.63%
100-Dept-6100	Office Supplies	45,310	29,883	31,449	34,680	37,675	2,995	8.64%
100-Dept-6101	Operational Supplies	337,256	376,439	363,256	400,541	394,441	(6,100)	-1.52%
100-Dept-6102	Evidence Supplies	2,018	2,474	2,400	2,400	3,000	600	25.00%
100-Dept-6103	Lifeguard Training Supplies	584	1,597	500	700	950	250	35.71%
100-Dept-6104	Range Supplies	9,111	15,063	16,801	15,300	23,600	8,300	54.25%
100-Dept-6105	Forms	2,089	759	2,400	3,250	3,250	-	0.00%
100-Dept-6106	State Stamps	896	-	962	990	330	(660)	-66.67%
100-Dept-6108	Concession Supplies	-	19,178	26,603	19,985	24,710	4,725	23.64%
100-Dept-6109	Janitorial Supplies	29,976	28,537	30,033	24,685	28,775	4,090	16.57%
100-Dept-6110	Athletic Field Supplies	16,602	37,097	29,862	29,862	32,854	2,992	10.02%
100-Dept-6112	Code Books	-	-	-	1,700	2,000	300	17.65%
100-Dept-6200	Gas & Oil	136,879	202,548	290,221	197,450	230,475	33,025	16.73%
100-Dept-6201	Landscaping Supplies	10,200	8,418	8,977	8,200	8,200	-	0.00%
100-Dept-6202	Program/Trip Expense	1,037	1,269	2,200	3,200	3,200	-	0.00%
100-Dept-6211	Repairs-Building/Equipment	84,020	116,012	102,800	102,700	115,800	13,100	12.76%
100-Dept-6212	Voting Machine Maintenance	-	-	500	500	500	-	0.00%
100-Dept-6213	Software Maintenance	215,682	131,112	132,186	132,875	151,009	18,134	13.65%
100-Dept-6214	Fire Alarm/Security Maint	9,673	5,314	1,955	4,220	1,592	(2,628)	-62.27%
100-Dept-6215	Equipment Maintenance	12,036	12,455	12,600	12,600	15,200	2,600	20.63%
100-Dept-6301	Record Checks	3,675	5,047	6,000	6,000	6,000	-	0.00%
100-Dept-6302	Newspaper Publishing	12,548	6,938	7,500	9,750	9,750	-	0.00%
100-Dept-6303	Licenses	259	1,121	802	782	902	120	15.35%
100-Dept-6304	Postage	37,038	21,920	24,303	27,900	24,500	(3,400)	-12.19%
100-Dept-6305	Copy Machine	23,946	21,615	23,550	23,550	24,180	630	2.68%
100-Dept-6306	Building Furnishings	2,946	3,272	4,350	4,350	4,350	-	0.00%
100-Dept-6307	Credit Card Fees	23,761	27,014	24,000	24,000	24,000	-	0.00%
100-Dept-6401	Uniforms	59,333	61,079	69,580	67,050	88,240	21,190	31.60%
100-Dept-6402	Shoe Allowance	3,079	3,036	3,978	4,000	4,000	-	0.00%
100-Dept-6403	Tool Allowance	800	1,200	1,200	1,200	1,800	600	50.00%
100-Dept-6500	Grant Expenses	8,583	2,289	20,235	6,980	6,828	(152)	-2.18%
100-Dept-6502	Public Education	744	495	2,300	2,300	2,530	230	10.00%
100-Dept-6580	Misc Expense	-	63,449	-	-	-	-	N/A
100-Dept-7100	Training/Conference	41,597	48,553	60,325	71,570	77,280	5,710	7.98%
100-Dept-7120	Dues & Subscriptions	18,924	31,217	31,727	32,552	41,482	8,930	27.43%
100-Dept-7130	Mileage Reimbursement	13,930	15,795	14,696	17,200	15,350	(1,850)	-10.76%
100-Dept-7140	Daat & Fitness	-	965	1,000	1,000	1,000	-	0.00%
100-Dept-7150	Tuition Reimbursement	500	500	-	500	-	(500)	-100.00%
100-Dept-8100	Contracted Services	614,575	450,429	662,125	659,912	551,695	(108,217)	-16.40%
100-Dept-8101	Computer Consulting	18,360	20,468	18,008	22,000	22,000	-	0.00%
100-Dept-8102	Accounting & Auditing	25,292	28,028	31,000	27,045	31,000	3,955	14.62%

2023 Budget

Village of Ashwaubenon

General Fund Expenditures by Account

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-Dept-8103	Rodent Control	705	1,194	1,352	1,395	1,500	105	7.53%
100-Dept-8104	Mutual Aid	21,253	21,516	22,527	23,000	25,000	2,000	8.70%
100-Dept-8105	Humane Society	3,540	5,000	5,150	5,000	5,150	150	3.00%
100-Dept-8106	Cleaning Contract	30,129	34,012	34,613	36,300	38,800	2,500	6.89%
100-Dept-8107	Weights & Measures	23,925	23,430	24,531	23,430	26,760	3,330	14.21%
100-Dept-8108	Brown Co Mrf Charges	26,907	(256)	-	-	-	-	N/A
100-Dept-8109	Brown County Landfill	224,324	217,939	234,000	236,000	236,000	-	0.00%
100-Dept-8112	Jail Fees	11,665	17,185	20,000	35,500	20,000	(15,500)	-43.66%
100-Dept-8113	Printing	10,146	10,413	11,400	11,400	11,400	-	0.00%
100-Dept-8114	Tree Planting - Village	9,509	7,483	15,503	11,000	9,000	(2,000)	-18.18%
100-Dept-8115	Engineering Services	6,875	2,793	-	7,500	3,000	(4,500)	-60.00%
100-Dept-8116	Economic Development	18,073	12,355	5,885	6,775	6,775	-	0.00%
100-Dept-8117	Tree Planting - Residents	3,140	2,688	3,000	3,000	3,000	-	0.00%
100-Dept-8118	Bank Fees	41,180	26,351	33,409	28,000	34,000	6,000	21.43%
100-Dept-8119	Investment Fees	18,969	17,658	17,250	17,500	17,000	(500)	-2.86%
100-Dept-8201	Vehicle Repairs	230,077	243,679	230,891	184,980	187,000	2,020	1.09%
100-Dept-8202	Equipment Use Charge	522,408	473,693	584,280	584,280	603,109	18,829	3.22%
100-Dept-8203	Radio Maintenance	1,326	1,339	1,350	1,500	1,500	-	0.00%
100-Dept-8205	Equipment Rental	4,842	9,025	8,500	8,075	8,075	-	0.00%
100-Dept-8300	Physical/Psych Exams	20,514	10,609	13,634	12,085	14,085	2,000	16.55%
100-Dept-8330	Property & Liability Insurance	157,935	160,863	162,132	163,051	164,300	1,249	0.77%
100-Dept-8331	Employee Assistance Program	3,672	3,698	3,698	3,698	3,698	-	0.00%
100-Dept-8332	Unemployment	19,262	5,336	5,000	7,500	5,000	(2,500)	-33.33%
100-Dept-8334	Workers Comp Insurance	178,546	185,628	200,619	175,000	200,619	25,619	14.64%
100-Dept-8400	Gas & Electric	600,490	633,679	671,555	640,664	705,530	64,866	10.12%
100-Dept-8401	Water/Sewer/Storm Water	38,776	70,187	67,488	70,650	69,700	(950)	-1.34%
100-Dept-8402	Telephone/Pagers	26,024	22,386	22,000	22,000	22,000	-	0.00%
100-Dept-8403	Cell Phone	35,220	50,747	43,200	36,510	43,960	7,450	20.41%
100-Dept-8404	Teletype	4,536	4,656	4,900	4,900	4,900	-	0.00%
100-Dept-8405	Television Expenses	1,847	1,868	1,905	1,885	1,924	39	2.07%
100-Dept-9120	Equipment > \$5000	6,588	46,622	24,500	24,500	-	(24,500)	-100.00%
100-Dept-9121	Equipment < \$5000	20,142	11,260	47,265	40,500	-	(40,500)	-100.00%
100-Dept-9200	Operating Transfer Out	768,805	428,579	-	-	-	-	N/A
100-Dept-9450	Litigation Settlements	-	250,000	50,000	-	-	-	N/A
TOTAL EXPENDITURES & OTHER FINANCING USES		\$ 15,813,743	\$ 16,622,815	\$ 16,844,235	\$ 16,742,330	\$ 17,489,416	\$ 747,086	4.46%

2023 BUDGET

GENERAL FUND

DEPARTMENT BUDGETS



DEPARTMENT DESCRIPTION:

The Village is governed by a Village Board consisting of a Village President elected at large and six Trustees elected by wards. An appointed Village Manager serves at will and carries out the policies, directives and ordinances enacted by the Village Board, providing direction, guidance and supervision to Village Department Heads and staff. The Village of Ashwaubenon utilizes contracted services for various consultants to augment Village staff in addressing Village needs in their respective areas of expertise.

SERVICES:

- * Human Resources: Employee hiring, training, benefits and discipline
- * Economic Development: Land sales, business recruitment, tax incremental financing, greenfield development and redevelopment
- * Overall Administration: Day-to-day and long-term management of Village services.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Village President	1.00	1.00	1.00	0.85	0.85	0.85
Village Trustee	6.00	6.00	6.00	5.10	5.10	5.10
Village Manager	1.00	1.00	1.00	0.85	0.85	0.85
Executive Assistant	1.00	1.00	1.00	0.85	0.85	0.85
Total	9.00	9.00	9.00	7.65	7.65	7.65

Note: 15% of each position is allocated to the Water, Sewer and Storm Water Utility Funds.

2022 ACCOMPLISHMENTS

- * Worked toward the successful conclusion of a new labor agreement with APSOA.
- * Completed the full review and revision of the Village's employee personnel handbook.
- * Assisted with Village Board room multi-media improvements to enhance meeting interactivity & presentations.
- * Completed the full review and revision of employee position descriptions to reflect essential job duties, functions and regulatory requirements.
- * Reviewed and revised the Village's employee compensation, benefits, and performance evaluation systems.
- * Developed and implemented a Village functional/organizational structure chart.
- * Hired Multimedia Communications Specialist and increased methods/frequency of communication and engagement through social media and other digital methods.
- * Expanded content for internal staff newsletter.
- * Developed, promoted and disseminated a monthly electronic newsletter to the general public.
- * More effectively utilized social media outlets to provide real-time information to the general public.

2023 OBJECTIVES

- * Develop & implement an integrated marketing strategy for the Village.
- * Develop and implement a social media use policy.
- * Renew the intergovernmental services agreements with the Oneida Nation.
- * Develop a staffing succession plan for supervisory/management positions.
- * Establish an intra-departmental team to develop an effective employee recognition program.
- * Improve website from a technology/utility standpoint for more online information & transactions.
- * Improve access and content on employee intranet platform.
- * Assist with the development of an improvement budget document recognized by GFOA.
- * Develop and implement a formal 5-year Capital Improvement Plan.
- * Review and evaluate opportunities for additional community wayfinding signs.

BUDGET SUMMARY:

- * Dues & Subscriptions increase to match actual trend.

2023 Budget**Fund 100 - General Government****Department: Village Board/Administration - 5111**

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	192,048	219,788	215,171	215,171	226,141	10,970	5.10%
	Total Benefits	49,899	67,908	70,032	70,032	76,120	6,088	8.69%
	Total Personnel Services	241,947	287,696	285,203	285,203	302,261	17,058	5.98%
100-5111-6100-0000	Office Supplies	1,914	3,678	3,600	3,600	3,000	(600)	-16.67%
100-5111-7100-0000	Training/Conference	1,432	3,965	4,400	4,400	4,400	-	0.00%
100-5111-7120-0000	Dues & Subscriptions	7,809	9,415	8,700	8,000	8,700	700	8.75%
100-5111-7130-0000	Mileage Reimbursement	3,800	4,800	5,000	5,000	5,000	-	0.00%
100-5111-8100-0000	Contracted Services	-	24,671	51,000	51,000	51,000	-	0.00%
100-5111-8300-0000	Physical/Psych Exams	-	45	-	-	-	-	N/A
100-5111-8403-0000	Cell Phone	772	1,109	1,148	1,200	1,200	-	0.00%
Total Expenditures		\$ 257,673	\$ 335,379	\$ 359,051	\$ 358,403	\$ 375,561	\$ 17,158	4.79%

DEPARTMENT DESCRIPTION:

The Ashwaubenon Municipal Court initial appearances are held every Wednesday evening at 6:00 p.m. We typically hold trials/hearings the first Wednesday evening of every month; initial appearances for adults/juveniles the 2nd Wednesday evening of every month; and initial appearances for adults only on the 3rd Wednesday evening of every month along with Non-Compliance Hearings at 7:00 pm. This court adjudicates both traffic and non-traffic citations (ordinance violations) issued by the Ashwaubenon Public Safety Department along with compliance citations issued by Ashwaubenon Public Works. Our primary duty is to administer justice in a fair and unbiased manner.

SERVICES:

- * Treat every person involved with the judicial system with respect and dignity.
- * Advise defendants of all options available to them without giving legal advice.
- * Administer justice in a fair and unbiased manner.
- * Make a positive impression of municipal court proceedings.
- * Process all citations issued through this court in a timely fashion.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Municipal Court Judge	1.00	1.00	1.00	1.00	1.00	1.00
Clerk of Courts	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Court Clerk	1.00	1.00	1.00	0.60	0.60	0.60
Total	3.00	3.00	3.00	2.60	2.60	2.60

Note: Deputy Court Clerk position is part-time.

2022 ACCOMPLISHMENTS

- * WI Dept. of Revenue-State Debt Collection (SDC)(used to collect old debt) intercepted \$20,587.20 of outstanding debt. We collected this debt thus far for the months of 01/01/2022 thru 09/19/2022.
- * WI Dept. of Revenue-Tax Intercept Program (TRIP) intercepted \$8,338.41 of outstanding debt. We collected this debt for the months of 01/01/2022 thru 09/19/2022
- * Point and Pay Credit Card Service (which is an automated interface between our website and TiPSSCourts software program) used by our defendants to pay fines and forfeitures. Thus far this year, defendants have used this service to pay fines in the amount of \$36,255.40.
- * Allpaid is another online credit card service used by our defendants to pay fines and forfeitures. Thus far this year, defendants have used this service to pay fines in the amount of \$71,336.08

2023 OBJECTIVES

- * Continue to improve court office procedures through the use of updated technology/resources/software.
- * Efficiently and responsibly handle all office procedures, court records, court proceedings and funds.
- * Resolve citizen concerns and questions about municipal court policies/procedures in a professional and timely matter.

BUDGET SUMMARY:

- * Minor changes in software maintenance and training reflect general cost increases.
- * Reduction in jail fee budget to reflect actual trend.

2023 Budget
Fund 100 - General Government
Department: Municipal Court - 5121

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	96,322	98,639	107,118	107,118	117,092	9,974	9.31%
	Total Benefits	15,468	15,868	18,177	18,177	20,210	2,033	11.18%
	Total Personnel Services	111,790	114,508	125,295	125,295	137,302	12,007	9.58%
100-5121-6100-0000	Office Supplies	1,257	1,230	1,050	1,200	1,200	-	0.00%
100-5121-6100-1004	Office Supplies - Covid	162	-	-	-	-	-	N/A
100-5121-6105-0000	Forms	792	-	1,000	1,500	1,500	-	0.00%
100-5121-6213-0000	Software Maintenance	7,002	7,302	7,476	7,475	7,654	179	2.39%
100-5121-7100-0000	Training/Conference	-	313	500	680	800	120	17.65%
100-5121-7120-0000	Dues & Subscriptions	890	865	940	890	890	-	0.00%
100-5121-7130-0000	Mileage Reimbursement	-	165	100	400	400	-	0.00%
100-5121-8100-0000	Contracted Services	512	140	400	800	800	-	0.00%
100-5121-8112-0000	Jail Fees	11,665	17,185	20,000	35,500	20,000	(15,500)	-43.66%
	Total Expenditures	\$ 134,070	\$ 141,708	\$ 156,761	\$ 173,740	\$ 170,546	\$ (3,194)	-1.84%

DEPARTMENT DESCRIPTION:

The primary objective in the Office of the Clerk is to provide outstanding customer service to the citizens of the Village of Ashwaubenon and the general public by personally assisting interested parties with all inquiries, requests and guidance in a timely fashion. As the legal custodian of village records and the liaison between the citizenry, village administration and the Village Board of Trustees, the Office of the Clerk also ensures Wisconsin State Statutes and municipal ordinance compliance is achieved.

SERVICES:

- * Conduct elections, training, and voter registration maintenance.
- * Attend all Village Board meetings and record the proceedings.
- * Maintain municipal code of ordinances, all public records and the official Village seal.
- * Various licensing and permitting.
- * Brown County Hotel-Motel-STR Room Tax collections and reporting.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Clerk	1.00	1.00	1.00	0.80	0.80	0.80
Deputy Clerk / Legal Assistant	1.00	1.00	1.00	0.70	0.70	0.70
Poll Workers	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total	2.00	2.00	2.00	1.50	1.50	1.50

Notes:

1. 20% of Clerk position is allocated to the Water, Sewer and Storm Water utility funds.
2. Deputy Clerk/Legal Assistant position is allocated between Village Clerk (70%) and Legal Services (30%) department budgets.
3. Poll Worker count is approximately 50 per election day.

2022 ACCOMPLISHMENTS

- * Successfully prepared and performed all election-related activities, including Chief Election Inspector and Election Inspector training for the four elections conducted in 2022.
- * Assisted in amending the ordinances and applications for Special Events, Mobile Food Establishments, and streamlined the process for the Tent Permits.
- * Made added security changes to some of the Clerk's Office procedures.
- * Notified the public of changes made regarding the redistricting.

2023 OBJECTIVES

- * Continue to provide a high level of courteous, transparent, and efficient service to Ashwaubenon citizens and business community.
- * Continue to keep staff and election workers up-to-date on any law changes.
- * Seek appropriate training opportunities for both the Clerk and the Deputy Clerk, thus enhancing their job skills and performance.

BUDGET SUMMARY:

- * Personnel Services costs are reduced due to less elections in 2023.
- * Operating Supplies reduced to match actual need.
- * Software Maintenance costs reduced to match actual need.

2023 Budget
Fund 100 - General Government
Department: Clerk - 5141

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	130,368	97,740	120,948	120,948	120,708	(240)	-0.20%
	Total Benefits	33,020	28,110	29,754	29,754	33,166	3,412	11.47%
	Total Personnel Services	163,388	125,850	150,702	150,702	153,874	3,172	2.10%
100-5141-6100-0000	Office Supplies	1,032	1,758	1,200	1,200	1,200	-	0.00%
100-5141-6100-1004	Office Supplies - Covid	545	-	-	-	-	-	N/A
100-5141-6101-0000	Operational Supplies	11,350	2,569	8,500	12,000	7,000	(5,000)	-41.67%
100-5141-6101-1004	Operational Supplies - Covid	5,274	-	-	-	-	-	N/A
100-5141-6212-0000	Voting Machine Maintenance	-	-	500	500	500	-	0.00%
100-5141-6213-0000	Software Maintenance	3,837	4,010	5,430	7,100	5,430	(1,670)	-23.52%
100-5141-6301-0000	Record Checks	3,675	5,047	6,000	6,000	6,000	-	0.00%
100-5141-6302-0000	Newspaper Publishing	12,548	6,853	7,500	9,000	9,000	-	0.00%
100-5141-6304-0000	Postage	3,457	3,145	-	-	-	-	N/A
100-5141-7100-0000	Training/Conference	35	95	150	1,190	1,190	-	0.00%
100-5141-7120-0000	Dues & Subscriptions	255	130	500	500	500	-	0.00%
100-5141-7130-0000	Mileage Reimbursement	-	17	150	300	150	(150)	-50.00%
100-5141-8100-0000	Contracted Services	6,356	5,562	5,562	5,562	5,562	-	0.00%
100-5141-8107-0000	Weights & Measures	23,925	23,430	-	-	-	-	N/A
100-5141-8403-0000	Cell Phone	300	300	435	300	480	180	60.00%
	Total Expenditures	\$ 235,978	\$ 178,766	\$ 186,629	\$ 194,354	\$ 190,886	\$ (3,468)	-1.78%

2023 Budget**Fund 100 - General Government****Department: Village Assessor - 5152****DEPARTMENT DESCRIPTION:**

The Assessor is responsible to maintain uniformity within various classifications of property within the Village. The Assessor is governed by Wisconsin State Statute Chapter 70. The Village Assessor is a contracted position with a full-time Assessment Technician who is employed by the Village.

SERVICES:

- * All assessment data is subject to open records.
- * Available to the public is all assessment information readily available upon request.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Assessor Technician	1.00	1.00	1.00	1.00	1.00	1.00

2022 ACCOMPLISHMENTS

- * Established land values and ongoing construction throughout the Village.
- * Continue to analyze value of Titledown District and components within.
- * On-site inspections to confirm personal property values.
- * Defended values at the Board of Review on June 24, 2022.
- * Filed all reports required by the WI DOR.

2023 OBJECTIVES

- * A revaluation of all locally assessed parcels within the Village.
- * Tentative date of 2023 Board of Review, August 25, 2023.
- * Comply with the mandated WI DOR filings and procedures.
- * Work with Developers, Village staff & Village Board regarding both ongoing & proposed construction projects.
- * On-site inspections of various personal property accounts.
- * Input, review and valuation of all pertinent building permits.
- * Validate all sales within the Village.

BUDGET SUMMARY:

- * Office Supplies increase due to envelopes needed for proposed 2023 revaluation.
- * Dues & Subscriptions increase due to CoStar's subscription increase.
- * Mileage Reimbursement increase due to personal property reviews.
- * Contracted Services increase due to minor increase in DOR municipal fee for manufacturing.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	50,583	49,698	51,330	51,330	58,779	7,449	14.51%
	Total Benefits	14,106	7,600	7,698	7,698	9,751	2,053	26.67%
	Total Personnel Services	64,689	57,299	59,028	59,028	68,530	9,502	16.10%
100-5152-6100-0000	Office Supplies	479	587	500	1,200	2,100	900	75.00%
100-5152-6213-0000	Software Maintenance	3,078	3,036	3,033	4,000	3,300	(700)	-17.50%
100-5152-7100-0000	Training/Conference	200	-	-	500	500	-	0.00%
100-5152-7120-0000	Dues & Subscriptions	1,566	13,446	12,648	12,648	13,313	665	5.26%
100-5152-7130-0000	Mileage Reimbursement	-	15	100	-	100	100	N/A
100-5152-8100-0000	Contracted Services	59,021	134,017	61,097	62,000	62,100	100	0.16%
100-5152-9121-0000	Equipment < \$5,000	-	-	-	-	-	-	N/A
	Total Expenditures	\$ 129,034	\$ 208,399	\$ 136,406	\$ 139,376	\$ 149,943	\$ 10,567	7.58%

DEPARTMENT DESCRIPTION:

The Finance Department is responsible for the accounting and financial reporting of all Village operations and is entrusted with collecting, depositing and investing all Village funds. This includes the maintenance of all Village financial records, billing and collections, accounts payable, payroll, investment and cash management, and oversight of annual audits. The Finance Department coordinates the annual operating and capital budget process for all Village operations. Long-term department goals include; continued improvement of efficiency of services to other Village departments and the public, and improving timeliness, quality and usefulness of financial information provided to Village officials and citizens.

SERVICES:

- * Cash management and investment of Village funds to maximize returns within adopted investment
- * Preparation of monthly and annual financial statements and coordination of the annual audit.
- * Preparation of required State of Wisconsin financial reports and forms.
- * Coordination of the annual Village budget for submission to the Finance & Personnel Committee and Village Board for final adoption.
- * Responsible for the collection of 1st installment real estate taxes and all personal property taxes.
- * Oversee management of all delinquent personal property taxes.
- * Responsible for daily and monthly village cash account reconciliations.
- * Receipting of all monies paid to the Village.
- * Disbursement of monies to vendors.
- * Monitor Village's purchasing policies.
- * Payroll processing, reconciliation and proper filing with state and federal agencies.
- * Service Billing and Collection; including weights & measures, false alarms and other services.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Finance Director / Treasurer	1.00	1.00	1.00	0.75	0.75	0.75
Accountant I	1.00	1.00	1.00	0.55	0.55	0.55
Financial Analyst	1.00	1.00	1.00	0.55	0.55	0.55
Accounts Receivable / Utility Billing Clerk	1.00	1.00	1.00	0.30	0.30	0.30
Cash Collection Clerk	0.00	0.00	1.00	0.00	0.00	0.55
Total	4.00	4.00	5.00	2.15	2.15	2.70

Notes:

1. 25% of Finance Director / Treasurer position is allocated to the Water, Sewer and Storm Water utility funds.
2. 45% of Accountant I and Financial Analyst positions are allocated to the Water, Sewer and Storm Water utility funds.
3. AR / Utility Billing Clerk is allocated to Finance (30%), Building Inspection (10%), and Utility (60%) departments.
4. Cash Collection Clerk position is allocated to the Water, Sewer and Storm Water utility funds.

2022 ACCOMPLISHMENTS

- * Received Government Finance Officer Association (GFOA) "Certificate of Achievement for Excellence in Financial Reporting" award for 36th consecutive year.
- * Completed tax collection transition from County; including staff training.
- * Finalized annual audit.
- * Trained new Financial Analyst in role.
- * Modified departmental structure to fill vacant Accountant position.
- * Onboarded and trained new Accountant in role.
- * Assisted with administration and financial analysis on various tax incremental district projects.

2023 OBJECTIVES

- * Train and mentor new Accountant position. Goal is to transition this position to Assistant Finance Director over the next few years.
- * Implement new Cash Collection Clerk position and modify existing departmental structure.
- * Development of an improvement budget document recognized by GFOA.
- * Develop and implement a formal 5-year Capital Improvement Plan.
- * Create PAFR (Public Annual Financial Report) to accompany exist Comprehensive Annual Financial Report (CAFR).
- * Implement new audit controls directed from new auditing services provider.
- * Implement new Cash Collection Clerk position and modify existing departmental structure.
- * Implement new budgeting process within the new Civic Systems software.

BUDGET SUMMARY:

- * Requesting a new Cash Collection Clerk position.
- * Software maintenance costs are up due to standard pricing changes and increases in services.
- * Auditing costs are increased, following a standard annual increase.
- * Weights & Measures increased due to additional days of service to complete testing. Additional costs are offset by additional revenue.

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	166,036	166,968	164,930	173,005	215,595	42,590	24.62%
	Total Benefits	53,611	61,940	66,023	70,289	89,487	19,198	27.31%
	Total Personnel Services	219,648	228,908	230,953	243,294	305,082	61,788	25.40%
100-5155-6100-0000	Office Supplies	2,238	4,114	3,000	3,000	3,000	-	0.00%
100-5155-6213-0000	Software Maintenance	117,816	22,060	17,044	12,000	17,500	5,500	45.83%
100-5155-6304-0000	Postage	-	-	3,303	3,900	3,500	(400)	-10.26%
100-5155-7100-0000	Training/Conference	60	295	2,500	2,500	3,100	600	24.00%
100-5155-7120-0000	Dues & Subscriptions	675	675	675	850	700	(150)	-17.65%
100-5155-7130-0000	Mileage Reimbursement	49	131	700	700	1,000	300	42.86%
100-5155-8100-0000	Contracted Services	44,955	53,856	56,000	56,000	56,000	-	0.00%
100-5155-8101-0000	Computer Consulting	300	-	-	-	-	-	N/A
100-5155-8102-0000	Accounting & Auditing	25,292	28,028	31,000	27,045	31,000	3,955	14.62%
100-5155-8107-0000	Weights & Measures	-	-	24,531	23,430	26,760	3,330	14.21%
100-5155-8403-0000	Cell Phone	650	719	700	600	700	100	16.67%
	Total Expenditures	\$ 411,683	\$ 338,787	\$ 370,406	\$ 373,319	\$ 448,342	\$ 75,023	20.10%

DEPARTMENT DESCRIPTION:

The Information Technology Department is responsible for technology used throughout Village Hall and other Village facilities. The IT Department supports and maintains organization-wide telecommunications systems including the wide area network, local area networks, and telephone and voice mail systems. Services include data center management and network security, help desk support and ongoing support and maintenance for office automation equipment including desktop, laptop & tablet PC's. The IT Department takes the lead responsibility for planning and managing the installation of new organization-wide systems and applications, support for applications including specialized department functions. Department is staffed by a Network Administrator and Multimedia Communications Specialist.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Network Administrator	1.00	1.00	1.00	0.80	0.80	0.80
Multimedia Communications Specialist	0.00	1.00	1.00	0.00	0.80	0.80
Total	1.00	2.00	2.00	0.80	1.60	1.60

Note: 20% of both positions are allocated to the Water, Sewer and Storm Water utility funds.

2022 ACCOMPLISHMENTS:

- * Rolled out Phase 3 (of 3) phone handset replacements and upgrades.
- * Upgrade and install new Mitel phone controller for Village.
- * Completed phase 2 (of 3) wireless access point (WAP) upgrades.
- * Upgrade and install new UPS system in server room.
- * Domain & email conversion to ashwaubenon.gov.
- * Annual replacement of older pc/laptop hardware.
- * Upgrade several server VM's.
- * Installed and deployed ALPR system for Public Safety.
- * Installed and deployed POS system for Ashwaubomay Lake Café.
- * Upgrade existing analog phone lines to fiber service.
- * Created Village & Public Safety Instagram account & Public Safety recruitment video.

2023 OBJECTIVES:

- * Upgrade and Install 1 new physical host server.
- * Upgrade and Install 2 new Active Directory Servers.
- * Add redundant WiscNet internet connection to Village network.
- * UPS battery replacement (PS Radio Room UPS).
- * Upgrade several server VM's.
- * Roll out phase 3 of (3) of the wireless access point upgrades.
- * Upgrade & replaced all A/V equipment in Village Board Room.
- * Annual replacement of older pc/laptop hardware.
- * Refresh & redesign Village Website.
- * Overhaul & update all Village applications, permits & forms.

BUDGET SUMMARY:

- * Office Supplies increase due to purchase of new batteries for PS Radio Room UPS.
- * Software Maintenance increase due to additional Microsoft Office 365 licensees as well as increase in vendor software yearly maintenance.
- * Contracted Services increase due to one-time cost to install redundant WiscNet (ISP) connection to the Village.

2023 Budget
Fund 100 - General Government
Department: Information Technology - 5157

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	58,608	61,712	101,661	101,661	111,780	10,119	9.95%
	Total Benefits	23,410	24,010	31,404	48,290	34,775	(13,515)	-27.99%
	Total Personnel Services	82,018	85,722	133,065	149,951	146,555	(3,396)	-2.26%
100-5157-6100-0000	Office Supplies	3,424	3,441	3,000	3,000	5,500	2,500	83.33%
100-5157-6100-1004	Office Supplies - Covid	299	-	-	-	-	-	N/A
100-5157-6213-0000	Software Maintenance	33,763	45,856	45,000	41,100	44,425	3,325	8.09%
100-5157-8100-0000	Contracted Services	22,964	20,025	24,000	24,000	25,520	1,520	6.33%
100-5157-8100-1004	Contracted Services - Covid	7,657	-	-	-	-	-	N/A
100-5157-8101-0000	Computer Consulting	18,060	20,468	18,008	22,000	22,000	-	0.00%
100-5157-8403-0000	Cell Phone	360	480	840	480	960	480	100.00%
100-5157-9120-0000	Equipment >\$5,000	-	45,722	24,500	24,500	-	(24,500)	-100.00%
100-5157-9121-0000	Equipment < \$5,000	3,828	11,260	47,265	40,500	-	(40,500)	-100.00%
100-5157-9121-1004	Equipment < \$5,000 Covid	10,447	-	-	-	-	-	N/A
	Total Expenditures	\$ 182,819	\$ 232,974	\$ 295,678	\$ 305,531	\$ 244,960	\$ (60,571)	-19.82%

DEPARTMENT DESCRIPTION:

The primary objective for the Village of Ashwaubenon Building Inspection Department is to protect the safety, health, and welfare of the residents, transients, and general public through the issuance of building permits and inspections while maintaining neighborhood aesthetics and property values. Building Inspection is a division of the Community Development Department and also encompasses the Code Enforcement Division and works closely with other Village departments, Village Board, Plan Board, Site Plan Review Committee, Zoning Board of Appeals and other various committees.

SERVICES:

- * Issue building permits and provide instruction.
- * Property zoning (classification and permitted uses).
- * Site and property development guidance and approval process (Site Plan Review
- * Enforcement of national, state and local building codes and ordinances.
- * Municipal Code enforcement for complaints/violations and property maintenance inspection for residential and commercial properties.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Building Inspector	2.00	2.00	2.00	2.00	2.00	2.00
Customer Service Rep (CSR) /Secretary	1.00	1.00	1.00	0.30	0.30	0.30
Accounts Receivable / Utility Billing Clerk	1.00	1.00	1.00	0.10	0.10	0.10
Code Enforcement Official	1.00	1.00	1.00	0.40	0.40	0.40
Total	5.00	5.00	5.00	2.80	2.80	2.80

Notes:

1. Two building inspectors with 40% allocation to the Water, Sewer and Storm Water utility funds.
2. CSR/Secretary allocated to Building Inspection (30%), Engineering (25%), Street Admin (30%), & Utility (15%) departments.
3. Accounts Receivable / Utility Billing Clerk is allocated to Finance (30%), Building Inspection (10%), and Utility (60%) departments.
4. Code Enforcement Official is part-time; two days a week.

2022 ACCOMPLISHMENTS:

- * Hired a new Senior Building Inspector
- * Revised numerous application forms to provide more information to applicants
- * Reviewed and enforced the short-term rental licensing requirements
- * Attended 2022 International Code Council Conference at no cost to Village
- * Issued 386 permits totaling over \$150 million in estimated construction costs through 9/9/2022
- * Continued to improve MuniCRM for building inspection record management

2023 OBJECTIVES:

- * Continue training to obtain all necessary inspection credentials
- * Begin revisions to the zoning code to create efficiencies in interpretation and
- * Continue to find efficiencies in building permit plan review and inspection processes
- * Evaluate local delegation for State building plan review

BUDGET SUMMARY:

- * Office Supplies increase to change out old monitors at three workstations, add a stand-up desk platform, and replace an office chair.
- * Other budget changes are minor adjustments based on actual trend or cost increases.

2023 Budget
Fund 100 - General Government
Department: Building Inspection - 5241

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	134,376	121,310	128,331	128,331	128,098	(233)	-0.18%
	Total Benefits	31,532	29,697	33,988	33,988	34,914	926	2.72%
	Total Personnel Services	165,907	151,007	162,319	162,319	163,012	693	0.43%
100-5241-6100-0000	Office Supplies	480	952	1,399	800	1,895	1,095	136.88%
100-5241-6100-1004	Office Supplies - Covid	108	-	-	-	-	-	N/A
100-5241-6106-0000	State Stamps	896	-	962	990	330	(660)	-66.67%
100-5241-6112-0000	Code Books	-	-	-	1,700	2,000	300	17.65%
100-5241-6200-0000	Gas & Oil	1,016	1,270	1,800	1,250	1,500	250	20.00%
100-5241-6213-0000	Software Maintenance	1,500	1,800	1,800	1,800	1,800	-	0.00%
100-5241-6303-0000	Licenses	(82)	439	120	120	240	120	100.00%
100-5241-6401-0000	Uniforms	-	-	-	-	300	300	N/A
100-5241-6402-0000	Shoe Allowance	275	150	300	300	300	-	0.00%
100-5241-7100-0000	Training/Conference	1,010	985	1,750	2,500	2,140	(360)	-14.40%
100-5241-7120-0000	Dues & Subscriptions	665	150	295	295	350	55	18.64%
100-5241-8100-0000	Contracted Services	3,855	-	-	-	-	-	N/A
100-5241-8201-0000	Vehicle Repairs	1,486	541	1,000	1,000	-	(1,000)	-100.00%
100-5241-8202-0000	Equipment Use Charge	-	2,376	6,161	6,161	6,724	563	9.14%
100-5241-8300-0000	Physical/Psych Exams	45	112	-	-	-	-	N/A
100-5241-8403-0000	Cell Phone	1,359	1,398	1,200	1,500	1,200	(300)	-20.00%
Total Expenditures		\$ 178,520	\$ 161,181	\$ 179,106	\$ 180,735	\$ 181,791	\$ 1,056	0.58%

DEPARTMENT DESCRIPTION:

The Department of Legal Services provides legal advice and opinions to the Village Board, Village Committees and Village Staff. The department may also contract with outside legal sources if necessary to assist with unplanned litigation, labor and employment issues, and other legal questions in specialty areas as the need may arise.

SERVICES:

- * Advise the Village Board, Committees and Staff on routine and specific legal matters.
- * Draft Ordinances, Resolutions and other Board and Committee documents.
- * Draft various legal documents for development, purchase, use and sale of real estate.
- * Review and draft contracts as needed for Village Departments, construction and other services.
- * Prosecute municipal court citations.
- * Oversight of Village related claims and litigation.
- * Handle collective bargaining issues with Ashwaubenon Public Safety Officers Association Unit

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Village Attorney	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Clerk / Legal Assistant	1.00	1.00	1.00	0.30	0.30	0.30
Total	2.00	2.00	2.00	1.30	1.30	1.30

Note: Deputy Clerk/Legal Assistant position is allocated between Village Clerk (70%) and Legal Services (30%) department budgets.

2022 ACCOMPLISHMENTS:

- * Drafted various real estate documents concerning development projects and property closings such as San Luis, 680 Mike McCarthy, 757 Mike McCarthy Way, and Aldon Station.
- * Participated in oversight and responses to several litigation claims against the Village.
- * Engaged in various legal tasks relating to development projects with the Village including Merge Urban Development and General Capital-Berkshire, and Premier Real Estate.
- * Drafted numerous ordinances, resolutions and amendments to the Ashwaubenon Municipal Code.
- * Rendered legal opinions and other advisements to the Clerk's office for alcohol licensing and election issues.
- * Handled several public records request for various departments.
- * Consulted with numerous property developers to draft and revise developments agreements relating to Berkshire, Merge properties and the Cypress/Main location.
- * Partnered with Community Development to revise the Village sign code.
- * Prosecuted municipal court citations including pretrials and court trials.
- * Advised Public Safety Dept and Village staff for all inquiries needing legal services.

2023 OBJECTIVES:

- * Handle additional federal and state civil litigation to reduce costs for outside counsel.
- * Continue to revise and update the Ashwaubenon Municipal Code for Village Departments.
- * Maintain supportive legal role for all Village staff and further engage with Clerk's office for upcoming elections.
- * Continue to assist Village Manager, Finance Dept, and Community Development for TIF/Non-TIF related development projects.
- * Assist Community Development in real estate transactions and development agreement to the San Luis property.
- * Create a formal standards and procedures manual for the Ashwaubenon Police and Fire Commission.

2023 Budget
Fund 100 - General Government
Department: Legal Services - 5161

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	124,064	132,620	125,878	125,878	115,187	(10,691)	-8.49%
	Total Benefits	20,224	23,520	22,770	22,770	27,540	4,770	20.95%
	Total Personnel Services	144,288	156,140	148,648	148,648	142,727	(5,921)	-3.98%
100-5161-6100-0000	Office Supplies	33	17	750	-	1,000	1,000	N/A
100-5161-7100-0000	Training/Conference	125	295	1,300	1,300	1,300	-	0.00%
100-5161-7120-0000	Dues & Subscriptions	1,514	644	1,750	3,000	3,000	-	0.00%
100-5161-7130-0000	Mileage Reimbursement	-	181	200	200	200	-	0.00%
100-5161-8100-0000	Contracted Services	23,942	49,737	18,604	12,500	12,500	-	0.00%
100-5161-8403-0000	Cell Phone	530	662	459	600	480	(120)	-20.00%
	Total Expenditures	\$ 170,432	\$ 207,676	\$ 171,711	\$ 166,248	\$ 161,207	\$ (5,041)	-3.03%

DEPARTMENT DESCRIPTION:

The Village Hall Maintenance Department provides the background support services for the building and grounds at Village Hall. The common support services include the operation and maintenance of the heating and cooling systems, lighting and plumbing systems, parking lot maintenance, as well as the janitorial services for the building itself.

SERVICES:

- * Heating, cooling and plumbing/mechanical system operation and maintenance.
- * Lighting system operation and maintenance for Village Hall and Parking Lots.
- * Utility (electric, natural gas, water, sewer) services for Village Hall.
- * Parking lot maintenance for Village Hall.
- * Janitorial services for Village Hall.

STAFFING (FTE Positions):

Village Hall Maintenance tasks are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected 2022 projects.

2023 OBJECTIVES

- * Continue discussion and planning for expansion of the Village Garage and cold storage buildings.
- * Rehabilitation of the north village hall parking lot. This will be funded with ARPA dollars.

BUDGET SUMMARY:

- * All accounts adjusted for actual trend and/or proper alignment of future invoices.
- * Cleaning Contract increased for additional cleaning services in the Village Garage.

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	33,929	28,607	25,000	25,000	25,000	-	0.00%
	Total Benefits	2,380	2,012	1,913	1,913	1,913	-	0.00%
	Total Personnel Services	36,309	30,619	26,913	26,913	26,913	-	0.00%
100-5171-6101-0000	Operational Supplies	4,135	6,162	6,500	10,800	6,500	(4,300)	-39.81%
100-5171-6101-1004	Operational Supplies	1,652	-	-	-	-	-	N/A
100-5171-6109-0000	Janitorial Supplies	90	-	-	-	-	-	N/A
100-5171-6211-0000	Building & Equipment Repairs	10,133	27,605	27,500	20,400	27,500	7,100	34.80%
100-5171-6214-0000	Fire Alarm/Security Maint	2,968	3,652	316	3,000	372	(2,628)	-87.60%
100-5171-8106-0000	Cleaning Contract	29,472	32,858	32,613	33,300	35,800	2,500	7.51%
100-5171-8400-0000	Electric	52,068	61,421	65,400	55,000	68,670	13,670	24.85%
100-5171-8401-0000	Water/Sewer/Storm Water	12,263	12,230	12,000	13,400	12,200	(1,200)	-8.96%
	Total Expenditures	\$ 149,091	\$ 174,546	\$ 171,242	\$ 162,813	\$ 177,955	\$ 15,142	9.30%

2023 Budget**Fund 100 - General Government****Department: General Government - 5100****DEPARTMENT DESCRIPTION:**

The General Government department accounts for general, nonoperational costs covering all employees or multiple departments or services within the Village, such as property insurance, copy machines and postage.

SERVICES:

- * General office supply costs such as paper, copy machines and telephone services.
- * Fees for credit card, banking and investment services.
- * General property & liability and workers' compensation insurance.
- * Unemployment claims.
- * Wage reserve to cover unsettled union wages and other unplanned personnel services changes.

2023 OBJECTIVES

- * Review property & liability insurance policies to ensure proper coverage for all Village assets.
- * Review of investment options to help reduce banking and investment costs.
- * Monitor telephone, copy machine and postage usage and providers to ensure the Village is securing the lowest cost service option.

BUDGET SUMMARY:

- * Most accounts are adjusted according to actual trend, pricing changes or service modifications.
- * Wage Reserve account added to cover all full-time and part-time wage adjustments with the implementation of a new company-wide wage matrix.

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5100-6100-0000	Office Supplies	5,867	3,367	4,000	5,000	4,000	(1,000)	-20.00%
100-5100-6100-1004	Office Supplies - Covid	16,273	-	-	-	-	-	N/A
100-5100-6304-0000	Postage	33,582	18,775	21,000	24,000	21,000	(3,000)	-12.50%
100-5100-6305-0000	Copy Machine	23,365	20,770	22,500	22,500	22,500	-	0.00%
100-5100-6307-0000	Credit Card Fees	23,761	27,014	24,000	24,000	24,000	-	0.00%
100-5100-6580-0000	Miscellaneous Expenditures	-	63,449	-	-	-	-	N/A
100-5100-7150-0000	Tuition Reimbursement	500	500	-	500	-	(500)	-100.00%
100-5100-8100-0000	Contracted Services	100	100	-	100	-	(100)	-100.00%
100-5100-8118-0000	Bank Fees	41,180	26,351	33,409	28,000	34,000	6,000	21.43%
100-5100-8119-0000	Investment Fees	18,969	17,658	17,250	17,500	17,000	(500)	-2.86%
100-5100-8330-0000	Property & Liability Insurance	155,041	157,612	158,751	158,751	160,000	1,249	0.79%
100-5100-8331-0000	Employee Assistance Program	3,672	3,698	3,698	3,698	3,698	-	0.00%
100-5100-8332-0000	Unemployment	19,262	5,336	5,000	7,500	5,000	(2,500)	-33.33%
100-5100-8334-0000	Workers Comp Insurance	178,546	185,628	200,619	175,000	200,619	25,619	14.64%
100-5100-8402-0000	Telephone/Pagers	25,083	22,386	22,000	22,000	22,000	-	0.00%
100-5100-8405-0000	Television	631	210	245	225	264	39	17.33%
100-5100-9200-0000	Operating Transfer Out	768,805	428,579	-	-	-	-	N/A
100-5100-9450-0000	Litigation Settlements	-	250,000	50,000	-	-	-	N/A
Total Expenditures		\$ 1,314,637	\$ 1,231,434	\$ 562,472	\$ 488,774	\$ 514,081	\$ 25,307	5.18%

DEPARTMENT DESCRIPTION:

The Ashwaubenon Department of Public Safety offers police, fire and rescue services along with a variety of prevention and community support functions. The Village of Ashwaubenon has a population of approximately 18,000 people and a daytime working population of 50,000 people. Ashwaubenon Department of Public Safety has pride in serving the community. Each day Public Safety strives to do it's very best to serve the community; to go the extra mile to meet individual needs.

SERVICES:

- * Provides high-quality police, fire and emergency medical services in partnership with the community through dedicated efforts and innovative programs.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Chief	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Chief	1.00	1.00	1.00	1.00	1.00	1.00
Commander	1.00	1.00	1.00	1.00	1.00	1.00
Captain	4.00	4.00	4.00	4.00	4.00	4.00
Lieutenant	6.00	6.00	6.00	6.00	6.00	6.00
Officer	38.00	38.00	38.00	38.00	38.00	41.00
Community Service Officer	2.00	2.00	2.00	1.50	1.50	1.50
Support Services	4.00	4.00	4.00	3.80	3.80	3.80
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Fire/Rescue - Paid on Call	Part-time	Part-time	Part-time	Part-time	Part-time	Part-time
Crossing Guard	Part-time	Part-time	Part-time	Part-time	Part-time	Part-time
Total	58.00	58.00	58.00	57.30	57.30	60.30

Note: Paid on Call and Crossing Guard positions are budgeted costs; actuals vary as services are needed.

2022 ACCOMPLISHMENTS:

- * Received grant for two ALPRs (automated license plate readers)
- * Received grant for new electronic fingerprint machine
- * Completed evidence room upgrades to venting system
- * Continued to work towards Core Accreditation
- * Engaged in DDACTS reporting system to focus staff on direct enforcement areas
- * Added Paid-on-Premise staffing
- * Trained department on Implicit Bias
- * Received \$43,000 grant from the state for police equipment
- * Transitioned to new firearm red dot sighting system (RDS)

2023 OBJECTIVES:

- * Complete Core Accreditation standards
- * Train entire village staff on Implicit Bias
- * Complete citizens academy
- * Complete purchase of new Fire Engine
- * Look for grant opportunities to hire more officers
- * Transition to automated scheduling software
- * Add replacement canine to the department

BUDGET SUMMARY:

- * Fire/Rescue Meeting Pay: Increase for use of POC staff as Fire Inspectors.
- * Emergency Call-In Overtime: Decrease \$8,000 to match trends and actual needs.
- * Regular Overtime: Increase \$10,000 to match trend for covering staffing shortages.
- * Meeting Overtime: Decrease \$8,000 due to efficiencies in meeting attendance.
- * Arena Inspections Overtime: Decrease to \$0; rolled into Special Occurrences overtime.
- * Police Inservice Overtime: Decrease \$10,000 due to training efficiencies.
- * Rescue Inservice Overtime: Decrease \$11,200 from distributed allocations to comp time.
- * Political Visits Overtime: Increase \$4,000; expecting increased political visits in 2023.
- * Range Supplies: Increase \$8,300 ammo for red dot sights implementation.
- * Software Maintenance: Increase \$10,000 for GERP & Netmotion contracts and licenses.
- * Uniform Allowance - Initial Issue: Increase \$21,500 for three additional officers.
- * Dues & Subscriptions: Increase \$7,200 for new FileOnQ system.
- * Vehicle Repairs: Increase \$4,000 to maintain current fleet and match trend.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Wages	4,591,214	4,796,819	4,850,769	5,004,767	5,185,777	181,010	3.62%
100-5210-5101-0000	Fitness	57,802	60,292	64,365	64,365	14,340	(50,025)	-77.72%
100-5210-5102-0000	FLSA	88,699	57,189	60,000	65,000	65,000	-	0.00%
100-5210-5103-0000	Fire/Rescue Meeting Pay	20,029	35,918	40,000	40,000	40,000	-	0.00%
100-5210-5120-0000	Longevity	3,440	3,100	2,440	3,120	2,160	(960)	-30.77%
	Overtime							
100-5210-5111-3311	Overtime - County Court	3,765	19,416	11,041	8,500	8,500	-	0.00%
100-5210-5111-3312	Overtime - Municipal Court	2,395	3,758	3,854	4,000	4,000	-	0.00%
100-5210-5111-3313	Overtime - Emergency Call-In	32,251	56,497	49,907	48,000	40,000	(8,000)	-16.67%
100-5210-5111-3314	Overtime - Regular	158,555	152,420	149,829	100,000	110,000	10,000	10.00%
100-5210-5111-3315	Overtime - Meeting	17,085	14,517	12,911	18,000	10,000	(8,000)	-44.44%
100-5210-5111-3316	Overtime - Special	12,701	35,441	62,907	47,000	47,000	-	0.00%
100-5210-5111-3317	Overtime - Packers Game	16,201	90,155	55,900	55,900	55,900	-	0.00%
100-5210-5111-3318	Overtime - Arena Inspection	2,327	1,398	5,000	5,000	-	(5,000)	-100.00%
100-5210-5111-3319	Overtime - Court Officer	1,541	2,723	1,585	3,500	3,500	-	0.00%
100-5210-5111-3320	Overtime - Grant Program	-	-	1,168	-	-	-	N/A
100-5210-5111-3323	Overtime - Liaison	1,620	6,617	13,285	12,000	12,000	-	0.00%
100-5210-5111-3330	Overtime - Drug Task Force	4,133	6,509	9,944	6,000	8,000	2,000	33.33%
100-5210-5111-3351	Overtime - Police Inservice	48,340	82,073	71,576	70,000	60,000	(10,000)	-14.29%
100-5210-5111-3352	Overtime - Fire Inservice	40,580	39,051	41,826	32,650	32,650	-	0.00%
100-5210-5111-3353	Overtime - Rescue Inservice	51,225	78,158	61,200	61,200	50,000	(11,200)	-18.30%
100-5210-5111-3361	Overtime - CSO	106	11	126	-	-	-	N/A
100-5210-5111-3370	Overtime - Honor Guard	3,094	2,467	6,000	6,000	6,000	-	0.00%
100-5210-5111-3371	Overtime - Public Education	947	2,430	3,000	3,000	3,600	600	20.00%
100-5210-5111-3372	Overtime - Political Visits	5,151	-	1,000	1,000	5,000	4,000	400.00%
100-5210-5111-5309	Overtime - EMT-Basic Training	9,455	950	3,062	-	-	-	N/A
100-5210-5111-5500	Overtime - BOTS Grant-Alcohol	5,620	4,246	1,603	24,000	20,000	(4,000)	-16.67%
100-5210-5111-5501	Overtime - BOTS Grant-Speed	7,313	7,587	7,500	-	-	-	N/A
100-5210-5111-5507	Overtime - Grant-Seat Belt	12,457	14,303	13,500	-	-	-	N/A
	Total Wages & Earnings	5,198,045	5,574,045	5,605,298	5,683,002	5,783,427	100,425	1.77%
	Total Benefits	1,695,561	1,856,774	1,983,834	1,959,898	2,275,852	315,954	16.12%
	Total Personnel Services	6,893,606	7,430,820	7,589,133	7,642,900	8,059,279	416,379	5.45%
100-5210-6100-0000	Office Supplies	8,044	5,075	6,500	7,000	7,000	-	0.00%
100-5210-6100-1004	Office Supplies - Covid	20	-	-	-	-	-	N/A
	Operational Supplies:							
100-5210-6101-0000	Operational Supplies	3,637	4,545	4,000	5,000	5,000	-	0.00%
100-5210-6101-1004	Operational Supplies - Covid	7,320	-	-	-	-	-	N/A
100-5210-6101-3301	Operational Supplies - Police	4,419	5,339	5,000	6,800	6,800	-	0.00%
100-5210-6101-3302	Operational Supplies - Fire	6,656	4,546	8,200	8,200	9,200	1,000	12.20%
100-5210-6101-3303	Operational Supplies - Rescue	13,632	21,319	22,500	30,000	30,000	-	0.00%
100-5210-6101-3304	Operational Supplies - Communication	8	-	-	-	-	-	N/A
100-5210-6101-3305	Operational Supplies - Investigations	1,093	570	600	2,000	2,000	-	0.00%
100-5210-6101-3307	Operational Supplies - Blood Draws	517	1,231	1,395	1,000	1,500	500	50.00%
100-5210-6101-3309	Operational Supplies - Electronics	707	391	1,500	1,500	1,500	-	0.00%
100-5210-6101-3360	Operational Supplies - Crossing Guards	854	725	800	800	800	-	0.00%

2023 Budget
Fund 100 - General Government
Department: Public Safety - Police/Fire/Rescue - 5210

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
100-5210-6102-0000	Evidence Supplies	2,018	2,474	2,400	2,400	3,000	600	25.00%
100-5210-6104-0000	Range Supplies	9,111	15,063	16,801	15,300	23,600	8,300	54.25%
100-5210-6105-0000	Forms	1,297	759	1,400	1,750	1,750	-	0.00%
100-5210-6109-0000	Janitorial Supplies	6,483	5,447	6,000	7,000	7,000	-	0.00%
100-5210-6200-0000	Gas & Oil	53,490	77,995	106,855	77,500	85,000	7,500	9.68%
100-5210-6211-0000	Building & Equipment Repairs	6,951	5,971	6,500	13,000	13,000	-	0.00%
100-5210-6213-0000	Software Maintenance	30,753	27,851	33,000	33,000	43,000	10,000	30.30%
100-5210-6213-1004	Software Maintenance - Covid	203	-	-	-	-	-	N/A
100-5210-6215-0000	Equipment Maintenance	12,036	12,455	12,600	12,600	15,200	2,600	20.63%
100-5210-6306-0000	Building Furnishings	2,946	3,272	4,350	4,350	4,350	-	0.00%
	Uniforms:							
100-5210-6401-0000	Uniforms	48,010	50,385	51,000	51,000	50,390	(610)	-1.20%
100-5210-6401-1004	Uniforms - Covid	901	-	-	-	-	-	N/A
100-5210-6401-3370	Uniforms - Honor Guard	2,074	1,780	1,800	1,800	1,800	-	0.00%
100-5210-6401-3376	Uniforms - Initial Issue	6,620	6,423	12,404	10,000	31,500	21,500	215.00%
100-5210-6500-5308	Grant Expenses - EMS Grant	2,400	1,477	15,716	2,400	4,396	1,996	83.17%
100-5210-6500-5309	Grant Expenses - EMT-Basic Training	6,183	812	4,519	4,580	2,432	(2,148)	-46.90%
100-5210-6502-0000	Public Education	744	495	2,300	2,300	2,530	230	10.00%
100-5210-7100-0000	Training/Conference	35,488	23,463	32,000	32,000	34,000	2,000	6.25%
100-5210-7100-3303	Training/Conference - Paramedic	-	13,216	10,000	16,000	18,000	2,000	12.50%
100-5210-7120-0000	Dues & Subscriptions	3,252	3,774	3,300	3,300	10,500	7,200	218.18%
100-5210-7130-0000	Mileage Reimbursement	3,300	3,472	1,500	3,600	1,500	(2,100)	-58.33%
100-5210-7140-0000	Fitness Test & Equipment Maint	-	965	1,000	1,000	1,000	-	0.00%
100-5210-8100-0000	Contracted Services	27,195	-	1,734	-	-	-	N/A
100-5210-8104-0000	Mutual Aid	21,253	21,516	22,527	23,000	25,000	2,000	8.70%
100-5210-8201-0000	Vehicle Repairs	79,460	76,537	106,501	66,000	70,000	4,000	6.06%
100-5210-8202-0000	Equipment Use Charge	218,088	190,652	248,276	248,276	250,592	2,316	0.93%
100-5210-8203-0000	Radio Maintenance	1,326	1,339	1,350	1,500	1,500	-	0.00%
100-5210-8300-3373	Physical/Psych Exams - NFPA Physicals	7,157	1,690	5,236	4,400	4,400	-	0.00%
100-5210-8300-3374	Physical/Psych Exams - New Hire	10,578	2,305	5,052	4,000	6,000	2,000	50.00%
100-5210-8400-0000	Electric	6,226	8,114	8,616	9,000	9,000	-	0.00%
100-5210-8401-0000	Water/Sewer/Storm Water	1,240	2,273	2,063	2,400	2,300	(100)	-4.17%
100-5210-8402-0000	Telephone/Pagers	940	-	-	-	-	-	N/A
100-5210-8403-0000	Cell Phone	20,958	36,873	29,818	22,800	30,000	7,200	31.58%
100-5210-8404-0000	Teletype	4,536	4,656	4,900	4,900	4,900	-	0.00%
100-5210-9120-0000	Equipment >\$5,000	-	900	-	-	-	-	N/A
100-5210-9121-0000	Equipment < \$5,000	5,867	-	-	-	-	-	N/A
Total Expenditures		\$ 7,623,791	\$ 8,123,525	\$ 8,446,072	\$ 8,431,282	\$ 8,926,010	\$ 494,728	5.87%

DEPARTMENT DESCRIPTION:

The Fire Inspection Department conducts inspections of commercial buildings within the Village of Ashwaubenon. Commercial buildings in the Village consist of every building with the exception of 1 or 2 family dwellings. The State of Wisconsin mandated the number of inspections that must be completed in a calendar year.

SERVICES:

- * State mandated fire inspections and reinspection of commercial properties and multi-tenant buildings.
- * Site plan review of new buildings.
- * Oversee Knox Box Program for the Village.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Fire Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Inspector (2)	2.00	2.00	2.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	2.00	2.00	2.00

Note: Two part-time inspectors at 1,040 hours annually each.

2022 ACCOMPLISHMENTS:

- * Approximately 800 general fire inspections as of September 2022.
- * 939 violations recorded as part of general fire inspections as of September 2022.
- * Reviewed 658 reports for testing and maintenance of fire and life safety systems installed in buildings.
- * Attended the Wisconsin Arson Investigators Conference "General" course.
- * Attended the Wisconsin Fire Inspectors Association Conference.
- * Total of 49 site plan reviews as of September 2022.
- * Inspect all short-term rental facilities to fulfill permit requirements per village ordinance.
- * Took on the alarm permitting process after making it more efficient and purposeful.
- * Overhauled the tent permitting application and process.
- * Reviewed, inspected and issued 80 fire-pit permits as of September 2022.
- * Reviewed, inspected and issued 20 fireworks permits (Resch concerts/all outdoor events) as of September 2022.

2023 OBJECTIVES:

- * Begin fire inspections involving buildings with transfer switches based off records conducted in 2022.
- * Push for more fire inspector training and meetings for all inspectors.
- * Integrate paid-on-call inspectors and have them conduct more inspections.
- * Attend annual fire investigator and fire inspector conferences.
- * Take course on Crowd Management to obtain certificate and apply to Village events.
- * Continue to improve overall permitting processes.
- * Explore grant opportunities to help with department initiatives and equipment.
- * Explore "hydrant helper" initiative to ensure fire hydrants are clear of snow in winter months.
- * Continue to advertise our free residential Knox Box program.

2023 Budget
Fund 100 - General Government
Department: Fire Inspection - 5230

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	86,682	91,174	89,236	89,236	100,273	11,037	12.37%
	Total Benefits	28,926	33,077	35,374	35,374	39,128	3,754	10.61%
	Total Personnel Services	115,608	124,251	124,610	124,610	139,401	14,791	11.87%
100-5230-6100-0000	Office Supplies	97	422	500	600	600	-	0.00%
100-5230-6100-1004	Office Supplies - Covid	31	-	-	-	-	-	N/A
100-5230-6200-0000	Gas & Oil	261	735	1,400	400	725	325	81.25%
100-5230-6213-0000	Software Maintenance	750	750	1,700	1,700	1,850	150	8.82%
100-5230-6214-0000	Fire Alarm/Security Maint	4,790	-	-	-	-	-	N/A
100-5230-6401-0000	Uniforms	791	1,110	1,150	1,500	1,500	-	0.00%
100-5230-7100-0000	Training/Conference	841	1,468	1,500	2,000	2,000	-	0.00%
100-5230-7120-0000	Dues & Subscriptions	145	145	500	500	500	-	0.00%
100-5230-8201-0000	Vehicle Repairs	125	200	500	1,500	1,500	-	0.00%
100-5230-8300-0000	Physical/Psych Exams	-	429	-	-	-	-	N/A
100-5230-8403-0000	Cell Phone	1,172	174	-	250	-	(250)	-100.00%
	Total Expenditures	\$ 124,611	\$ 129,684	\$ 131,860	\$ 133,060	\$ 148,076	\$ 15,016	11.29%

DEPARTMENT DESCRIPTION:

The Engineering Department is responsible for administering all municipal construction projects, maintaining a current geographic information system (GIS), administering all right-of-way permits and providing engineering services to all other departments as necessary.

SERVICES:

- * Design and Bidding Coordination for all Village construction projects.
- * Construction Engineering and Administration for all Village construction projects.
- * GIS Database and Data Maps for all Village Planning and Development Projects.
- * Engineering Review of all Pre-Development and Site Plan Review submittals.
- * Right-of-Way Permit Administration.
- * Interdepartmental engineering services.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Village Engineer	1.00	1.00	1.00	0.25	0.25	0.25
GIS Coordinator	1.00	1.00	1.00	0.70	0.70	0.70
Customer Service Rep/Secretary	1.00	1.00	1.00	0.25	0.25	0.25
Part-time	1.00	1.00	1.00	0.30	0.30	0.30
Total	4.00	4.00	4.00	1.50	1.50	1.50

Notes:

1. Village Engineer position is allocated Engineering (25%) and to the Water, Sewer and Storm Water utility funds (75%).
2. GIS Coordinator position is allocated to Engineering (70%) and to the Water, Sewer and Storm Water utility funds (30%).
3. CSR/Secretary allocated to Building Inspection (30%), Engineering (25%), Street Admin (30%), & Utility (15%) departments.
4. Part-time position is allocated among multiple departments; 30% to Engineering.

2022 ACCOMPLISHMENTS:

- * Completed construction administration of the first phase of the roadway improvements in the Highland Ridge Estates Development.
- * Completed construction administration of the West Main Avenue Trail.
- * Completed construction administration of the 2022 Mill/Pave Program.
- * Continued WDNR coordination of the Klipstine Park Remediation Project Closure.
- * Continued website and social media blasts of construction updates.
- * Completed construction administration of the Plymrock Pond and Glory Pond storm water projects.

2023 OBJECTIVES:

- * Design, bidding and construction administration of the Morris Avenue Utility and Roadway Reconstruction Project (Oneida Street to Holmgren Way).
- * Design, bidding and construction administration of the Element Way Utility and Roadway Reconstruction Project (Oneida Street to Element Way).
- * Final construction administration of the Aldon Station Development Project - trail completion.
- * Complete Biennial PASER Rating of all Village streets in order to develop a 5-year Paving Program with which to base the Village's paving efforts to the lowest rated streets.
- * Liaison engineering assistance for all Village departments.

BUDGET SUMMARY:

- * Software Maintenance increase due to additional GIS software.
- * Adjusted contracted services and engineering services down to actual trend.

2023 Budget
Fund 100 - General Government
Department: Engineering - 5405

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	81,879	83,654	85,453	85,453	88,096	2,643	3.09%
	Total Benefits	27,081	31,238	33,797	33,797	36,452	2,655	7.86%
	Total Personnel Services	108,959	114,892	119,250	119,250	124,548	5,298	4.44%
100-5405-6100-0000	Office Supplies	411	181	1,500	2,400	2,400	-	0.00%
100-5405-6200-0000	Gas & Oil	614	669	916	750	750	-	0.00%
100-5405-6211-0000	Building & Equipment Repairs	-	-	-	500	500	-	0.00%
100-5405-6213-0000	Software Maintenance	7,754	7,838	7,878	9,500	14,500	5,000	52.63%
100-5405-7100-0000	Training/Conference	150	474	-	700	1,700	1,000	142.86%
100-5405-7120-0000	Dues & Subscriptions	489	350	350	500	500	-	0.00%
100-5405-7130-0000	Mileage Reimbursement	-	-	-	-	-	-	N/A
100-5405-8100-0000	Contracted Services	8,129	6,440	6,600	12,000	7,000	(5,000)	-41.67%
100-5405-8115-0000	Engineering Services	6,875	2,793	-	7,500	3,000	(4,500)	-60.00%
100-5405-8201-0000	Vehicle Repairs	-	703	500	500	1,000	500	100.00%
100-5405-8403-0000	Cell Phone	180	180	180	180	180	-	0.00%
Total Expenditures		\$ 133,560	\$ 134,520	\$ 137,174	\$ 153,780	\$ 156,078	\$ 2,298	1.49%

DEPARTMENT DESCRIPTION:

The Village of Ashwaubenon Public Works Department is responsible for all operational and maintenance activities to provide safe and efficient roadways for all modes of travel, to provide garbage, recycling and large rubbish pick-up, to provide snow clearing and removal and to provide timely repairs to all Village roadway infrastructure. The Public Works Department also assists with construction of numerous Parks and Recreation projects, assists in the maintenance of the Village Hall and other Village Facilities and also assists the Public Safety Department on all major events with traffic control operations. The Public Works Department provides assistance in all facets of the overall operation of the Village.

SERVICES:

- * Weekly refuse collection and Bi-weekly recycling collection.
- * Monthly Large Rubbish Collection (First Full Week of Each Month).
- * Snow Clearing and Removal for all Village Roadways and School Parking Facilities.
- * Curbside brush pick-up (Continual Basis) and Curbside leaf pick-up (Spring and Fall)
- * Roadway maintenance: Curb, Sidewalk, Roadway, Signal and Signage.
- * Construction assistance to all other Village Departments and Village Hall maintenance.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Director of Public Works	1.00	1.00	1.00	0.40	0.40	0.40
Street Operations Supervisor	1.00	1.00	1.00	0.75	0.75	0.75
Customer Service Rep/Secretary	1.00	1.00	1.00	0.30	0.30	0.30
Total	3.00	3.00	3.00	1.45	1.45	1.45

Notes:

1. 60% of Public Works Director is allocated to the Water, Sewer and Storm Water utility funds.
2. 25% of Street Operations Supervisor is allocated to Water, Sewer and Storm Water utility funds.
3. CSR/Secretary allocated to Building Inspection (30%), Engineering (25%), Street Admin (30%), & Utility (15%) departments.

2022 ACCOMPLISHMENTS:

- * Completed all scheduled roadway asphalt resurfacing, concrete street repair, sidewalk repair and roadway maintenance projects scheduled for 2022.
- * Continued inter-department project assistance with Forestry (winter tree removal), Park and Recreation (park concrete projects) and Utilities (main break concrete and asphalt repair/restoration) as well as Village-wide vehicle maintenance within the mechanic shop.
- * Continued into third year of communication campaign through the Village website and social media to alert residents during severe weather events (snow plowing schedules) or to inform residents of large-scale construction projects.

2023 OBJECTIVES:

- * Continue partnership with other community Public Works departments through BCPWA and other meetings to explore new ideas, joint purchases and operations reviews to update our own operation procedures.
- * Review interdepartmental project scheduling to improve communications and timely completion of Village projects.

BUDGET SUMMARY:

- * Software Maintenance costs reduced, moved to proper department (engineering).
- * Training/Conference account increased for enhanced training for new director and staff.

2023 Budget
Fund 100 - General Government
Department: Street Administration - 5421

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	125,140	129,505	112,313	128,687	130,136	1,449	1.13%
	Total Benefits	35,937	38,907	33,751	40,764	43,115	2,351	5.77%
	Total Personnel Services	161,077	168,412	146,064	169,451	173,251	3,800	2.24%
100-5421-6100-0000	Office Supplies	238	316	250	780	780	-	0.00%
100-5421-6213-0000	Software Maintenance	1,249	2,448	1,020	6,750	3,000	(3,750)	-55.56%
100-5421-6402-0000	Shoe Allowance	-	-	-	-	-	-	N/A
100-5421-7100-0000	Training/Conference	-	2,500	1,800	2,500	4,000	1,500	60.00%
100-5421-8100-0000	Contracted Services	1,448	-	-	1,500	-	(1,500)	-100.00%
100-5421-8201-0000	Vehicle Repairs	221	113	-	-	-	-	N/A
100-5421-8403-0000	Cell Phone	3,303	3,365	3,500	2,600	3,840	1,240	47.69%
Total Expenditures		\$ 167,536	\$ 177,154	\$ 152,634	\$ 183,581	\$ 184,871	\$ 1,290	0.70%

DEPARTMENT DESCRIPTION:

The Public Works Department Garage is responsible for all of the maintenance and repairs of the entire Village of Ashwaubenon government fleet of vehicles and equipment. The Garage also maintains an inventory of parts and products used every day in the Public Works, Utilities, Public Safety and Parks and Recreation Departments in terms of vehicle and field operation needs.

SERVICES:

- * Full mechanic service to all village vehicles.
- * Small engine repair.
- * Full welding and fabrication services.
- * Parts inventory maintenance.
- * Assist with various Public Works projects or tasks as needed.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Lead Mechanic	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00	2.00	2.00	2.00
Inventory Control Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00	4.00	4.00

BUDGET SUMMARY:

- * Account variations reflect actual trend.
- * Training/Conference account increased to allow for more departmental training.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	265,733	306,327	278,007	278,007	289,154	11,147	4.01%
	Total Benefits	76,827	98,856	91,947	91,947	79,032	(12,915)	-14.05%
	Total Personnel Services	342,560	405,184	369,954	369,954	368,186	(1,768)	-0.48%
100-5410-6100-0000	Office Supplies	26	1,185	500	2,000	1,000	(1,000)	-50.00%
100-5410-6100-1004	Office Supplies - Covid	35	-	-	-	-	-	N/A
100-5410-6101-0000	Operational Supplies	26,501	18,231	15,000	21,000	21,000	-	0.00%
100-5410-6101-1004	Operational Supplies - Covid	542	-	-	-	-	-	N/A
100-5410-6109-0000	Janitorial Supplies	13,414	11,444	13,322	9,600	11,000	1,400	14.58%
100-5410-6109-1004	Janitorial Supplies - Covid	2,550	-	-	-	-	-	N/A
100-5410-6200-0000	Gas & Oil	38,246	58,063	77,000	60,000	70,000	10,000	16.67%
100-5410-6211-0000	Building & Equipment Repairs	12,712	26,960	19,800	19,800	19,800	-	0.00%
100-5410-6401-0000	Uniforms	937	(67)	1,000	1,000	1,000	-	0.00%
100-5410-6402-0000	Shoe Allowance	2,321	2,294	3,000	3,000	3,000	-	0.00%
100-5410-6403-0000	Tool Allowance	800	1,200	1,200	1,200	1,800	600	50.00%
100-5410-7100-0000	Training/Conference	1,300	-	-	-	1,000	1,000	N/A
100-5410-8201-0000	Vehicle Repairs	437	83	-	-	-	-	N/A
100-5410-8300-0000	Physical/Psych Exams	-	135	-	-	-	-	N/A
100-5410-8400-0000	Electric	27,330	33,701	31,484	32,000	33,058	1,058	3.31%
100-5410-8401-0000	Water/Sewer/Storm Water	6,238	6,396	7,000	7,000	7,000	-	0.00%
100-5410-9120-0000	Equipment >\$5,000	6,588	-	-	-	-	-	N/A
	Total Expenditures	\$ 482,536	\$ 564,809	\$ 539,260	\$ 526,554	\$ 537,844	\$ 11,290	2.14%

2023 Budget**Fund 100 - General Government
Department: Street Maintenance - 5431****DEPARTMENT DESCRIPTION:**

The Street Maintenance Division of the Public Works Department is responsible for all operational and maintenance activities related to the Village's roadway system.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Foreman	2.00	2.00	2.00	2.00	2.00	2.00
Public Works Field Operator I	2.00	2.00	1.00	0.40	1.40	0.40
Public Works Field Operator II	6.00	7.00	8.00	5.40	6.40	7.40
Seasonal Employees	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total	10.00	11.00	11.00	7.80	9.80	9.80
Notes:						
1. Two Field Operator positions are allocated between Public Works (40%) and Storm Water (60%).						
2. Seasonal help is budgeted for 10 part-time employees working mostly in spring/summer/fall as needed.						

BUDGET SUMMARY:

* Equipment Use Charge increase due to new dump trucks added to fleet.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	195,421	173,492	258,347	258,347	269,094	10,747	4.16%
	Total Benefits	185,804	217,379	247,862	247,862	269,537	21,675	8.74%
	Total Personnel Services	381,226	390,871	506,209	506,209	538,631	32,422	6.40%
100-5431-6101-0000	Operational Supplies	37,515	41,848	45,000	45,000	45,000	-	0.00%
100-5431-6101-1004	Operational Supplies - Covid	137	-	-	-	-	-	N/A
100-5431-8201-0000	Vehicle Repairs	103,330	101,825	57,000	57,000	57,000	-	0.00%
100-5431-8202-0000	Equipment Use Charge	150,180	156,276	173,338	173,338	182,091	8,753	5.05%
100-5431-8300-0000	Physical/Psych Exams	914	1,275	-	-	-	-	N/A
	Total Expenditures	\$ 673,301	\$ 692,096	\$ 781,547	\$ 781,547	\$ 822,722	\$ 41,175	5.27%

DEPARTMENT DESCRIPTION:

The Curb and Gutter Division of the Public Works Department is responsible for all maintenance and repair of Village roadway curb and gutter. This can range from replacement of aging curb to repair of damage from the plowing season to responding to resident concerns.

STAFFING (FTE Positions):

Curb and Gutter needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	5,921	9,319	10,000	10,000	10,000	-	0.00%
	Total Benefits	386	667	765	765	765	-	0.00%
	Total Personnel Services	6,307	9,986	10,765	10,765	10,765	-	0.00%
100-5433-6101-0000	Operational Supplies	11,819	16,640	14,079	12,000	15,000	3,000	25.00%
	Total Expenditures	\$ 18,126	\$ 26,625	\$ 24,844	\$ 22,765	\$ 25,765	\$ 3,000	13.18%

2023 Budget**Fund 100 - General Government
Department: Snow & Ice Control - 5435****DEPARTMENT DESCRIPTION:**

The Snow and Ice Control Division of the Public Works Department is responsible for all snow clearing and salting operations of all Village roadways and Ashwaubenon School parking facilities.

STAFFING (FTE Positions):

Snow & Ice Control needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	21,602	53,010	50,000	50,000	50,000	-	0.00%
	Total Benefits	1,479	3,711	3,825	3,825	3,825	-	0.00%
	Total Personnel Services	23,081	56,721	53,825	53,825	53,825	-	0.00%
100-5435-6101-0000	Operational Supplies	118,975	143,566	120,000	120,000	120,000	-	0.00%
100-5435-8201-0000	Vehicle Repairs	1,999	4,121	5,484	-	5,000	5,000	N/A
	Total Expenditures	\$ 144,056	\$ 204,408	\$ 179,309	\$ 173,825	\$ 178,825	\$ 5,000	2.88%

DEPARTMENT DESCRIPTION:

The Traffic Control Division of the Public Works Department is responsible for coordinating the operation and maintenance of Village street signage and traffic signals. The Village completes all of its own street signage maintenance but works jointly with the Brown County Highway Department in maintaining all of its traffic signals.

STAFFING (FTE Positions):

Traffic Control needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

BUDGET SUMMARY

* Electric account reduced to match actual trend.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	30,723	46,163	41,000	41,000	43,000	2,000	4.88%
	Total Benefits	2,040	3,266	3,137	3,137	3,137	-	0.00%
	Total Personnel Services	32,763	49,429	44,137	44,137	46,137	2,000	4.53%
100-5441-6101-0000	Operational Supplies	22,256	29,982	28,147	28,000	28,000	-	0.00%
100-5441-8400-0000	Electric	28,794	24,892	25,679	32,000	26,963	(5,037)	-15.74%
	Total Expenditures	\$ 83,812	\$ 104,303	\$ 97,963	\$ 104,137	\$ 101,100	\$ (3,037)	-2.92%

2023 Budget**Fund 100 - General Government
Department: Street Lighting - 5442****DEPARTMENT DESCRIPTION:**

The Street Lighting Division of the Public Works Department funds the entire street lighting network within the Village. Wisconsin Public Service maintains the street lighting system for the Village while the Village pays a monthly rental charge based upon the style and wattage of street light.

STAFFING (FTE Positions):

No staffing needs are required for the Street Lighting budget.

BUDGET SUMMARY:

* Increase due to actual trend and expected WPS rate increases.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
100-5442-8400-0000	Electric	432,260	444,003	473,276	450,000	496,940	46,940	10.43%
	Total Expenditures	\$ 432,260	\$ 444,003	\$ 473,276	\$ 450,000	\$ 496,940	\$ 46,940	10.43%

2023 Budget**Fund 100 - General Government****Department: Sidewalk Maintenance - 5444****DEPARTMENT DESCRIPTION:**

The Sidewalk Maintenance Division of the Public Works Department is responsible for the maintenance of all Village sidewalk along Village right-of-way. All Village sidewalks are inspected yearly with a maintenance program completed in the fall of each year.

STAFFING (FTE Positions):

Sidewalk Maintenance needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	4,025	1,877	3,000	3,000	3,000	-	0.00%
	Total Benefits	272	132	230	230	230	-	0.00%
	Total Personnel Services	4,297	2,009	3,230	3,230	3,230	-	0.00%
100-5444-6101-0000	Operational Supplies	1,195	1,009	1,173	5,000	1,500	(3,500)	-70.00%
	Total Expenditures	\$ 5,492	\$ 3,018	\$ 4,403	\$ 8,230	\$ 4,730	\$ (3,500)	-42.53%

DEPARTMENT DESCRIPTION:

The School District Maintenance Division of the Public Works Department assists the Ashwaubenon School District on an as-needed basis. Typical requests from the Ashwaubenon School District range from line striping assistance to storm sewer repairs to roadway/parking lot repair assistance.

STAFFING (FTE Positions):

School District Maintenance needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	732	143	500	500	500	-	0.00%
	Total Benefits	50	10	38	38	38	-	0.00%
	Total Personnel Services	782	153	538	538	538	-	0.00%
	Total Expenditures	\$ 782	\$ 153	\$ 538	\$ 538	\$ 538	\$ -	0.00%

DEPARTMENT DESCRIPTION:

The Labor for Others Division of the Public Works Department is used on an as-needed basis. Some examples from this division include special events that require one-time traffic control assistance, projects that are out of the daily scope of activities and may be done on an investigatory basis and other one-time occurrences.

STAFFING (FTE Positions):

Labor for Others needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	-	-	-	500	500	-	0.00%
	Total Benefits	-	-	-	38	38	-	0.00%
	Total Personnel Services	-	-	-	538	538	-	0.00%
	Total Expenditures	\$ -	\$ -	\$ -	\$ 538	\$ 538	\$ -	0.00%

2023 Budget**Fund 100 - General Government
Department: Transit System - 5455****DEPARTMENT DESCRIPTION:**

The Transit System Division of the Public Works Department funds the entire public transportation program offered by Green Bay Metro within the Village of Ashwaubenon. The Village pays for these services via a yearly service agreement.

STAFFING (FTE Positions):

No staffing needs are required for the Transit System budget.

BUDGET SUMMARY:

- * Transit rates from City of Green Bay based on state and federal contributions and percent of local ridership. Rate allocation to the Village of Ashwaubenon was reduced based on Green Bay Transit's internal reallocation process.
- * Prior years' actuals and budgets include Green Bay Transit's annual audit refund. Starting in 2023 budget, the anticipated audit refund will be budgeted under miscellaneous general fund revenues.

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5455-8100-0000	Contracted Services	219,869	34,199	300,057	229,284	165,704	(63,580)	-27.73%
	Total Expenditures	\$ 219,869	\$ 34,199	\$ 300,057	\$ 229,284	\$ 165,704	\$ (63,580)	-27.73%

DEPARTMENT DESCRIPTION:

The Ashwaubenon Public Works Department Garbage and Refuse Collection Program picks up curbside garbage in Village-provided containers on a weekly basis. Automated trucks pick-up and deliver it to the Brown County Solid Waste Transfer Station located on West Mason Street in Oneida, WI. Large rubbish is also collected during the first full week of each month via this division of the Public Works Department.

SERVICES:

- * Weekly Refuse Collection.
- * Monthly Large Rubbish Collection (first full week of each month).

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Public Works Field Operator I	2.00	2.00	2.00	1.75	1.75	1.75
Public Works Field Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	2.75	2.75	2.75

Note: One Field Operator position is allocated 75% to Garbage & Refuse Collection and 25% Recycling departments.

BUDGET SUMMARY:

- * Gas & Oil increase due to higher gas prices.
- * Equipment Use Charge increase due to new garbage truck added to fleet.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	198,030	193,643	180,944	180,944	182,795	1,851	1.02%
	Total Benefits	68,209	70,092	84,018	84,018	89,078	5,060	6.02%
	Total Personnel Services	266,239	263,735	264,962	264,962	271,873	6,911	2.61%
100-5710-6101-0000	Operational Supplies	3,592	387	1,000	1,500	1,500	-	0.00%
100-5710-6200-0000	Gas & Oil	19,142	27,669	49,000	24,750	33,000	8,250	33.33%
100-5710-8100-0000	Contracted Services	-	302	258	-	-	-	N/A
100-5710-8201-0000	Vehicle Repairs	13,706	27,444	27,900	27,900	25,000	(2,900)	-10.39%
100-5710-8202-0000	Equipment Use Charge	76,968	65,352	69,063	69,063	72,360	3,297	4.77%
100-5710-8300-0000	Physical/Psych Exams	-	362	-	-	-	-	N/A
	Total Expenditures	\$ 379,647	\$ 385,251	\$ 412,183	\$ 388,175	\$ 403,733	\$ 15,558	4.01%

2023 Budget**Fund 100 - General Government****Department: Recycling - 5720****DEPARTMENT DESCRIPTION:**

The Ashwaubenon Public Works Department Recycling program picks up recyclables biweekly throughout the Village. Automated trucks pick-up the recycling and deliver it to the Brown County Recycling Transfer Station located on South Broadway just south of STH 172.

SERVICES:

* Fully single-stream recycling pick-up.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Public Works Field Operator I	1.00	1.00	1.00	0.25	0.25	0.25
Public Works Field Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	1.25	1.25	1.25

Note: One Field Operator position is allocated 75% to Garbage & Refuse Collection and 25% Recycling departments.

BUDGET SUMMARY:

* Account adjustments made to match actual trend.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	63,675	87,333	89,192	89,192	89,353	161	0.18%
	Total Benefits	20,242	20,399	38,442	38,442	41,201	2,759	7.18%
	Total Personnel Services	83,917	107,732	127,634	127,634	130,554	2,920	2.29%
100-5720-6101-0000	Operational Supplies	644	3,665	1,000	2,000	2,000	-	0.00%
100-5720-6200-0000	Gas & Oil	7,791	9,786	10,500	10,500	11,000	500	4.76%
100-5720-8201-0000	Vehicle Repairs	6,288	5,487	6,000	16,080	12,000	(4,080)	-25.37%
100-5720-8202-0000	Equipment Use Charge	30,732	15,969	34,987	34,987	34,987	-	0.00%
100-5720-8300-0000	Physical/Psych Exams	85	75	-	-	-	-	N/A
	Total Expenditures	\$ 129,457	\$ 142,713	\$ 180,121	\$ 191,201	\$ 190,541	\$ (660)	-0.35%

DEPARTMENT DESCRIPTION:

The Landfill Division of the Public Works Department funds the Village's solid waste and recycling fees charged by the Brown County Port and Resource Recovery Department and by the Brown County Transfer Station. All costs associated with the landfilling, resource recovery and recycling of Village waste and recyclables are handled through this account.

STAFFING (FTE Positions):

Landfill needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

BUDGET SUMMARY:

- * 2023 Greenleaf landfill is open and operational.
- * 9.26 % tipping fee increase from Brown County will be offset by utilizing Greenleaf transfer station.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
100-5730-8108-0000	Brown Co MRF Charges	26,907	(256)	-	-	-	-	N/A
100-5730-8109-0000	Brown County Landfill	224,324	217,939	234,000	236,000	236,000	-	0.00%
Total Expenditures		\$ 251,232	\$ 217,684	\$ 234,000	\$ 236,000	\$ 236,000	\$ -	0.00%

2023 Budget**Fund 100 - General Government
Department: Weed Control - 5740****DEPARTMENT DESCRIPTION:**

The Weed Control Division of the Public Works Department is responsible for the maintenance of the grass median islands, bridge abutment weed control and other Village right-of-way weed control as needed.

STAFFING (FTE Positions):

Weed Control needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	9,987	12,103	10,000	10,000	10,000	-	0.00%
	Total Benefits	684	877	765	765	765	-	0.00%
	Total Personnel Services	10,671	12,980	10,765	10,765	10,765	-	0.00%
100-5740-8100-0000	Contracted Services	2,438	1,109	1,500	2,500	2,500	-	0.00%
	Total Expenditures	\$ 13,109	\$ 14,089	\$ 12,265	\$ 13,265	\$ 13,265	\$ -	0.00%

DEPARTMENT DESCRIPTION:

The Wood Chipping Division of the Public Works Department is responsible for the year-round curbside collection, chipping and disposal of all tree and brush branches within the Village of Ashwaubenon. This program also includes all tree and debris clean-up after storm events as well as Christmas tree pick-up in January.

STAFFING (FTE Positions):

Wood Chipping needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	75,052	88,355	80,000	80,000	75,000	(5,000)	-6.25%
	Total Benefits	5,020	6,273	6,120	6,120	5,738	(382)	-6.24%
	Total Personnel Services	80,072	94,627	86,120	86,120	80,738	(5,382)	-6.25%
100-5760-6101-0000	Operational Supplies	299	2,546	750	3,000	2,500	(500)	-16.67%
100-5760-8201-0000	Vehicle Repairs	744	598	500	500	1,000	500	100.00%
	Total Expenditures	\$ 81,115	\$ 97,771	\$ 87,370	\$ 89,620	\$ 84,238	\$ (5,382)	-6.01%

DEPARTMENT DESCRIPTION:

Administration functions for all Village parks and related recreation and forestry needs.

SERVICES:

- * Administration of all program divisions.
- * Policy and program set-up and administration.
- * Customer service for community questions and concerns.
- * Planning, partnership and evaluation of all Parks, Recreation and Forestry Department offerings.
- * Dissemination of community information for all PRF programming, including general Village
- * Administration of community donation/volunteer programs with local organizations and individuals.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Director of Parks, Recreation and Forestry	1.00	1.00	1.00	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Aquatic Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00	4.00	4.00

2022 ACCOMPLISHMENTS:

- * Coordination of community groups, organizations and business in celebration of the Village's Sesquicentennial.
- * Continued to grow program opportunities for youth, adult and senior populations.
- * Handled staffing concerns within the summer park program, offering 7 parks to attend.
- * Completion of the W. Main Avenue Trail 2022 extension.
- * Continued work with Graef on the Ashwaubomay River Trail bridge project.
- * Secured a \$150,000 grant from the David & Rita Nelson Fund through the Fox Valley Community Foundation for the Ashwaubomay bridge viewing and plaza area.
- * Secured a \$350,000 grant through the WI Department of Natural Resources for the Ashwaubomay bridge project.

2023 OBJECTIVES:

- * Offer expanded and varied programming (the keep the event fresh) at "Neighborhood Night" events to keep attendance growing at these events.
- * Work, train, and educate a newer Park Maintenance crew. Due to a retirement, there is a new park foreman and a new Park Maintenance II worker.
- * Continue working with Graef and future contractors on the Ashwaubomay River Trail bridge project.
- * Re-bid the Ashwaubomay Park maintenance building project to find efficiencies to construct closer to budgeted dollars.

BUDGET SUMMARY:

- * Increased wage of part-time summer park coordinator (also works out of community center as additional
- * Increase of \$200 for computer maintenance contract.

2023 Budget
Fund 100 - General Government
Department: Parks and Recreation Administration - 5521

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	279,632	282,443	291,568	291,568	322,499	30,931	10.61%
	Total Benefits	104,116	113,025	121,325	121,325	133,743	12,418	10.24%
	Total Personnel Services	383,747	395,468	412,893	412,893	456,242	43,349	10.50%
100-5521-6100-0000	Office Supplies	1,916	3,553	3,500	2,700	2,800	100	3.70%
100-5521-6100-1004	Office Supplies - Covid	331	-	-	-	-	-	N/A
100-5521-6213-0000	Software Maintenance	6,078	6,260	6,505	6,300	6,400	100	1.59%
100-5521-6302-0000	Newspaper Publishing	-	85	-	750	750	-	0.00%
100-5521-6305-0000	Copy Machine	581	845	1,050	1,050	1,680	630	60.00%
100-5521-6401-0000	Uniforms	-	1,450	2,226	1,750	1,750	-	0.00%
100-5521-7100-0000	Training/Conference	191	377	3,000	3,525	1,500	(2,025)	-57.45%
100-5521-7120-0000	Dues & Subscriptions	1,274	733	1,295	1,295	1,365	70	5.41%
100-5521-7130-0000	Mileage Reimbursement	6,697	6,900	6,946	6,900	6,900	-	0.00%
100-5521-8113-0000	Printing	10,146	10,413	11,400	11,400	11,400	-	0.00%
100-5521-8403-0000	Cell Phone	5,636	5,486	4,920	6,000	4,920	(1,080)	-18.00%
	Total Expenditures	\$ 416,598	\$ 431,570	\$ 453,735	\$ 454,563	\$ 495,707	\$ 41,144	9.05%

DEPARTMENT DESCRIPTION:

Community pool utilized by the Village of Ashwaubenon and Ashwaubenon School District for a variety of aquatic programming and school related events.

SERVICES:

- * Provide lifeguarding services for both Community and Ashwaubenon School District programming.
- * Provide aquatic programming (swim lessons, open swim, lap swim, exercise classes) to the community and the Ashwaubenon School District.
- * Work in conjunction with the Ashwaubenon School District and the Ashwaubenon Swim Club to host conference swim and diving competitions for said organizations.
- * Provide a venue for the public to use or rent for birthday parties and special events.
- * Provide a top notch venue and operation of WIAA Conference Championship and Sectional competitions as we are assigned.

STAFFING :

Community Pool staffing consists of the following part-time positions:

- * Pool Director
- * Pool Supervisor
- * Instructor
- * Lifeguard

Note: All positions are part-time and may include multiple persons depending on participation levels.

2022 ACCOMPLISHMENTS:

- * Secured, trained and maintained a full lifeguard and instructors schedule through entire year in spite of a national staffing and lifeguard shortage.
- * Recruited for and taught 4 lifeguard classes, securing adequate staff to safely run the facility.
- * Continued Partnership with Woodside Senior Communities to offer access to the warm water pool for their residents.
- * Continue to increase program numbers post-Covid, providing a clean and safe environment for the community and school district.

2023 OBJECTIVES:

- * Continue to provide the public and school district a safe and supervised place to swim.
- * Continue to secure and train staff in CPR, First Aid, AED, and lifeguarding to operate a safe aquatic environment for all guests.
- * Continue to provide quality aquatic programs based on the needs of our community.
- * Promote new special events including the Pumpkin Palooza and Holiday Swim. Work with area business on potential sponsorship.

BUDGET SUMMARY:

- * Pay increase adjustment made for the summer of 2022 to retain current staff and recruit new staff, new pay adjustments are reflected in the 2023 budget.
- * Adjustments made to program financials and contracted services based on current registration averages. All swim lesson /class wages covered by increased fees and subsequent revenue.
- * Increase of \$250 to cover lifeguard certification fees.
- * Aquatic staff wage adjustments will be required for 2023 Pool program positions.
- * Increased revenue proposed of over \$10,000 for Village programming (increased registration and fees). ASD lifeguarding services receive no revenue except for 50% payment of aquatic coordinator salary.

2023 Budget
Fund 100 - General Government
Department: Community Pool - 5523

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	43,057	63,174	68,483	76,694	92,467	15,773	20.57%
	Total Benefits	3,294	4,829	5,239	5,867	7,074	1,207	20.57%
	Total Personnel Services	46,351	68,003	73,722	82,561	99,541	16,980	20.57%
100-5523-6101-1004	Operational Supplies - Covid	859	-	-	-	-	-	N/A
100-5523-6101-4980	Operational Supplies - Pool	1,995	3,485	3,500	4,400	4,400	-	0.00%
100-5523-6103-4980	Lifeguard Training Supplies - Pool	584	1,103	500	500	750	250	50.00%
100-5523-6211-4980	Building & Equipment Repairs - Pool	-	-	-	-	-	-	N/A
100-5523-8100-4487	Contracted Services - Master Swim	3,192	3,108	4,200	3,000	3,500	500	16.67%
100-5523-8100-4488	Contracted Services - Aqua Zumba	1,372	2,145	3,000	3,000	3,500	500	16.67%
100-5523-8300-4980	Physical/Psych Exams - Pool	465	891	815	815	815	-	0.00%
Total Expenditures		\$ 54,819	\$ 78,735	\$ 85,737	\$ 94,276	\$ 112,506	\$ 18,230	19.34%
EXPENDITURES BY PROGRAM/FUNCTION								
100-5523-___-4980	Pool	3,044	5,478	4,815	5,715	5,965	250	4.37%
100-5523-___-4981	Lifeguard	20,720	22,836	24,085	31,870	38,383	6,513	20.44%
100-5523-___-4982	Pool Director	-	-	-	3,450	3,450	-	0.00%
100-5523-___-4983	Pool Supervisor	12,384	12,792	11,266	7,885	9,524	1,639	20.79%
100-5523-___-4984	Swim Instructor	10,629	29,830	35,998	38,287	46,802	8,515	22.24%
100-5523-___-4985	Water Exercise Instructor	441	-	-	1,069	1,382	313	29.28%
100-5523-___-4987	Lifeguard - School District	786	1,959	1,889	-	-	-	N/A
100-5523-___-4988	Supervisor - School District	1,392	484	484	-	-	-	N/A
100-5523-___-4989	Swim Instructor - School District	-	101	-	-	-	-	N/A
100-5523-___-4487	Master Swim	3,192	3,108	4,200	3,000	3,500	500	16.67%
100-5523-___-4488	Aqua Zumba	1,372	2,145	3,000	3,000	3,500	500	16.67%
100-5523-___-1004	Covid	859	-	-	-	-	-	N/A
Total Expenditures		\$ 54,819	\$ 78,735	\$ 85,737	\$ 94,276	\$ 112,506	\$ 18,230	19.34%
REVENUES BY PROGRAM/FUNCTION								
100-5523-4525-4487	Program Revenues Master Swim	4,550	5,535	4,000	2,820	4,095	1,275	45.21%
100-5523-4525-4489	Program Revenues Deep Water	-	-	-	3,105	4,905	1,800	57.97%
100-5523-4525-4490	Program Revenues Gental Movement	-	-	-	585	1,900	1,315	224.79%
100-5523-4525-4980	Program Revenues	1,435	38,242	3,703	-	-	-	N/A
100-5523-4530-4980	Swimming Lessons Pool	5,813	1,091	36,485	36,485	38,236	1,751	4.80%
100-5523-4531-4980	Open Swim Pool	5,030	5,603	7,145	4,053	6,000	1,947	48.04%
100-5523-4532-4490	Water Exercise Gental Movement	-	-	-	4,770	4,825	55	1.15%
100-5523-4532-4493	Water Exercise Warm Water - Therapeutic Core	-	-	-	2,205	3,075	870	39.46%
100-5523-4532-4980	Water Exercise Pool	5,221	10,845	11,828	-	-	-	N/A
100-5523-4533-4980	Lifeguard Training Pool	1,393	482	615	1,140	164	(976)	-85.61%
100-5523-4534-4980	Pool Rental	6,101	3,487	6,231	3,697	6,000	2,303	62.29%
100-5523-4535-4980	Pool Locker Revenue Pool	6,102	-	-	-	-	-	N/A
Total Revenues		\$ 35,645	\$ 65,284	\$ 70,006	\$ 58,860	\$ 69,200	\$ 10,340	17.57%
Revenues over (under) Expenditures		\$ (19,174)	\$ (13,450)	\$ (15,731)	\$ (35,416)	\$ (43,306)		

DEPARTMENT DESCRIPTION:

Ashwaubomay Lake is an outdoor, man-made lake facility providing a swimming and beach experience open to all public during the summer months. This department covers all costs related to the operation and maintenance of Ashwaubomay Lake.

SERVICES:

- * Lake admissions and concessions operations.
- * Lifeguard services at the Lake to all visitors/patrons.
- * General facility supervision and maintenance.
- * Lake rentals to general public and area organizations

STAFFING (FTE Positions):

Ashwaubomay Lake staffing consists of the following part-time positions:

- * Lake Supervisor
- * Café Supervisor
- * Lifeguard
- * Concessionaire

Note: All positions are part-time and may include multiple persons depending on participation levels.

2022 ACCOMPLISHMENTS:

- * Installed and Trained Staff on new Point of Sale (POS) system in the Café.
- * Secured, trained and maintained a full lifeguard and café staff through entire summer in spite of both local and national lifeguard shortage.
- * Partnered in 3 successful food truck rally events offering reduced price swimming, theme games, and prizes to guests.
- * Ran 15 training sessions (pre-summer and then weekly during season) to practice emergency procedures, rescues, scenarios and customer service challenges with staff.

2023 OBJECTIVES:

- * Continue to provide the public a safe and supervised waterfront swim area.
- * Continue to secure and train quality staff in CPR, First Aid, AED and Lifeguarding to operate a safe aquatic environment for all guests.
- * Increase marketing and internet coverage to keep people notified of upcoming events and happenings.
- * Continue to make any modifications necessary to keep the facility safe, open and available to the public.
- * Evaluate ADA accessibility throughout facility. This includes exterior entryway and shower areas.

BUDGET SUMMARY:

- * Pay increase adjustment made for the summer of 2022 to retain current staff and recruit new staff, new pay adjustments are reflected in the 2023 budget.
- * Concessions Supplies increase due cost-of-goods and product increases. Increased revenues will cover additional cost.

2023 Budget
Fund 100 - General Government
Department: Ashwaubomay Lake - 5524

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	160	83,471	114,711	81,934	96,119	14,185	17.31%
	Total Benefits	12	6,385	8,775	6,268	7,353	1,085	17.31%
	Total Personnel Services	172	89,856	123,486	88,202	103,472	15,270	17.31%
100-5524-6101-4990	Operational Supplies	2,233	6,860	6,856	7,230	7,230	-	0.00%
100-5524-6103-4990	Lifeguard Training Supplies	-	494	-	200	200	-	0.00%
100-5524-6108-4990	Concession Supplies	-	18,215	25,487	19,635	23,710	4,075	20.75%
100-5524-6109-4990	Janitorial Supplies	-	453	311	775	775	-	0.00%
100-5524-6214-4990	Fire Alarm/Security Maintenance	161	161	161	170	170	-	0.00%
100-5524-6303-4990	Licenses	341	682	682	662	662	-	0.00%
100-5524-8100-4990	Contracted Services	-	-	90	-	-	-	N/A
100-5524-8300-4990	Physical/Psych Exams	-	800	1,061	930	930	-	0.00%
100-5524-8400-4990	Gas & Electric	1,380	2,720	3,100	3,200	3,241	41	1.28%
100-5524-8401-4990	Water/Sewer/Storm Water	2,477	30,781	27,000	22,650	28,000	5,350	23.62%
Total Expenditures		\$ 6,764	\$ 151,022	\$ 188,234	\$ 143,654	\$ 168,390	\$ 24,736	17.22%
EXPENDITURES BY PROGRAM/FUNCTION								
Lake								
4991 - Lifeguard Wages		172	58,783	89,032	60,099	73,936	13,837	23.02%
4995 - Lake Supervisor Wages		-	11,032	14,398	5,547	6,981	1,434	25.85%
4990 - Lifeguard Training Supplies		-	494	-	200	200	-	0.00%
4990 - Lake Supplies		2,233	6,860	6,856	7,230	7,230	-	0.00%
4990 - Janitorial Supplies		-	453	311	775	775	-	0.00%
4990 - Fire Extinguisher Testing		161	161	161	170	170	-	0.00%
4990 - Licenses		341	682	682	662	662	-	0.00%
4990 - Contracted Services		-	-	90	-	-	-	N/A
4990 - Physical Exams		-	800	1,061	930	930	-	0.00%
4990 - Electric		1,380	2,720	3,100	3,200	3,241	41	1.28%
4990 - Water		2,477	30,781	27,000	22,650	28,000	5,350	23.62%
Total Lake		6,764	112,766	142,691	101,463	122,125	20,662	20.36%
Concessions								
4992 - Café Supervisor Wages		-	6,699	7,038	5,851	5,850	(1)	-0.02%
4993 - Concessionaire Wages		-	13,342	13,018	16,705	16,705	-	0.00%
4990 - Concessions Supplies		-	18,215	25,487	19,635	23,710	4,075	20.75%
Total Concessions		-	38,256	45,543	42,191	46,265	4,074	9.66%
Total Expenditures		\$ 6,764	\$ 151,022	\$ 188,234	\$ 143,654	\$ 168,390	\$ 24,736	17.22%
REVENUES BY PROGRAM/FUNCTION								
100-5524-4525-4990	Lake Programs	4,135	3,933	4,552	4,000	4,000	-	0.00%
100-5524-4526-4990	Concessions	28,384	28,476	36,940	39,000	39,000	-	0.00%
100-5524-4527-4990	Soda Sales	681	743	140	-	-	-	N/A
100-5524-4540-4990	Lake Admissions	93,259	86,538	100,151	99,075	111,075	12,000	12.11%
Total Revenues		\$ 126,459	\$ 119,690	\$ 141,783	\$ 142,075	\$ 154,075	\$ 12,000	8.45%
Revenues over (under) Expenditures		\$ 119,696	\$ (31,332)	\$ (46,451)	\$ (1,579)	\$ (14,315)		

DEPARTMENT DESCRIPTION:

Adult Recreation offers a wide variety of classes, athletic leagues and services to the Community. We partner with local organizations to offer instructional classes such as golf, tennis and pickleball. We offer a wide variety of fitness classes for all ages and abilities. Our senior programming provides a number of educational classes and community services including Meals on Wheels.

SERVICES:

- * Educational Senior classes, Meals on Wheels, Bus Trips, Instructional Classes
- * Athletic leagues, Fitness Classes

STAFFING (FTE Positions):

Adult Recreation staffing consists multiple employees in the following part-time positions:

- * Program Supervisor
- * Softball Umpire

Note: All positions are part-time and may include multiple persons depending on participation levels.

2022 ACCOMPLISHMENTS:

- * Hosted a successful season of eight Summer Concerts at Klipstine Park. Solicited sponsors to fully cover band costs of all eight concerts.
- * Offered 5 food truck rallies in the fourth year of the event-series at Ashwaubomay Park including our largest attended rally during the Sesquicentennial week. Expenses were covered by donations and
- * Continued to expand senior recreation programming to the community. Partnered with local business and professionals to sponsor, instruct, and staff programming.
- * Partnered with Ashwaubenon School District and numerous community organizations to host a variety of events to celebrate Ashwaubenon Sesquicentennial.
- * Partnership and collaboration with Mosaic Arts Inc. to offer "Artstreet" @ Ashwaubomay Park, which attracted 20,000+ people.
- * Successful new programming included Wii Bowling league, expanded card making class sizes, growth in Senior Stretch attendance, Walking Club, and Donuts & Documentaries.

2023 OBJECTIVES:

- * Increase partnerships with area businesses during summer concert series.
- * Increase use of the Community Center kitchen by offering culinary classes.
- * Continue expansion of senior programming due to elimination of ADRC and Brown County
- * Continue to evolve our food truck rallies to keep the events fresh and exciting.
- * Continue evaluation of sports permits and facility usage. Current status is trending from Village sponsored leagues to private rentals.
- * Continued collaboration with Mosaic Arts Inc. for future Artstreet events at Ashwaubomay as needed.

BUDGET SUMMARY:

- * Golf contracted services increased by \$200 based on 2022 actuals.
- * Adult Softball Supplies decreased by \$3,000 based on previous 2 years actuals.
- * Reduced softball program wages to reflect reduced or eliminated modified and coed softball leagues. Corresponding revenues were reduced as well.
- * Summer Concerts contracted services increased by \$400 to reflect increased band costs. Expenses covered at 100% by donations.
- * Food Truck Rally contracted services increased by \$4,500 to reflect new band expenses for Food Trucks. Expenses offset by beverage sales and donations.
- * Food Truck Rally program supplies increased by \$2,000 to reflect more inventory purchased for larger crowds. Expenses offset by beverage sales and donations.
- * Food Truck Rally revenues increased \$5,000 to reflect actuals based on larger crowd sizes.

2023 Budget
Fund 100 - General Government
Department: Adult Recreation - 5525

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	7,146	3,578	7,500	9,513	6,567	(2,946)	-30.97%
	Total Benefits	547	274	574	728	502	(226)	-31.04%
	Total Personnel Services	7,693	3,851	8,074	10,241	7,069	(3,172)	-30.97%
100-5525-6101-4431	Operational Supplies - Pickleball	185	300	514	1,250	1,250	-	0.00%
100-5525-6101-4501	Operational Supplies - Senior Citizens	3,463	6,356	4,000	4,000	4,000	-	0.00%
100-5525-6101-4652	Operational Supplies - Adult Softball	2,388	2,346	2,500	4,000	1,000	(3,000)	-75.00%
100-5525-6101-4656	Operational Supplies - Fitness	167	169	203	500	500	-	0.00%
100-5525-6101-4660	Operational Supplies - Adult New Program	371	511	2,394	1,000	1,000	-	0.00%
100-5525-6101-4661	Operational Supplies - Bean Bag League	-	200	200	200	200	-	0.00%
100-5525-6101-4662	Operational Supplies - Card Making	-	230	1,077	1,000	1,000	-	0.00%
100-5525-6101-4700	Operational Supplies - Summer Concerts	-	335	-	-	-	-	N/A
100-5525-6101-4703	Operational Supplies - Rummage Sale	-	279	-	-	-	-	N/A
100-5525-6101-4704	Operational Supplies - Food Truck Rally	1,613	6,380	7,239	8,000	10,000	2,000	25.00%
100-5525-6202-4501	Program/Trip Expense - Senior Citizens	1,037	1,269	2,200	3,200	3,200	-	0.00%
100-5525-8100-4501	Contracted Services - Senior Citizens	-	150	-	-	-	-	N/A
100-5525-8100-4650	Contracted Services - Adult Golf	-	819	700	500	700	200	40.00%
100-5525-8100-4656	Contracted Services - Fitness	6,210	6,745	5,900	5,900	5,900	-	0.00%
100-5525-8100-4660	Contracted Services - Adult New Programs	84	-	-	-	-	-	N/A
100-5525-8100-4700	Contracted Services - Summer Concerts	4,600	5,450	7,400	6,000	6,400	400	6.67%
100-5525-8100-4704	Contracted Services - Food Truck Rally	2,350	3,500	5,712	4,000	8,500	4,500	112.50%
Total Expenditures		\$ 30,162	\$ 38,890	\$ 48,113	\$ 49,791	\$ 50,719	\$ 928	1.86%
EXPENDITURES BY PROGRAM/FUNCTION								
100-5525-___-4431	Pickleball	185	300	514	1,250	1,250	-	0.00%
100-5525-___-4501	Senior Citizens	5,482	7,775	6,200	7,200	7,200	-	0.00%
100-5525-___-4650	Adult Golf	-	819	700	500	700	200	40.00%
100-5525-___-4651	Site Supervisors	1,181	621	1,292	1,815	1,815	-	0.00%
100-5525-___-4652	Adult Summer Softball	2,388	2,346	2,500	4,000	1,000	(3,000)	-75.00%
100-5525-___-4656	Fitness	6,377	6,914	6,103	6,400	6,400	-	0.00%
100-5525-___-4660	Adult New Programs	1,274	1,459	4,655	3,411	3,411	-	0.00%
100-5525-___-4661	Bean Bag League	-	200	200	654	654	-	0.00%
100-5525-___-4662	Card Making	-	230	1,077	1,000	1,000	-	0.00%
100-5525-___-4671	Umpire-Slowpitch	134	-	-	3,583	2,389	(1,194)	-33.32%
100-5525-___-4673	Umpire-Modified	4,577	2,283	4,521	1,978	-	(1,978)	-100.00%
100-5525-___-4700	Summer Concerts	4,600	5,785	7,400	6,000	6,400	400	6.67%
100-5525-___-4703	Rummage Sale	-	279	-	-	-	-	N/A
100-5525-___-4704	Food Truck Rally	3,963	9,880	12,951	12,000	18,500	6,500	54.17%
Total Expenditures		\$ 30,162	\$ 38,890	\$ 48,113	\$ 49,791	\$ 50,719	\$ 928	1.86%
REVENUES BY PROGRAM/FUNCTION								
100-5525-4525-4421	Program Revenues Bus Trip - Other Trips	418	2,370	3,000	3,000	3,000	-	0.00%
100-5525-4525-4431	Program Revenues Pickleball	-	-	1,290	960	960	-	0.00%
100-5525-4525-4501	Program Revenues Senior Citizens	2,283	6,333	4,865	4,865	4,865	-	0.00%
100-5525-4525-4650	Program Revenues Adult Golf	-	-	1,100	1,120	1,120	-	0.00%
100-5525-4525-4652	Program Revenues Adult Summer Softball	6,046	4,937	12,597	5,520	5,520	-	0.00%
100-5525-4525-4656	Program Revenues Adult Fitness	6,215	10,227	15,197	15,197	15,197	-	0.00%
100-5525-4525-4660	Program Revenues Adult New Programs	1,191	4,077	2,400	2,400	2,400	-	0.00%
100-5525-4525-4661	Program Revenues Bean Bag League	-	-	400	400	400	-	0.00%
100-5525-4525-4662	Program Revenues Card Making	-	-	1,500	1,500	1,500	-	0.00%
100-5525-4525-4704	Program Revenues Food Truck Rally	7,709	17,186	16,000	21,000	21,000	-	0.00%
100-5525-4545-4700	Concerts in the Park Summer Concerts	4,600	5,450	6,000	6,400	6,400	-	0.00%
100-5525-4546-4701	Community Gardens Community Gardens	1,255	1,280	1,250	1,250	1,250	-	0.00%
100-5525-4547-4703	Rummage Sale Rummage Sale	374	681	696	906	906	-	0.00%
Total Revenues		\$ 30,090	\$ 52,541	\$ 66,295	\$ 64,518	\$ 64,518	\$ -	0.00%
Revenues over (under) Expenditures		\$ (71)	\$ 13,651	\$ 18,182	\$ 14,727	\$ 13,799		

DEPARTMENT DESCRIPTION:

The Village partners with seven different organizations to provide programming for 1,000+ children each year. These are: Ashwaubenon Youth Baseball, Ashwaubenon Youth Soccer, Ashwaubenon Girls Softball, Ashwaubenon Wrestling Club, Ashwaubenon Special Children's, Ashwaubenon Swim Club, and Ashwaubenon Youth Football. The partnership provides partial funding for equipment/wages, free facility use and upkeep, and insurance coverage. Staff will attend organization meetings as needed to provide guidance and direction.

SERVICES:

- * Funding assistance for equipment, wages, payroll services, and liability insurance coverage.
- * Complementary community center usage for desired monthly meetings.
- * Upkeep, grooming or preparation of respective Village facilities.
- * Provide staff liaison to attend co-sponsored board meetings and help with program concerns.

STAFFING (FTE Positions):

Co-Sponsored Recreation staffing consists of the following part-time positions:

- * Instructor
- * Aid
- * Ashwaubenon Youth Baseball (AYB) Umpire
- * Swim Club Lifeguard

Note: All positions are part-time and may include multiple persons depending on participation levels.

2022 ACCOMPLISHMENTS:

- * Continued work with organizations to modify and update COVID-19 concerns and policies.
- * Worked with AGSA to purchase and install new scoreboards at Pioneer Park.
- * Special Children's Program returned to a 3-4 person per-day staff level due to higher number of post-COVID participants.

2023 OBJECTIVES:

- * Partner with organizations when applicable to maintain and improve athletic facilities.
- * Work with organizations to continue to build participation numbers back from pre-covid totals.

2023 Budget
Fund 100 - General Government
Department: Co-Sponsored Recreation - 5527

Account	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	50,136	59,412	73,399	75,255	70,610	(4,645)	-6.17%
	Total Benefits	3,835	4,533	5,615	5,757	5,402	(355)	-6.17%
	Total Personnel Services	53,971	63,945	79,014	81,012	76,012	(5,000)	-6.17%
100-5527-6101-4481	Operational Supplies - AYB	4,141	2,542	3,884	3,000	3,000	-	0.00%
100-5527-6101-4482	Operational Supplies - AGSA	5,750	5,575	6,231	5,750	5,750	-	0.00%
100-5527-6101-4483	Operational Supplies - Ash Youth Football	1,653	2,346	2,346	2,346	2,346	-	0.00%
100-5527-6101-4484	Operational Supplies - AYSA	160	2,523	4,023	4,000	4,000	-	0.00%
100-5527-6101-4485	Operational Supplies - Wrestling Club	-	-	427	427	427	-	0.00%
100-5527-6101-4486	Operational Supplies - Swim Club	-	-	2,338	2,338	2,338	-	0.00%
100-5527-8300-4651	Physical/Psych Exams	-	180	180	360	360	-	0.00%
100-5527-8330-4651	Property & Liability Insurance	2,894	3,251	3,381	4,300	4,300	-	0.00%
Total Expenditures		\$ 68,569	\$ 80,361	\$ 101,824	\$ 103,533	\$ 98,533	\$ (5,000)	-4.83%
EXPENDITURES BY PROGRAM/FUNCTION								
100-5527-____-4480	Special Children's Program	-	2,943	5,887	19,434	14,434	(5,000)	-25.73%
100-5527-____-4481	Ashwaubenon Youth Baseball	11,444	8,679	19,782	13,442	13,442	-	0.00%
100-5527-____-4482	Ashwaubenon Girls Softball Association	5,750	5,575	6,231	5,750	5,750	-	0.00%
100-5527-____-4483	Ashwaubenon Youth Football Program	1,653	2,346	2,346	2,346	2,346	-	0.00%
100-5527-____-4484	Ashwaubenon Soccer Club	160	2,523	4,023	4,000	4,000	-	0.00%
100-5527-____-4485	Ashwaubenon Wrestling Club	-	-	427	427	427	-	0.00%
100-5527-____-4486	Ashwaubenon Swim Club	46,668	54,865	59,567	53,474	53,474	-	0.00%
100-5527-8300-4651	Co-Sponsored Administration-Insurance	2,894	3,251	3,381	4,300	4,300	-	0.00%
100-5527-8330-4651	Co-Sponsored Administration-Physicals	-	180	180	360	360	-	0.00%
Total Expenditures		\$ 68,569	\$ 80,361	\$ 101,824	\$ 103,533	\$ 98,533	\$ (5,000)	-4.83%
REVENUES BY PROGRAM/FUNCTION								
Wage Reimbursements:								
100-5527-4568-4481	Ashwaubenon Youth Baseball	6,835	4,741	16,782	10,442	10,442	-	0.00%
100-5527-4568-4486	Ashwaubenon Swim Club	51,076	59,273	57,229	51,136	51,136	-	0.00%
Total Revenues		\$ 57,911	\$ 64,014	\$ 74,011	\$ 61,578	\$ 61,578	\$ -	0.00%
Revenues over (under) Expenditures		\$ (10,658)	\$ (16,348)	\$ (27,813)	\$ (41,955)	\$ (36,955)		

DEPARTMENT DESCRIPTION:

Youth Recreation offers a wide variety of classes, trips, athletics, special events and services to the Village. We offer a wide range of classes such as dance, tumbling, basketball, soccer and tae kwon do. We offer a flag football leagues during the fall. Throughout the year we offer bus trips to places like Marquette Mountain, Tundra Lodge, Ashwaubomay and Funset Boulevard. Our Park Program offers children a free and safe place to play at our park system throughout the summer at multiple locations.

SERVICES:

- * Educational Classes, Bus Trips, Sports Classes and Leagues, Summer Park Program, Special
- * Summer Day Camp

STAFFING (FTE Positions):

Youth Recreation staffing consists of the following part-time positions:

- * Park Leader, Program Supervisor, Program Instructor
- * Day Camp Leader

Note: All positions are part-time and may include multiple persons depending on participation levels.

2022 ACCOMPLISHMENTS:

- * Offered 4 neighborhood special events at Fort Howard, Smith, Waterford, and Sand Acres Park. Approximately 900 total residents attended the events.
- * Held Sesquicentennial planning meetings and successfully coordinated a variety of events during the Sesquicentennial week via partnerships with multiple community groups and school district.
- * Safely operated a 10-week Summer Day Camp without any covid interruptions while having full enrollment for all 10 weeks. This is a return to pre-COVID levels.
- * Offered park program at all seven usual locations, including implementing a split-alternating-day schedule for Argonne and Canterbury Parks. Realized a total of 3,256 park visits for the program.
- * Partnered with Ashwaubenon School District to offer the "Free Summer Lunch Program" at Fort Howard Park. A total of 776 meals were served at the park throughout the summer.
- * Successful new programs; "Intro to Volleyball" & "Spring/Summer Middle School Dance Classes".

2023 OBJECTIVES:

- * Add a fifth "Movie in the Park" using an LED Screen to enable early evening movie viewing to attract younger children the event. Solicit increased business sponsorship to cover additional
- * Look for new Day Camp activities and trips to keep program exciting and fresh. Work with staff to continue successful and positive upward program trending.
- * Seek community partnerships to offer expanded programming opportunities to residents.
- * Find new innovative ways to hire staff for programs in difficult job market.

BUDGET SUMMARY:

- * Neighborhood Event Supplies increased \$1,200 to cover cost related to new fifth movie event.
- * Playground Program contracted services reduced \$750 due to unjustified bus costs to special
- * Pom Pons program supplies reduced \$500 based on 2022 actuals.
- * Pom Pons program wages reduced by \$1,129 based on new class schedule hours needed for
- * Dance program wages reduced by \$2,540 based on new class schedule hours needed for staffing.
- * All recreation staff positions to undergo wage evaluations with probable increases. Day Camp revenue will cover Day Camp wage increases, as will all instructional classes.

2023 Budget

Fund 100 - General Government

Department: Youth Recreation - 5530

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	63,566	74,820	72,064	86,553	82,884	(3,669)	-4.24%
	Total Benefits	4,863	5,724	5,513	6,621	6,340	(281)	-4.24%
	Total Personnel Services	68,428	80,543	77,577	93,174	89,224	(3,950)	-4.24%
100-5530-6101-4400	Operational Supplies	3,174	1,697	2,192	6,500	7,700	1,200	18.46%
100-5530-6101-4401	Operational Supplies - Dance	1,322	733	1,000	2,850	2,850	-	0.00%
100-5530-6101-4404	Operational Supplies - Pom Pons	(479)	(168)	78	1,000	500	(500)	-50.00%
100-5530-6101-4405	Operational Supplies - Youth Flag Football	898	7	10	1,200	1,200	-	0.00%
100-5530-6101-4408	Operational Supplies - Youth Tennis	-	57	115	300	300	-	0.00%
100-5530-6101-4410	Operational Supplies - Youth New Programs	534	1,264	1,250	2,000	2,000	-	0.00%
100-5530-6101-4411	Operational Supplies - Special Events	1,884	1,907	3,200	5,600	5,600	-	0.00%
100-5530-6101-4422	Operational Supplies - Toddler & Pre-School Programs	-	-	216	300	300	-	0.00%
100-5530-6101-4424	Operational Supplies - Neighborhood Events	1,663	2,559	2,820	-	-	-	N/A
100-5530-6101-4425	Operational Supplies - Rookie Basketball	-	-	100	100	100	-	0.00%
100-5530-6101-4426	Operational Supplies - Rookie Football	45	1,536	1,500	100	100	-	0.00%
100-5530-6101-4428	Operational Supplies - Rookie T-Ball	82	52	100	100	100	-	0.00%
100-5530-6101-4429	Operational Supplies - Rookie Soccer	49	-	100	100	100	-	0.00%
100-5530-6101-4430	Operational Supplies - Day Camp	5,381	9,963	7,435	5,000	5,000	-	0.00%
100-5530-7100-4430	Training/Conference - Day Camp	-	330	-	-	-	-	N/A
100-5530-7130-4430	Mileage Reimbursement - Day Camp	84	113	-	100	100	-	0.00%
100-5530-8100-4401	Contracted Services - Dance	-	-	-	200	200	-	0.00%
100-5530-8100-4410	Contracted Services - Youth New Programs	720	2,532	-	-	-	-	N/A
100-5530-8100-4411	Contracted Services - Special Events	-	-	120	4,000	4,000	-	0.00%
100-5530-8100-4420	Contracted Services - Bus Trip-Playground	-	493	1,000	1,750	1,000	(750)	-42.86%
100-5530-8100-4421	Contracted Services - Bus Trip-Other	136	-	-	1,500	1,500	-	0.00%
100-5530-8100-4424	Contracted Services - Neighborhood Events	465	-	700	-	-	-	N/A
100-5530-8100-4430	Contracted Services - Day Camp	5,560	4,251	4,651	9,000	9,000	-	0.00%
100-5530-8300-4400	Physical/Psych Exams - Playground Equipment	45	620	600	600	600	-	0.00%
	Operational Supplies	21,564	27,946	27,187	42,300	42,250	(50)	-0.12%
Total Expenditures		\$ 89,992	\$ 108,489	\$ 104,764	\$ 135,474	\$ 131,474	\$ (4,000)	-2.95%
EXPENDITURES BY PROGRAM/FUNCTION								
100-5530-____-4002	Community Center	-	-	-	-	-	-	N/A
100-5530-____-4400	Park Program	3,219	2,317	2,792	7,100	8,300	1,200	16.90%
100-5530-____-4401	Dance	2,809	3,196	3,422	8,215	5,481	(2,734)	-33.28%
100-5530-____-4402	Gymnastics/Tumbling	94	-	213	213	213	-	0.00%
100-5530-____-4404	Pom Pons	(144)	(168)	1,284	3,431	1,715	(1,716)	-50.01%
100-5530-____-4405	Youth Flag Football	898	292	2,362	3,552	3,552	-	0.00%
100-5530-____-4408	Youth Tennis	-	855	904	1,009	1,009	-	0.00%
100-5530-____-4410	Youth New Programs	8,231	7,549	6,276	3,183	3,183	-	0.00%
100-5530-____-4411	Special Events	2,184	1,907	3,320	11,181	11,181	-	0.00%
100-5530-____-4416	Teen Programs	-	-	-	1,136	1,136	-	0.00%
100-5530-____-4418	Park Leader	19,664	18,220	25,058	28,659	28,659	-	0.00%
100-5530-____-4419	Program Assistant	2,854	5,597	6,716	6,775	6,775	-	0.00%
100-5530-____-4420	Bus Trips - Playground	-	493	1,000	1,750	1,000	(750)	-42.86%
100-5530-____-4421	Bus Trips - Other Trips	136	-	-	1,500	1,500	-	0.00%
100-5530-____-4422	Toddler & Pre-School Programs	-	-	216	845	845	-	0.00%
100-5530-____-4424	Neighborhood Events	2,128	2,559	3,520	-	-	-	N/A
100-5530-____-4425	Rookie Basketball	352	-	251	738	738	-	0.00%
100-5530-____-4426	Rookie Football	2,775	2,785	2,565	1,165	1,165	-	0.00%
100-5530-____-4427	Youth Football Site Supervisor	224	-	-	-	-	-	N/A
100-5530-____-4428	Rookie T-Ball	82	260	100	1,088	1,088	-	0.00%
100-5530-____-4429	Rookie Soccer	49	-	100	1,154	1,154	-	0.00%
100-5530-____-4430	Day Camp	44,437	62,626	44,665	52,780	52,780	-	0.00%
Total Expenditures		\$ 89,992	\$ 108,489	\$ 104,764	\$ 135,474	\$ 131,474	\$ (4,000)	-2.95%
REVENUES BY PROGRAM/FUNCTION								
100-5530-4525-4401	Dance	2,282	2,794	7,307	7,307	7,010	(297)	-4.06%
100-5530-4525-4402	Gymnastics/Tumbling	10	120	405	405	405	-	0.00%
100-5530-4525-4404	Pom Pons	318	68	2,360	2,360	1,360	(1,000)	-42.37%
100-5530-4525-4405	Youth Flag Football	6,425	4,413	4,413	3,150	3,100	(50)	-1.59%
100-5530-4525-4408	Youth Tennis	-	1,320	1,320	1,210	1,075	(135)	-11.16%
100-5530-4525-4410	Program Revenues	4,405	8,448	5,020	3,840	3,840	-	0.00%
100-5530-4525-4411	Special Events	-	300	32	3,482	3,482	-	0.00%
100-5530-4525-4420	Bus Trip - Playground	-	501	501	1,824	1,824	-	0.00%
100-5530-4525-4421	Bus Trip - Other	(490)	-	1,750	1,750	1,875	125	7.14%
100-5530-4525-4422	Toddler & Pre-School Programs	2,080	6,566	6,431	1,200	1,200	-	0.00%
100-5530-4525-4424	Neighborhood Events	-	1,000	1,000	-	-	-	N/A
100-5530-4525-4425	Rookie Basketball	-	-	-	1,200	1,380	180	15.00%
100-5530-4525-4426	Rookie Football	-	-	-	1,845	2,325	480	26.02%
100-5530-4525-4428	Rookie T-Ball	-	-	-	1,530	1,575	45	2.94%
100-5530-4525-4429	Rookie Soccer	-	-	-	1,680	1,650	(30)	-1.79%
100-5530-4525-4430	Day Camp	39,644	59,299	59,299	59,288	75,678	16,390	27.64%
Total Revenues		\$ 54,674	\$ 84,864	\$ 89,838	\$ 92,071	\$ 107,779	\$ 15,708	17.06%
Revenues over (under) Expenditures		\$ (35,318)	\$ (23,625)	\$ (14,926)	\$ (43,403)	\$ (23,695)		

DEPARTMENT DESCRIPTION:

The Parks Maintenance department is responsible for the upkeep and maintenance of 22 parks (300 acres) and all related facilities/buildings, over 12 miles of trails, athletic fields used by both the public and the Ashwaubenon School District (ASD), and multiple associated facilities.

SERVICES:

- * Projects & park upgrade installations and maintenance of 14 picnic shelters.
- * Grooming and maintenance of 16 baseball/softball diamonds and maintenance of 12 athletic fields.
- * Maintenance and upkeep of 33 court (basketball, tennis, pickle ball) areas.
- * General upkeep of 300 acres of parkland and over 12 miles of trails.
- * Facility maintenance; including marina, storage buildings, ASD playgrounds, trailheads and other.
- * Grass cutting and trimming of parks, trails, Village medians, select ASD properties and other Village locations.
- * Set-up and breakdown of all food truck rallies, concerts and other special events.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Park Foreman	1.00	1.00	1.00	1.00	1.00	1.00
Park Maintenance Worker I	2.00	2.00	2.00	1.25	1.25	1.25
Park Maintenance - Seasonal	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total	3.00	3.00	3.00	2.25	2.25	2.25

Note: One Park Maintenance Worker allocated to Park Maintenance (25%), Community Center (50%), and Forestry (25%) departments.

2022 ACCOMPLISHMENTS:

- * Established a pollinator and butterfly garden at the Ashwaubenon Sports Complex.
- * Preparation of Ashwaubomay Shelter #2 for path addition.
- * Completion of baseball's new batting cage project and restroom renovations and upgrades.
- * Completed budgeted fence repairs at Ashwaubomay, Pioneer and the Ashwaubenon Sports Complex.
- * Contracted for partial replacement of the concrete pad at the Chalet entrance.
- * Completed concrete pathway from the parking lot to shelter #2 with the assistance of Public Works.
- * Replacement of amenities damaged in June wind storm at multiple parks.

2023 OBJECTIVES:

- * Administer snow plowing for targeted trails at the start of the 2022/2023 winter season. The Village will utilize existing staff and equipment during this trial period and reevaluate future snow removal
- * Continue dugout upgrades at the Ashwaubomay boys baseball complex.
- * Continue to evaluate long-term electric service needs at Ashwaubomay Park.
- * Finalize plan for potential future upgrades to Mike Vann Park. This park will serve additional housing being built in the entertainment District.
- * Further evaluate need for a small pocket park in the housing areas of the Entertainment District.

BUDGET SUMMARY:

- * Athletic Field Supplies increased due to higher contract and vendor price increases.
- * Building & Equipment Repairs increased \$4,000 for vendor increases, ongoing parking lot repairs (heats, crack sealing, and line painting).
- * Equipment Use Charge increased due to higher vehicle depreciation from newer vehicle purchases.
- * Part-time wages to be evaluated to remain competitive in the market.

2023 Budget
Fund 100 - General Government
Department: Park Maintenance - 5541

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	208,448	227,059	230,008	230,008	236,997	6,989	3.04%
	Total Benefits	51,051	58,386	63,701	63,701	67,694	3,993	6.27%
	Total Personnel Services	259,499	285,445	293,709	293,709	304,691	10,982	3.74%
100-5541-6101-0000	Operational Supplies	3,787	6,113	3,014	2,700	2,700	-	0.00%
100-5541-6101-1004	Operational Supplies - Covid	1,148	-	-	-	-	-	N/A
100-5541-6109-0000	Janitorial Supplies	1,344	2,194	2,400	2,000	2,000	-	0.00%
100-5541-6109-1004	Janitorial Supplies - Covid	610	-	-	-	-	-	N/A
100-5541-6110-0000	Athletic Field Supplies	16,602	37,097	29,862	29,862	32,854	2,992	10.02%
100-5541-6200-0000	Gas & Oil	12,166	21,617	35,000	16,800	22,000	5,200	30.95%
100-5541-6211-0000	Building & Equipment Repairs	42,577	45,796	44,000	44,000	48,000	4,000	9.09%
100-5541-6211-1004	Building & Equipment Repairs - Covid	2,944	-	-	-	-	-	N/A
100-5541-6402-0000	Shoe Allowance	431	496	525	525	525	-	0.00%
100-5541-8100-0000	Contracted Services	7,500	9,087	8,400	8,400	8,400	-	0.00%
100-5541-8201-0000	Vehicle Repairs	19,172	24,011	12,000	12,000	12,000	-	0.00%
100-5541-8202-0000	Equipment Use Charge	22,440	20,580	24,976	24,976	29,116	4,140	16.58%
100-5541-8205-0000	Equipment Rental	4,842	9,025	8,500	8,075	8,075	-	0.00%
100-5541-8300-0000	Physical/Psych Exams	955	774	400	650	650	-	0.00%
100-5541-8400-0000	Gas & Electric	33,802	39,353	39,500	38,500	41,873	3,373	8.76%
100-5541-8401-0000	Water/Sewer/Storm Water	12,578	14,309	15,225	21,000	16,000	(5,000)	-23.81%
Total Expenditures		\$ 442,397	\$ 515,895	\$ 517,511	\$ 503,197	\$ 528,884	\$ 25,687	5.10%

DEPARTMENT DESCRIPTION:

The Ashwaubenon Community Center is a public facility where recreational programming is provided to Village residents. This facility is host to many senior classes and events. When not being used for programming, the facility is available for residents and business to rent for private functions. The center is host to meetings for our co-sponsored groups and community organizations. It is also the base for the Parks, Recreation & Forestry Department staff and offices.

SERVICES:

- * Event rentals, meeting rooms, recreation program facility and special event location

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Supervisor	1.00	1.00	1.00	0.60	0.60	0.60
Park Maintenance Worker I	1.00	1.00	1.00	0.50	0.50	0.50
Weekend Staff	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total	2.00	2.00	2.00	1.10	1.10	1.10
Notes:						
1. Supervisor position is part-time, working three days a week.						
2. One Park Maintenance Worker allocated to Park Maintenance (25%), Community Center (50%), and Forestry (25%) departments.						

2022 ACCOMPLISHMENTS:

- * Hosted the VIP dinner and Pancake & Porky breakfast for the Sesquicentennial Celebration.
- * Became a meeting location for many residents to socialize during Covid-19 pandemic due to many establishments not allowing gatherings.
- * Expanded class sizes for many programs and activities held at the Community Center.
- * Began purchasing new tables on a rotating schedule due to wear and tear of existing tables.
- * Converted to new HVAC interface, replacing inoperative Adobe Flash system.

2023 OBJECTIVES:

- * Continue rental policies/procedure revisions to protect the facility investment and minimize cleaning
- * Continue to increase revenue through increased rental utilization.
- * Maximize and balance facility utilization through existing programming, new programming opportunities, rentals, and community-based organization usage.
- * Continued evaluation of facility usage by walk-in patrons, and how to best accommodate their needs with current staffing levels.

BUDGET SUMMARY:

- * Operational Supplies increase of \$3,000 to reflect annual table replacement costs.
- * Concession Supplies increase of \$650 to accommodate soda inventory demand. Costs are offset by increased soda sales revenues.
- * Janitorial Supplies increase of \$2,690 based on actual trend and rising supply costs.
- * Building & Equipment Repairs increase of \$2,000 based on actual trend. Facility equipment is beginning to age and is up for repairs or replacement.
- * Gas & Electric increase due to market gas price increases.

2023 Budget
**Fund 100 - General Government
Department: Community Center - 5551**

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	39,626	57,616	58,350	58,350	63,843	5,493	9.41%
	Total Benefits	12,251	19,143	16,839	16,839	18,664	1,825	10.84%
	Total Personnel Services	51,877	76,759	75,189	75,189	82,507	7,318	9.73%
100-5551-6101-0000	Operational Supplies	946	2,348	2,500	2,700	5,700	3,000	111.11%
100-5551-6101-1004	Operational Supplies - Covid	541	375	-	-	-	-	N/A
100-5551-6101-4002	Operational Supplies	140	-	-	-	-	-	N/A
100-5551-6108-0000	Concession Supplies	-	963	1,116	350	1,000	650	185.71%
100-5551-6109-0000	Janitorial Supplies	4,717	8,881	8,000	5,310	8,000	2,690	50.66%
100-5551-6109-1004	Janitorial Supplies - Covid	769	117	-	-	-	-	N/A
100-5551-6211-0000	Building & Equipment Repairs	8,396	9,681	5,000	5,000	7,000	2,000	40.00%
100-5551-6211-1004	Building & Equipment Repairs - Covid	307	-	-	-	-	-	N/A
100-5551-6214-0000	Fire Alarm/Security Maintenance	1,754	1,502	1,478	1,050	1,050	-	0.00%
100-5551-8106-0000	Cleaning Contract	657	1,154	2,000	3,000	3,000	-	0.00%
100-5551-8300-0000	Physical/Psych Exams	-	601	15	-	-	-	N/A
100-5551-8400-0000	Gas & Electric	18,630	19,474	24,500	20,964	25,785	4,821	23.00%
100-5551-8401-0000	Water/Sewer/Storm Water	3,980	4,197	4,200	4,200	4,200	-	0.00%
100-5551-8405-0000	Television	1,216	1,657	1,660	1,660	1,660	-	0.00%
Total Expenditures		\$ 93,931	\$ 127,709	\$ 125,658	\$ 119,423	\$ 139,902	\$ 20,479	17.15%
RENTAL REVENUES								
100-5500-4537-4002	Activity Room	29,801	45,710	58,433	17,970	15,880	(2,090)	-11.63%
100-5500-4537-4002	Grand Park Room - All	-	-	-	27,150	37,500	10,350	38.12%
100-5500-4537-4002	Grand Park Room - East	-	-	-	10,073	8,873	(1,200)	-11.91%
100-5500-4537-4002	Grand Park Room - West	-	-	-	570	2,400	1,830	321.05%
100-5500-4537-4002	Grand Park Room - Kitchen	-	-	-	1,680	3,360	1,680	100.00%
100-5500-4537-4002	Lifelong Learning Institute	-	-	-	490	-	(490)	-100.00%
100-5500-4547-0000	Soda Sales	-	-	-	500	1,000	500	100.00%
Total Revenues		\$ 29,801	\$ 45,710	\$ 58,433	\$ 58,433	\$ 69,013	\$ 10,580	18.11%
Revenues over (under) Expenditures		\$ (64,130)	\$ (82,000)	\$ (67,225)	\$ (60,990)	\$ (70,889)		

2023 Budget**Fund 100 - General Government****Department: Performing Arts Center - 5561****DEPARTMENT DESCRIPTION:**

The Performing Arts Center department funds the Village's share of the cost of the PAC manager and technical assistant positions. The overall personnel services costs of the position is split 50/50 with the Ashwaubenon School District. The primary function of these positions are to manage the use of the facility.

STAFFING (FTE Positions):

Both the PAC manager and technical assistant position are paid positions through the Ashwaubenon School District where the Village is billed for 50% of the overall personnel services costs.

BUDGET SUMMARY:

* Assume 2.0% increase to PAC staff salary effective 09/01/23

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
100-5561-7100-0000	Training/Conference	546	-	-	-	-	-	N/A
100-5561-8100-0000	Contracted Services	80,675	81,045	85,940	82,666	87,659	4,993	6.04%
Total Expenditures		\$ 81,221	\$ 81,045	\$ 85,940	\$ 82,666	\$ 87,659	\$ 4,993	6.04%

DEPARTMENT DESCRIPTION:

Ashwaubenon's Urban Forestry program provide a safe urban forest while striving to preserve the natural beauty and benefits that trees and greenspace provide our residents and visitors. This effort seeks to maximize the environmental and psychological benefits of our urban forest, while enhancing property values and quality of life for residents.

SERVICES:

- * Design, planning, planting and management of street and park trees, landscapes, greenspaces, and beautification projects within the Village.
- * Provide technical assistance to residents and Village staff on issues related to trees.
- * Coordinate Village's volunteer based Adopt-A-Park and Adopt-A-Garden programs.
- * Coordination and implementation of the Village's EAB response plan.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Forester	1.00	1.00	1.00	1.00	1.00	1.00
Park Maintenance Worker I	1.00	1.00	1.00	0.25	0.25	0.25
Forestry Seasonal	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total	2.00	2.00	2.00	1.25	1.25	1.25

Note: One Park Maintenance Worker allocated to Park Maintenance (25%), Community Center (50%), and Forestry (25%) departments.

2022 ACCOMPLISHMENTS:

- * Completed the first year of a three-year project to remove all the Village's untreated ash street trees in Management Areas 1-5 (roughly area east of US 41). Finished restoration of all disturbed sites.
- * Completed the removal of all remaining ash trees at the following parks: Ashwaubomay, Argonne, Fort Howard, Canterbury and Smith. Finished final restoration of all disturbed sites.
- * Planted 28 trees in the Village by participating in the Packer's "First Down for Trees" tree planting
- * Completed NEW WATER tree planting grant for EAB replacements in Ashwaubomay, Smith and Argonne Parks.
- * Partnered with Stantec volunteers to install a new pollinator landscape area at Ashwaubomay Boys baseball entrance.

2023 OBJECTIVES:

- * Implement years 2 and 3 of the Village's ash street tree removal project for Management area's 6-13.
- * Implement a plan to remove all ash at the following parks: Gillis, Pioneer, Valley View and Waterford. Additionally, remove ash in the Dutchman's Creek Conservancy area (from Kimberly to Shady), Sherwood Forest and other miscellaneous public spaces.
- * Implement the planting of replacement street trees for ash that were removed in Management Areas 1-5.
- * Perform Sectional Street tree pruning in Management Area 11 as resources allow. This area was last pruned in 2010 and is the neighborhood located between Pioneer and Waterford Parks.
- * Offer replacement tree planting to residents who had ash street trees removed in 2022.

BUDGET SUMMARY:

- * All part-time and seasonal wages to be evaluated to ensure rates are competitive in the market. Budget requested an additional summer forestry maintenance employee to aid in additional EAB workload. This position add will be evaluated within the wage review.
- * Contracted Services reduced \$50,000. Plan is to reevaluate workload, project priorities and availability in 2023. Department will have the ability to ask the board for additional funding during 2023 if deemed necessary.
- * Tree Planting - Village reduced \$2,000 from tree planting allocated to EAB replacements.

2023 Budget
Fund 100 - General Government
Department: Forestry Administration - 5610

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	143,464	129,898	134,863	134,863	163,694	28,831	21.38%
	Total Benefits	30,435	32,006	36,560	36,560	41,616	5,056	13.83%
	Total Personnel Services	173,899	161,904	171,423	171,423	205,310	33,887	19.77%
100-5610-6101-0000	Operational Supplies	6,166	2,270	4,700	4,700	4,700	-	0.00%
100-5610-6200-0000	Gas & Oil	4,152	4,745	7,750	5,500	6,500	1,000	18.18%
100-5610-6201-0000	Landscaping Supplies	10,200	8,418	8,977	8,200	8,200	-	0.00%
100-5610-6213-0000	Software Maintenance	1,100	1,100	1,500	1,350	1,350	-	0.00%
100-5610-6402-0000	Shoe Allowance	53	96	153	175	175	-	0.00%
100-5610-7100-0000	Training/Conference	13	480	750	1,100	1,100	-	0.00%
100-5610-7120-0000	Dues & Subscriptions	365	350	330	330	330	-	0.00%
100-5610-8100-0000	Contracted Services	73,270	990	7,500	72,750	22,750	(50,000)	-68.73%
100-5610-8114-0000	Tree Planting - Village	9,509	7,483	15,503	11,000	9,000	(2,000)	-18.18%
100-5610-8117-0000	Tree Planting - Residents	3,140	2,688	3,000	3,000	3,000	-	0.00%
100-5610-8201-0000	Vehicle Repairs	3,109	2,017	13,506	2,500	2,500	-	0.00%
100-5610-8202-0000	Equipment Use Charge	24,000	22,488	27,479	27,479	27,239	(240)	-0.87%
100-5610-8300-0000	Physical/Psych Exams	271	271	275	330	330	-	0.00%
Total Expenditures		\$ 309,512	\$ 215,299	\$ 262,846	\$ 309,837	\$ 292,484	\$ (17,353)	-5.60%
REVENUES								
100-5600-4556-0000	Tree Planting Program	3,200	2,600	3,000	3,000	3,000	-	0.00%
Total Revenues		\$ 3,200	\$ 2,600	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0.00%

DEPARTMENT DESCRIPTION:

Community Service Officers are responsible for monitoring the welfare of domestic and wild animals and ensuring the safety of citizens from animal annoyance or other animal contacts that pose health risks.

SERVICES:

- * Retrieving and/or trapping animals at large that post a danger to the public.
- * Transporting injured animals.
- * Rescue animals that are in danger, sick, injured.
- * Investigate animal bites.
- * Investigate animal cruelty and neglect cases and nuisance complaints.

STAFFING (FTE Positions):

No staffing needs are required for the Animal Control budget. Existing Community Service Officers (CSO) handle responsibilities. This department was supplied with (2) CSO's, (1) full-time and (1) part-time. In 2020, the full-time CSO was transitioned to evidence duties only, leaving the animal control department with (1) part-time CSO.

2022 ACCOMPLISHMENTS:

- * Trained 2nd Part-time CSO.
- * Added 2nd Part-time CSO Position.
- * Handled 305 animal related calls January to August.

2023 OBJECTIVES:

- * Provide additional CSO coverage with 2nd PT CSO.
- * Educate/Enforce local and state laws pertaining to animal treatment.
- * Continue to educate citizens on the dangers of leaving animals in hot cars.

BUDGET SUMMARY:

- * Rodent Control and Humane Society accounts increased due to actual trend and higher costs.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
100-5810-6101-0000	Operational Supplies	-	22	50	250	250	-	0.00%
100-5810-7100-0000	Training/Conference	-	-	-	-	-	-	N/A
100-5810-8103-0000	Rodent Control	705	1,194	1,352	1,395	1,500	105	7.53%
100-5810-8105-0000	Humane Society	3,540	5,000	5,150	5,000	5,150	150	3.00%
Total Expenditures		\$ 4,245	\$ 6,216	\$ 6,552	\$ 6,645	\$ 6,900	\$ 255	3.84%

2023 Budget**Fund 100 - General Government****Department: Economic Development - 5651****DEPARTMENT DESCRIPTION:**

The Economic Development Department coordinates activities for the recruitment and retention of businesses, communicates the economic development vision, and facilitates redevelopment opportunities that reflect the vision.

SERVICES:

- * Assist with the Village's tax incremental financing programs.
- * Actively pursue business retention and recruitment.
- * Act as liaison between Village and Ashwaubenon business community.
- * Manage the Village's Inspection Department.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00

2022 ACCOMPLISHMENTS:

- * Completed a comprehensive update to the Village's sign ordinance.
- * Revised the Village's floodplain ordinance to WDNR/FEMA requirements.
- * Prepared and distributed a request for proposals for market-rate senior housing and library at the former San Luis Manor property.
- * Coordinated Southern Riverfront contaminated soil removal to further the environmental closure process.
- * Facilitated the sale and development of vacant CDA land for a multi-family apartment development.
- * Used targeted TIF investments to support redevelopment efforts with The Common Place/Odyssey Climbing Gym, Element Building #3, and the Bohemian Park Building #2.
- * Marketed Village-owned properties through the WEDC "Locate in Wisconsin" website.

2023 OBJECTIVES:

- * Begin an update to the Village's Comprehensive Plan.
- * Complete the Southern Riverfront environmental closure process.
- * Restart in-person retention visits to key Ashwaubenon businesses.
- * Provide additional public awareness of Brown County's housing rehabilitation loan program.
- * Hold an economic development meeting with stadium district businesses.
- * Continue revisions to the zoning code to create efficiencies in interpretation and administration.

BUDGET SUMMARY:

- * Dues & Subscriptions increase of \$390 for ABA membership dues increase.

Account	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
	Total Wages & Earnings	97,464	95,966	99,098	99,098	103,068	3,970	4.01%
	Total Benefits	14,880	15,325	15,530	15,530	16,532	1,002	6.45%
	Total Personnel Services	112,344	111,291	114,628	114,628	119,600	4,972	4.34%
100-5651-6100-0000	Office Supplies	50	7	200	200	200	-	0.00%
100-5651-6213-0000	Software Maintenance	800	800	800	800	800	-	0.00%
100-5651-7100-0000	Training/Conference	206	295	675	675	550	(125)	-18.52%
100-5651-7120-0000	Dues & Subscriptions	25	540	444	444	834	390	87.84%
100-5651-8116-0000	Economic Development	18,073	12,355	5,885	6,775	6,775	-	0.00%
	Total Expenditures	\$ 131,498	\$ 125,288	\$ 122,632	\$ 123,522	\$ 128,759	\$ 5,237	4.24%

2023 BUDGET

SPECIAL REVENUE FUNDS



2023 Budget**Special Revenue Funds
Summary Report**

Account	Park Development	Donation	Oneida Service Agreement	K-9 Program	DARE/ Liaison
REVENUES					
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	250,000	-	-
Public Charges for Services	100,000	-	-	-	-
Interest	1,000	-	-	250	-
Donations	-	10,000	-	1,000	-
Miscellaneous	-	-	-	-	-
Total Revenues	101,000	10,000	250,000	1,250	-
EXPENDITURES					
Current					
General Government	-	-	-	-	-
Public Safety	-	-	-	4,110	500
Capital Outlay	-	17,541	250,000	-	-
Total Expenditures	-	17,541	250,000	4,110	500
Excess of Revenues (under)					
Expenditures	101,000	(7,541)	-	(2,860)	(500)
OTHER FINANCING SOURCES					
Transfers In	-	-	-	-	-
Net Change in Fund Balance	101,000	(7,541)	-	(2,860)	(500)
Fund Balance - January 1	270,303	7,541	-	41,226	500
Fund Balance - December 31	\$ 371,303	\$ -	\$ -	\$ 38,366	\$ -

2023 Budget**Special Revenue Funds****Summary Report**

Account	Citizens Academy	Cadets Program	Stadium Excess Sales Tax	ARPA Funds	Employee Retirement	TOTAL
REVENUES						
General Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Intergovernmental	-	-	-	-	-	250,000
Public Charges for Services	-	-	-	-	-	100,000
Interest	30	30	-	-	-	1,310
Donations	-	-	-	-	-	11,000
Miscellaneous	-	-	-	-	-	-
Total Revenues	30	30	-	-	25,000	387,310
EXPENDITURES						
Current						
General Government	-	-	42,913	-	25,000	67,913
Public Safety	700	3,000	-	-	225,000	233,310
Capital Outlay	-	-	-	1,261,395	-	1,528,936
Total Expenditures	700	3,000	42,913	1,261,395	250,000	1,830,159
Excess of Revenues (under)						
Expenditures	(670)	(2,970)	(42,913)	(1,261,395)	(225,000)	(1,442,849)
OTHER FINANCING SOURCES						
Transfers In	-	-	-	-	-	-
Net Change in Fund Balance	(670)	(2,970)	(42,913)	(1,261,395)	(225,000)	(1,442,849)
Fund Balance - January 1	3,868	5,278	42,913	1,261,395	446,028	2,079,052
Fund Balance - December 31	\$ 3,198	\$ 2,308	\$ -	\$ -	\$ 221,028	\$ 636,203

2023 Budget**Special Revenue Funds
Park Development - Fund 200****DEPARTMENT DESCRIPTION:**

The Park Development Fund accounts for the collection and related expenditures of the park impact fee charged to developers as a building fee. Funds are used to finance new park development and new park equipment.

STAFFING (FTE Positions):

- * Projects are completed with various village employees or through contracted services.

2022 ACCOMPLISHMENTS:

- * Work on West Main Avenue Trail
- * Design and engineering work on Ashwaubomay Trail Bridge.

2023 OBJECTIVES:

- * Future projects include Entertainment District pocket park, Fort Howard Park restroom, Sand Acres Park fitness stations, Sand Acres Park restroom, and Highland Ridge area neighborhood park.

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
REVENUES							
200-5500-4570-0000 Park Impact Fees	\$ 88,520	\$ 147,801	\$ 105,000	\$ 75,000	\$ 100,000	\$ 25,000	33.33%
200-5500-4600-0000 Interest Income	741	783	1,500	400	1,000	600	150.00%
Total Revenues	89,261	148,584	106,500	75,400	101,000	25,600	33.95%
EXPENDITURES							
200-5500-9121-0000 Capital Outlay	10,055	172,490	84,000	84,000	-	(84,000)	-100.00%
Total Expenditures	10,055	172,490	84,000	84,000	-	(84,000)	-100.00%
Net Change in Fund Balance	79,206	(23,906)	22,500	(8,600)	101,000		
Fund Balance - January 1	192,503	271,709	247,803	179,359	270,303		
Fund Balance - December 31	\$ 271,709	\$ 247,803	\$ 270,303	\$ 170,759	\$ 371,303		

2023 Budget**Special Revenue Funds****Donation - Fund 240****DEPARTMENT DESCRIPTION:**

This fund is used to account for revenue and expenditures related to various donations made to the Village of Ashwaubenon.

STAFFING (FTE Positions):

- * Projects are completed with various village employees or through contracted services.

2022 ACCOMPLISHMENTS:

- * Sesquicentennial Event
- * Investigations technology equipment
- * Various park memorial trees and benches.

2023 OBJECTIVES:

- * Use current and future donated funds for intended purposes.

Account		2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES								
240-5100-4000-0000	General Property Taxes	\$ -	\$ -	\$ 12,317	\$ 20,000	\$ -	\$ (20,000)	-100.00%
240-5100-4702-0000	Donations	7,745	56,795	83,079	45,000	10,000	(35,000)	-77.78%
Total Revenues		7,745	56,795	95,396	65,000	10,000	(55,000)	-84.62%
EXPENDITURES								
240-5100-8100-0000	Sesquicentennial Event	-	-	91,499	40,000	-	(40,000)	-100.00%
240-5100-9121-0000	Capital Outlay	18,149	52,263	9,060	42,376	17,541	(24,835)	-58.61%
Total Expenditures		18,149	52,263	100,559	82,376	17,541	(64,835)	-78.71%
Net Change in Fund Balance		(10,404)	4,532	(5,163)	(17,376)	(7,541)		
Fund Balance - January 1		18,576	8,172	12,704	17,376	7,541		
Fund Balance - December 31		\$ 8,172	\$ 12,704	\$ 7,541	\$ -	\$ -		

DEPARTMENT DESCRIPTION:

This fund is used to account for revenue through the service agreement with the Oneida Tribe to be used on projects and/or other one-time capital projects as determined by the Village Board. The Oneida Service Agreement is a negotiated contract between the Village and the Oneida tribe, updated every three to five years.

STAFFING (FTE Positions):

- * Projects are completed with various village employees or through contracted services.

2022 ACCOMPLISHMENTS:

- * Due to Covid-19, Oneida Tribe was unable to provide funds.

2023 OBJECTIVES:

- * Fund various Public Safety and technology services related projects to benefit response and service to tribal related areas.

CAPITAL REQUESTS:

Project Name: Lucas 3 (v3.1) Chest Compression Systems (2)

Cost: \$36,000

Type: Asset - New

Useful Life: 15 Years

Description: This device essentially creates the vital signs that are needed to sustain life. Every ambulance should be equipped with a Lucas device.

Justification: Ashwaubenon currently has one Lucas device that has aided in several successful cardiac resuscitations. This device is being rotated among three ambulances and may not be available during a second/subsequent call and these calls are happening more and more. When trained, the Lucas is easy to use and is one of the single most reasons that makes a successful resuscitation happen. The Lucas provides high quality CPR while the emergency crews can focus on medication administration, defibrillation, and airway management. It essentially replaces one human role during a resuscitation

Project Name: TNT Rescue Battery Powered Salvage Tools

Cost: \$28,500
Type: Asset - Replacement
Useful Life: 20 Years

Description: These tools replace hydraulic equipment that is over 20 years old. The hydraulic equipment is gasoline powered and utilizes hydraulic fluid., necessitating a hydraulic pump as part of the system. This creates exhaust problems along with problem of hydraulic fluid. The replacement tools are battery powered and compatible with several other rescue, lighting, and hand tools that haven been acquired over the past 5 years. The inverter allows for the capability of connecting the tools to a shoreline or generator.

Justification: Replacement as part of the 20 year replacement rotation with battery powered tools compatible with existing battery powered tools.

Project Name: APX6000 Portable Radio

Cost: \$27,000
Type: Asset - Replacement
Useful Life: 15 Years

Description: Purchase of the APX6000 Motorola portable radio to replace the non-technically supported XTS2500 Motorola radio.

Justification: CSO radios have reached end life and PSO radios will reach end life beginning January 2024. Request replaced obsolete radios and begins a 10-year replacement cycle of 6/year.

Project Name: APS6000XE Fire Portable Radios

Cost: \$23,000
Type: Asset - Replacement
Useful Life: 15 Years

Description: Replace end of life APS6000XE portable radios.

Justification: The Factory Mutual intrinsically safe certification (non-sparking electrical) has expired for existing APX6000XE radios and they are approaching end of life. Each fire apparatus has 4-6 portable radios. The replacement plan is as follows: (2023) E321, 4x radios and multi-bank charger \$23,000; (2024) L311, 4x radios and multi-bank charger \$24,000; (2025) E313, 4x radios and multibank charger \$25,000; (2026) S321, 6x radios and multi-bank charger \$35,000; (2027) n/a - E322 will be out of

Project Name: Turnout Gear

Cost: \$23,000

Type: Asset - Replacement

Useful Life: 10 Years

Description: Annual replacement of fire turnout gear.

Justification: Turnout gear cannot be used 10 years after the date of manufacturing. Turnout gear has increased to approximately \$2800. Previously only \$2500 had been budgeted for each set. 2023) 8 sets, 2024-2027) 6 sets each year with a 10% increase

Project Name: FileOnQ

Cost: \$7,000

Type: Asset - New

Useful Life: 5 Years

Description: The FileOnQ property and evidence management platform is revolutionary in its scope and benefit. It is a complete solution tailored to meet our agency's unique needs for managing both physical and digital evidence. It proactively reaches and empowers everyone involved with property and evidence, including patrol officers, investigators, crime scene technicians, evidence staff, and prosecutors. The benefits also extend to community members who may have had property stolen or lost. Our subscription platform includes three unique solutions: EvidenceOnQ, Foundrop, and DigitalOnQ (not included as part of this initial proposal). This platform provides the tools we need to manage evidence (physical and digital), reduce risk and liability, eliminate duplicate work effort, and elevate your reputation in the community you serve. The cost is a one time fee of \$7,000 and a monthly fee subscription fee \$595/month. The monthly fee will come from the dues and subscriptions account if

Justification: This product would replace GERP in the areas of property and evidence. The ability to obtain needed information for reporting purposes continues to be a struggle in GERP and there have been significant delays in the execution and implementation of upgrades to GERP. This program is fully customizable to the department needs.

Project Name: Fire Helmets/Gloves/Boots

Cost: \$6,200
Type: Asset - Replacement
Useful Life: 10 Years

Description: Annual replacement of fire helmets, gloves and boots.

Justification: The ten year life span of the firefighter helmet is based on 10 years from the date of manufacturing, baring damage to the helmet due to use. There are 70 total helmets with a 10-year life. Inventory includes PSO and POC employees. Goal is to replace 8-10 helmet/glove/boot sets each year. 2023 request is for 8 helmets with shields, 10 sets of fire gloves and hoods and 8 pair of boots.

Project Name: PPV Blowers

Cost: \$6,000
Type: Asset - Replacement
Useful Life: 15 Years

Description: Replace current 110 volt electric fan (1975) with updated battery operated smoke ejector fan

Justification: Currently Public Safety has two electric smoke ejector fans on the fire truck that were manufactured in the 1970's. Due to the age and their use the fans lack fan speed RPMs to make them effective in removing smoke from a house or a building. The current fans require a electric power supply in order for them to operate. New fans would be battery operated, which allows them to be set up anywhere and they do not give off carcinogens like a combustible engine would. Additionally, the fans would be compatible with other battery powered equipment.

Project Name: Bullet Proof Vest Replacements

Cost: \$5,400
Type: Asset - Replacement
Useful Life: 5 Years

Description: Annual replacement of existing officer bullet-proof vests. There are currently a total of 51 vests, one for each member of Public Safety. Vests have a 5-year life. Here is the five year replacement schedule:

Justification: The ballistic vest National Institute of Justice or (NIJ) certifications expire every five years. The cost of each bullet proof vest is estimated at \$900.00 a vest. There are 6 officers due to have their ballistic vest replaced by the end of 2023. Public Safety will submit to the Ballistic Vest Partnership program for a grant in 2023 for a possible 50% reimbursement on these ballistic vests.

Project Name: AED Replacements

Cost: \$4,600
Type: Asset - Replacement
Useful Life: 10 Years

Description: We have a total of 16 AEDs. Our 10-year replacement cycle shows the AED in Car 1, Car 2, and the K9 Car are due to be replaced in 2023.

Justification: The manufactures recommendation is for the AED units to be replaced every 10 yrs.

Project Name: LIDAR/Radar Replacements

Cost: \$4,000
Type: Asset - Replacement
Useful Life: 10 Years

Description: Annual replacement of existing radar detectors. There are currently a total of 10 units, one in each police vehicle. Radar detectors have an asset life of 10 years. The five-year replacement schedule is as follows:

Justification: We currently have (3) ProLaser3, and (2) ProLaser 4 LIDAR units that are operational. In 2021, two additional ProLaser3 units were taken out of service due to equipment failure. In 2022, one new ProLaser 4 LIDAR was purchased to slowly phase out the ProLaser3 units. The ProLaser3 units have been repaired multiple times. One of the operational ProLaser3 units shows a manufacture date of August 2005. The cost of a new ProLaser 4 LIDAR unit is \$2,195. ProLaser4 anticipated quote to be \$2,500. \$1,500 is also requested for maintenance and parts to keep the existing Radar and LIDAR units in service. Examples would be for re-certification, re-calibration and any damaged or missing parts.

Project Name: Fire Hose Replacement

Cost: \$3,000
Type: Asset - Replacement
Useful Life: 10 Years

Description: Annual replacement of existing fire hose. Replace up to \$3,000 each year with replacement quantity based on pricing.

Justification: Life span for fire hose is 10-15 years depending on what material the hose is made and number for times that it used on the fireground. The hose is pressure tested annually to check for leaks and hose

Project Name: Taser Cartridges

Cost: \$2,500
Type: Asset - Replacement
Useful Life: 5 Years

Description: Tasers are now covered by the Axon Contract Capital Expense item. Only cartridges would need to be purchased going forward.

Justification: Only cartridges for 2023.

Project Name: Hi-Rise Fire Hose Pack

Cost: \$2,250
Type: Asset - Replacement
Useful Life: 15 Years

Description: Plan calls for Hi-Rise Fire Hose Pack to be budgeted one (1) pack a year for the next five (5) years to outfit every fire truck in the fire truck fleet.

Justification: Hi-Rise fire hose packs are an essential tool in fighting fires on multilevel buildings such as hotels, apartment buildings, and office buildings. The Hi-Rise fire packs are connected to the buildings standpipes in order to fight fires from the inside of the multi storied building.

Project Name: Fitness Equipment

Cost: \$2,000
Type: Asset - Replacement
Useful Life: 1-5 Years

Description: Replacement and maintenance of Public Safety fitness room equipment. Replacement schedule includes the following equipment for the next five years: Replacement and maintenance of Public Safety fitness room equipment. Replacement schedule includes the following equipment for the next five years: 2023) Spin Bike (replacing 1 stationary bike), 2024) Weight training equipment, 2025) No planned purchases, 2026) Stationary bike 2-replacement (conventional exercise bike), 2027) Treadmill

Justification: On a rotational basis or based on the condition of a piece of fitness equipment a piece of fitness equipment is replaced every year. The fitness equipment in the fitness room is open to be used by all

Project Name: Cyanide Kit (2)

Cost: \$1,800
Type: Asset - Replacement
Useful Life: 1-5 Years

Description: The Cyanide kit is used when a firefighter is exposed to harmful chemicals in a fire scene.

Justification: Replace expired kits and allow for stocking one kit in each first out fire apparatus at Station 1 and Station 2. Kits have a 3 year shelf life and will need to be replaced in 2026.

Project Name: SCBA Facepiece Replacements

Cost: \$1,100
Type: Asset - Replacement
Useful Life: 15 Years

Description: SCBA masks will be replaced with the new SCBA equipment

Justification: SCBA mask replacement is used to replace SCBA mask that do not pass the annual fit test. SCBA masks are purchased to outfit new paid on call firefighters.

Project Name: Village Hall/Public Safety PC Replacement

Cost: \$21,000
Type: Asset - Replacement
Useful Life: 5 Years

Description: Annual replacement of existing computer hardware.

Justification: This replaces existing pc and laptop units based on an annual replacement schedule. Most pc's and/or laptops have a 5-8 year life. The replacement schedule is maintained and updated each year and all pc's are evaluated for replacement. Starting in 2023 we'll begin to migrate Village PC/Laptops to

Project Name: Host Server 1

Cost: \$18,000
Type: Asset - Replacement
Useful Life: 5 Years

Description: Dell PowerEdge 630

Justification: This replaces VAVirtual 1 Host server. The warranty of the server expires January of 2019 (which as already been extended once). Based on how we move forward with a new SAN, we would size the new server appropriately. We would also directly connect this to the new SAN and bypassing a SAN

Project Name: Wireless Access Point Upgrades

Cost: \$9,000
Type: Asset - Replacement
Useful Life: 5 Years

Description: Indoors - Meraki MR 46/56 or higher, Outdoors MR 86 or higher

Justification: This would be the final phase of the WAP Upgrade process. The remaining wireless access points were put in 2015. Some of the models will be out of support come October of 2023. We would be replacing the WAP's with a new model that has Wi-Fi 6 capabilities.

Project Name: Active Directory Server 1

Cost: \$6,000
Type: Asset - Replacement
Useful Life: 5 Years

Description: Dell PowerEdge 450

Justification: This replaces AD Server 1 which was purchased in 2018. The warranty expires in January of 2023.

Project Name: Active Directory Server 2

Cost: \$6,000
Type: Asset - Replacement
Useful Life: 5 Years

Description: Dell PowerEdge 450

Justification: This replaces AD Server 2 which was purchased in 2018. The warranty expires in January of 2023. This is a redundant active directory server to AD 1.

Project Name: Public Safety Vestibule Call Box

Cost: \$2,100
Type: Asset - Replacement
Useful Life: 10 Years

Description: Axis A8105-E Flush Mount

Justification: The existing Public Safety vestibule call box utilizes an existing analog phone line. With Analog lines being decommissioned in the next year or so coming year or so we would like to upgrade the call box and utilize a SIP line from our existing phone system.

Project Name: Additional Camera Lens

Cost: \$1,200
Type: Asset - New
Useful Life: 10 Years

Description: 300mm & Wide Angle Lens

Justification: The regular zoom lens (300mm) allows more up close photos that can be taken from a distance. The photographer can be standing at a distance during the event and still get personal shots that aren't possible with the 18-135mm lens. The wide zoom lens would be used in order to get large crowd shots and elongated landscape and cityscape shots.

Project Name: GoPro Camera

Cost: \$600
Type: Asset - New
Useful Life: 10 Years

Description: GoPro Camera

Justification: The GoPro camera would be nice to add to the arsenal. It is more portable and rugged than the DSLR camera. It would all staff to get better shots in harsher environments.

2023 Budget
**Special Revenue Funds
Oneida Service Agreement - Fund 241**

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
REVENUES							
241-5100-4176-0000 Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	N/A
EXPENDITURES							
Total Capital Outlay	194,284	-	-	-	250,000	250,000	N/A
Excess of Revenues over (under) Expenditures	(194,284)	-	-	-	-	-	N/A
OTHER FINANCING SOURCES (USES)							
Transfers In	134,304	-	-	-	-	-	N/A
Net Change in Fund Balance	(59,980)	-	-	-	-		
Fund Balance - January 1	59,980	-	-	-	-		
Fund Balance - December 31	\$ -	\$ -	\$ -	\$ -	\$ -		

DEPARTMENT DESCRIPTION:

The K-9 Program is used to assist Ashwaubenon Public Safety in search and seizure operations such as drug searches, criminal tracking and missing person searches. This fund is used to account for donations received and used towards the K-9 Program. Expenditures are realized only as needed and if proper funding exists. K9 Officer and vehicle are funded in General Fund. This fund covers the K9 dog's personal care and maintenance.

Over the past three decades the Public Safety Department has experienced tremendous change in population numbers, increased personnel, changes in department structure and increased criminal activity within the community. The Village of Ashwaubenon has seen increases in transient population along with government subsidized housing. Increases in illicit drug trafficking and other criminal activities have followed as well. A K-9 unit not only can be used to find illicit drugs, it can track criminals and aid in finding missing persons. Ashwaubenon Public Safety's K-9 is a dual purpose (Drug/Patrol).

SERVICES:

- * Canine Officer will perform police patrol, investigation, enforce traffic regulations and related law enforcement activities.
- * Protect life and property by performing firefighting, emergency medical aid, rescue and fire duties.
- * Patrol with, and care for a police dog in specialized duties such as; narcotic detection, building searches, suspect and missing persons tracking, and related law enforcement duties.
- * Provide approved canine demonstrations and talks to foster positive community relations.

STAFFING (FTE Positions):

- * Ashwaubenon Public Safety allocates one officer/handler to the program.

2022 ACCOMPLISHMENTS:

- * In 9 months the K9 team had over 100 deployments. Major cases included:
- * Assisted DTG with interdiction traffic stops that led to a search warrant of a drug house & several people jailed on felony charges and keeper of a drug house. Narcotics were located in the house as well.
- * Canine had 25 assisted arrests that happened because of the canine indicating or alerting on vehicles, buildings, or areas that contained illegal narcotics.
- * Canine had 11 apprehensions or tracks that led to locating a subject that was taken into custody safely with no injuries to other officers.

2023 OBJECTIVES:

- * K9 Ole will be retiring at the beginning of 2023 and Ofc. Teske will begin training and working with a new canine.
- * Continue to assist patrol officers with drug interdiction and K9 patrol.
- * Continue to advance K9 knowledge and career by attending training and conferences.
- * Be a valuable resource to our agency and other agencies within Brown County for K9 needs.

2023 Budget

Special Revenue Funds K-9 Program - Fund 242

Account	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
242-5200-4600-0000 Interest	146	122	250	75	250	175	233.33%
242-5200-4702-0000 Donations	1,491	10,053	1,067	-	1,000	1,000	N/A
242-5200-4911-0000 Merchandise Sales	60	2,815	(920)	-	-	-	N/A
Total Revenues	1,697	12,990	397	75	1,250	1,175	1566.67%
EXPENDITURES							
242-5200-6100-0000 Supplies / Equipment / Services	572	2,401	2,000	2,000	2,000	-	0.00%
242-5200-7100-0000 Travel - Training	1,449	2,467	3,385	1,000	1,000	-	0.00%
242-5200-8302-0000 Insurance	1,110	1,120	1,120	1,110	1,110	-	0.00%
Total Expenditures	3,131	5,988	6,505	4,110	4,110	-	0.00%
Net Change in Fund Balance	(1,434)	7,002	(6,108)	(4,035)	(2,860)		
Fund Balance - January 1	41,766	40,332	47,334	40,279	41,226		
Fund Balance - December 31	\$ 40,332	\$ 47,334	\$ 41,226	\$ 36,244	\$ 38,366		

DEPARTMENT DESCRIPTION:

The Police-School Liaison program has been in existence in our community since January of 1995. The goal of this program is "The prevention of juvenile delinquency and the fostering of positive community relations." Public Safety feels this is some of the best staffing allocation. Two officers are assigned to Village schools. Officer Jackie Dunlap works with kindergarten through fifth grades as the Liaison officer and a certified D.A.R.E. instructor. Officer Dunlap also shares duties for Parkview Middle School with Officer Everetts who works with the sixth through twelfth grades in the same capacity.

SERVICES:

- * D.A.R.E. is taught to approximately 26 million children in the United States. Curriculum gives students the tools needed to avoid peer pressure, getting involved in alcohol, drugs, gangs and violence and teaches them to look for friends who will not get them involved in aforementioned items.
- * The Liaison officers are a resource for kids. Students will speak to the officers about legal issues, problems faced at home or in the community, career path opportunities, personal relationships and other issues facing the students today.
- * The Liaison officers are a resource for schools as well. The officers also assist in teaching several courses including; government classes, health classes, "search and seizure" classes and "gang awareness" classes. All classes are done in cooperation with the classroom teacher.

STAFFING (FTE Positions):

- * Ashwaubenon Public Safety allocates one officer to the program. Actual personnel costs (and corresponding revenue) are reclassified from the General Fund to this fund at the end of the year.

2022 ACCOMPLISHMENTS:

- * DARE Program Ashwaubenon & Saint Joseph School, Bike Rodeo, Criminal Forensics Class with 6th graders, Classroom visits with Force.

2023 OBJECTIVES:

- * Increase classroom visits with Force
- * More visibility & interaction with students during passing time
- * Continue to raise funds for K9 Therapy to fund future replacement of Force
- * Continue current programs (Bike Rodeo/DARE/Human Trafficking/Internet Safety)

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
REVENUES							
243-5200-4000-0000 General Property Taxes	5,361	6,769	7,500	12,500	-	(12,500)	-100.00%
243-5200-4600-0000 Interest	29	-	-	-	-	-	N/A
243-5200-4702-0000 Donations	-	500	-	4,000	-	(4,000)	-100.00%
Total Revenues	5,390	7,269	7,500	16,500	-	(16,500)	-100.00%
EXPENDITURES							
243-5200-5111-0000 Overtime	5,361	6,769	7,500	12,500	-	(12,500)	-100.00%
243-5200-6100-0000 Supplies	3,838	2,080	-	4,000	500	(3,500)	-87.50%
243-5200-7100-0000 Travel/Training	-	397	-	-	-	-	N/A
Total Expenditures	9,199	9,246	7,500	16,500	500	(16,000)	-96.97%
Net Change in Fund Balance	(3,809)	(1,977)	-	-	(500)		
Fund Balance - January 1	6,286	2,477	500	-	500		
Fund Balance - December 31	\$ 2,477	\$ 500	\$ 500	\$ -	\$ -		

DEPARTMENT DESCRIPTION:

The Ashwaubenon Public Safety Citizen's Academy is a public relations program that educates the public on activities and procedures of our department. The program runs 8 weeks in January thru March. It has been a very effective program and usually holds a waiting list over a year. Several of the academy members then choose to go on and become members of the Volunteer in Police Service (VIPS). The VIPS give back countless hours to Village events and programs which make a positive impact on our community. Three of our current VIPS board members are from recent Citizen's Academy classes. In the current state of law enforcement it is so very important to engage our communities so they take an active role in deterring crime and staying vigilant, so we can maintain our high standards for quality of life. In 2014 the program was tasked with a re-creation. The program had been stagnant and cancelled for several years. Since then, the program has had 20-22 members yearly and is in demand. The program successfully applied for grants in 2014 and 2017. Grants opportunities, donations, and sponsorships have been sought to assist in the funding of this program.

SERVICES:

- * 8 Weekly classes run on Wednesday evenings 6:00 pm - 9:30 pm (Starting January - Ending March) Opportunity is given for all graduates to join VIPS.
- * Educates class members on firearms, defense and arrest tactics, Tours of Jail and Communications Center as well as many others.

STAFFING (FTE Positions):

- * Ashwaubenon Public Safety's Program coordinator is Captain Brian Amenson. The program is taught by various members of the department. Actual personnel costs (and corresponding revenue) are reclassified from the General Fund at the end of the year.

2022 ACCOMPLISHMENTS:

- * None to note as program was cancelled due to COVID

2023 OBJECTIVES:

- * Hold an Academy that also brings more members to our VIPS group
- * Hopeful to start class in early 2023

Account		2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
REVENUES								
244-5200-4600-0000	Interest	\$ 10	\$ 10	\$ 32	\$ 10	\$ 30	\$ 20	200.00%
Total Revenues		10	10	32	10	30	20	200.00%
EXPENDITURES								
244-5200-5111-0000	Overtime	2,084	319	-	2,250	-	(2,250)	-100.00%
244-5200-6100-0000	Supplies	126	-	-	700	700	-	0.00%
Total Expenditures		2,210	319	-	2,950	700	(2,250)	-76.27%
Excess of Revenues over (under) Expenditures		(2,200)	(309)	32	(2,940)	(670)	2,270	-77.21%
OTHER FINANCING SOURCES (USES)								
244-5200-4810-0000	Transfers In	2,084	319	-	2,250	-	(2,250)	-100.00%
Total Other Financing Sources (Uses)		2,084	319	-	2,250	-	(2,250)	-100.00%
Net Change in Fund Balance		(116)	10	32	(690)	(670)		
Fund Balance - January 1		3,942	3,826	3,836	3,836	3,868		
Fund Balance - December 31		\$ 3,826	\$ 3,836	\$ 3,868	\$ 3,146	\$ 3,198		

DEPARTMENT DESCRIPTION:

The Ashwaubenon Cadet Post had been affiliated with Learning for Life. In 2019 it changed affiliation to Public Safety Cadets. The Post's Objective is to provide members, aged 14-21, the opportunity to better understand the careers, areas of responsibility and general understanding of Public Safety. The objectives are accomplished through instruction by various public safety officers, scenarios, field experience, and national-level competitions. The Post also completes service projects, public education events and fund-raising.

SERVICES:

- * The post voluntarily assists in any department requested event.
- * Community relations program between department and area young adults.
- * Serves as a recruiting pipeline for young adults interested in public safety careers.

STAFFING (FTE Positions):

- * 1 Supervisor and 4 Public Safety Officers rotate duties. Actual personnel costs (and corresponding revenue) are reclassified from the General Fund at the end of the year.

2022 ACCOMPLISHMENTS:

- * Program remained fiscally sustainable, resuming fundraising efforts post-covid.
- * Attended State Cadet Competition, earning several awards.
- * PSO Mentor served as a rep on the Cadets National Advisory Committee.
- * Hired a Cadet as a Community Service Officer.

2023 OBJECTIVES:

- * Attend state and national cadet conferences.
- * Increase membership to a target of 15-20 cadets.
- * Ensure continued fiscal sustainability of the program.

BUDGET SUMMARY:

- * Travel/training includes estimate for fielding a team to the WLEEA State Conference early 2023.
- * Additional funding sources to be pursued if post attends national conference.

Account	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
245-5200-4600-0000 Interest	\$ 33	\$ 20	\$ 40	\$ 20	\$ 30	\$ 10	50.00%
245-5200-4708-0000 Parking Revenue	176	515	1,065	3,750	-	(3,750)	-100.00%
Total Revenues	209	535	1,105	3,770	30	(3,740)	-99.20%
EXPENDITURES							
245-5200-5111-0000 Overtime	172	2,119	2,395	2,100	-	(2,100)	-100.00%
245-5200-6000-0000 Supplies	230	388	500	500	500	-	0.00%
245-5200-7100-0000 Travel/Training	3,569	1,309	2,175	2,500	2,500	-	0.00%
Total Expenditures	3,971	3,816	5,070	5,100	3,000	(2,100)	-41.18%
Excess of Revenues (under) Expenditures	(3,762)	(3,281)	(3,965)	(1,330)	(2,970)	(1,640)	123.31%
OTHER FINANCING SOURCES							
245-5200-4810-0000 Transfers In	500	2,119	2,395	2,100	-	(2,100)	-100.00%
Net Change in Fund Balance	(3,262)	(1,162)	(1,570)	770	(2,970)		
Fund Balance - January 1	11,272	8,010	6,848	6,531	5,278		
Fund Balance - December 31	\$ 8,010	\$ 6,848	\$ 5,278	\$ 7,301	\$ 2,308		

2023 Budget**Special Revenue Fund
Fund 246 - Excess Sales Tax****DEPARTMENT DESCRIPTION:**

This fund is used to account for excess Green Bay/Brown County Football Stadium District tax funds received from the State of Wisconsin. Funds spent must be for one of the three following purposes:

1. Provide Property Tax Relief
2. Provide Tax Levy Supported Debt Relief
3. Economic Development

2023 OBJECTIVES:

* Use remaining funds as a contribution to the new VCB Discover Green Bay Visitor Center.

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget		
						\$ Change	% Change	
REVENUES								
Green Bay/Brown County								
246-5100-4708-0000	Football Stadium District Taxes	1,206	148	182	-	-	-	N/A
EXPENDITURES								
246-5100-6580-0000	Miscellaneous Expenditure	-	-	-	-	42,913	42,913	N/A
246-5100-9154-0000	Capital Outlay	-	-	3,920	45,297	-	(45,297)	-100.00%
Total Expenditures		-	-	3,920	45,297	42,913	(2,384)	-5.26%
Net Change in Fund Balance		1,206	148	(3,738)	(45,297)	(42,913)		
Fund Balance - January 1		45,297	46,503	46,651	45,297	42,913		
Fund Balance - December 31		\$ 46,503	\$ 46,651	\$ 42,913	\$ -	\$ -		

DEPARTMENT DESCRIPTION:

This fund is used to account for the distribution of Federal American Rescue Plan Act (ARPA) fund in response to the COVID pandemic. Allowable use of funds: payments may be used to cover costs incurred prior to December 31, 2024, for the following purposes:

1. To respond to the coronavirus pandemic or its negative economic impacts, including assistance to hospitals, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
2. To replace revenues lost as a result of the public health emergency caused by the coronavirus pandemic, for the purposes of providing government services.
3. Make investments in water, sewer, or broadband infrastructure.
4. To provide premium pay for workers employed by the state who perform essential work during the pandemic, or to provide grants to eligible employers that have eligible workers who perform essential work.

2022 ACCOMPLISHMENTS:

- * Purchased the following capital items:
- * Knox Box keysecure units, Axon body cameras, truck diagnostic scanner, garage jack stand, anti-vehicle barriers, TAPCO signage, village hall air handler units, village hall emergency generator connections, Smith Park playground equipment, sports field fencing, lake chalet entryway improvements, lake cafe technology improvements, village hall board room technology

2023 OBJECTIVES:

- * The Village will continue to evaluate project options. All ARPA funds have been sent to and received by the Village. The Village has until December 31, 2024 to spend all the funds. Listed below are projects identified but the Village Board retains the right to modify, replace or add other projects are desired. The Ashwaubomay Park maintenance building and north village hall parking lot improvement projects are awaiting new bids. Both projects were bid in 2022 but the bid results were significantly higher than budgeted in 2022 and therefore, the bids were rejected. Village staff will rebid these projects and may need to modify if costs remain high.

CAPITAL REQUESTS:

Project Name: Ashwaubomay Park Maintenance Building

Cost: Bid Unknown

Type: Village Facility - New

Useful Life: 50 Years

Description: New Ashwaubomay maintenance building w/ slab& electricity. Currently old pole building w dirt floor. 30 x 70.

Justification: Proper storage and safety. Current building having structural issues with a dirt floor w/ no lighting.

Fund 247 - American Rescue Plan Act (ARPA)

Project Name: North Village Hall Parking Lot Improvements

Cost: Bid Unknown
Type: Infrastructure - Replacement
Useful Life: 25 Years

Description: Improvements to the north village hall parking lot include repaving, fencing, lighting, and security

Justification: The Village Hall North Parking Lot was originally constructed in 1994 as part of the Village Hall construction. Typical life expectancy of an asphalt parking lot is 20-25 years. By completing a resurfacing project at 20-25 years of life, we are attempting to avoid a complete reconstruction where the parking lot would be completely pulverized, regraded and repaved. In addition, the parking lot improvements would include perimeter fencing to limit traffic to village-only vehicles, improved lighting and security cameras. This may be a two-phased project, depending on final bidding costs.

Project Name: Axon Contract for BWC's, Fleet cameras and Tasers

Cost: \$306,000
Type: Asset - Replacement
Useful Life: 5 Years

Description: 5 year contract with Axon for the body worn cameras, squad (fleet) cameras and Tasers. Year 1 was paid for using donations/contributions from outside entities. Years 2-5 would be the responsibility of the Village.

Justification: We have added body worn cameras for all officers, as well as new cameras for the squad cars, new Tasers to replace our aging X-26 tasers and signal sidearm triggers for the camera systems, which is all included with the 5 year service contract we have with Axon. Also added were 2 more licenses for additional Evidence.com users to be added. Year 1 was paid for with outside funds from donations/contributions from several outside sources. Years 2 to 5 will need to be funded by the Village. The in-car camera capital line item was removed resulting in \$43,200 being removed from Capital expenses over the life of the Axon contract. The Axon contract then adds \$408,000 through

Project Name: Village Market Reevaluation

Cost: \$92,000
Type: Other
Useful Life: 2 Years

Description: Market reevaluation for the entire Village, both commercial and residential properties.

Justification: The Village is out of compliance for its market valuations. This market reevaluation will put the Village into compliance. The overall plan is to perform market reevaluations on a 2-3 year basis to avoid future out-of-compliance issues.

Fund 247 - American Rescue Plan Act (ARPA)**Project Name:** Village Video Surveillance System Upgrade**Cost:** \$68,000**Type:** Asset - Replacement**Useful Life:** 10 Years**Description:** Upgrade Village Hall & Garage cameras as well as NVR to bring it into our Genetec System

Justification: The long term goal was always to bring our camera system into our existing Genetec software. In order to do this we need to use NDAA compliant camera's and NVR. Our existing camera's and NVR pose a potential security concern since they are not NDAA compliant. The plan is to replaced all non-Axis camera's with Axis equivalent. We would also upgrade the NVR to a Streamvualt solution. This would give us longer retention periods for video storage. In addition Public Safety has requested additional cameras be placed on their side of the building for better coverage.

Project Name: ADA Transition Plan**Cost:** \$25,000**Type:** Infrastructure - New**Useful Life:** 25 Years**Description:** Signalized intersection pedestrian push-button and signal access program.

Justification: Plan for creating signalized intersection pedestrian push-button and signal access points throughout the Village. Need to identify potential intersection spots and generate a plan for installing proper

2023 Budget
Special Revenue Funds
Fund 247 - American Rescue Plan Act (ARPA)

Account		2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
REVENUES								
247-5100-4100-0000	Federal Aid - ARPA	\$ -	\$ 898,109	\$ 898,108	\$ 898,109	\$ -	\$ (898,109)	-100.00%
	Total Revenues	-	898,109	898,108	898,109	-	(898,109)	-100.00%
EXPENDITURES								
	Capital Outlay	-	5,818	529,004	991,620	1,261,395	269,775	27.21%
	Total Expenditures	-	5,818	529,004	991,620	1,261,395	269,775	27.21%
Net Change in Fund Balance		-	892,291	369,104	(93,511)	(1,261,395)		
Fund Balance - January 1		-	-	892,291	898,109	1,261,395		
Fund Balance - December 31		\$ -	\$ 892,291	\$ 1,261,395	\$ 804,598	\$ -		

2023 Budget**Special Revenue Fund
Fund 250 - Employee Retirement****DEPARTMENT DESCRIPTION:**

This fund is used to account for employee retirement costs. Financing is provided by general property tax levy and/or transfers from other funds. Retirements are generally unknown during the budgeting process; therefore, estimates are used in determining expenditure amounts.

Account		2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
REVENUES								
250-5100-4000-0000	General Property Taxes	25,000	25,000	25,000	25,000	25,000	-	0.00%
Total Revenues		25,000	25,000	25,000	25,000	25,000	-	0.00%
EXPENDITURES								
250-5100-5100-0000	Retirement Payout	135,794	251,330	229,378	200,000	250,000	50,000	25.00%
Total Expenditures		135,794	251,330	229,378	200,000	250,000	50,000	25.00%
Excess of Revenues (under) Expenditures		(110,794)	(226,330)	(204,378)	(175,000)	(225,000)	(50,000)	28.57%
OTHER FINANCING SOURCES								
250-5100-4810-0000	Transfer In	100,000	426,141	-	-	-	-	N/A
Total Other Financing Sources		100,000	426,141	-	-	-	-	N/A
Net Change in Fund Balance		(10,794)	199,811	(204,378)	(175,000)	(225,000)		
Fund Balance - January 1		461,389	450,595	650,406	238,486	446,028		
Fund Balance - December 31		\$ 450,595	\$ 650,406	\$ 446,028	\$ 63,486	\$ 221,028		

2023 BUDGET

DEBT SERVICE FUND



2023 Budget

Debt Service Funds

Fund 300

DEPARTMENT DESCRIPTION:

The debt service fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. Financing is provided by the annual general property tax levy and potential unused portions of prior years' debt proceeds.

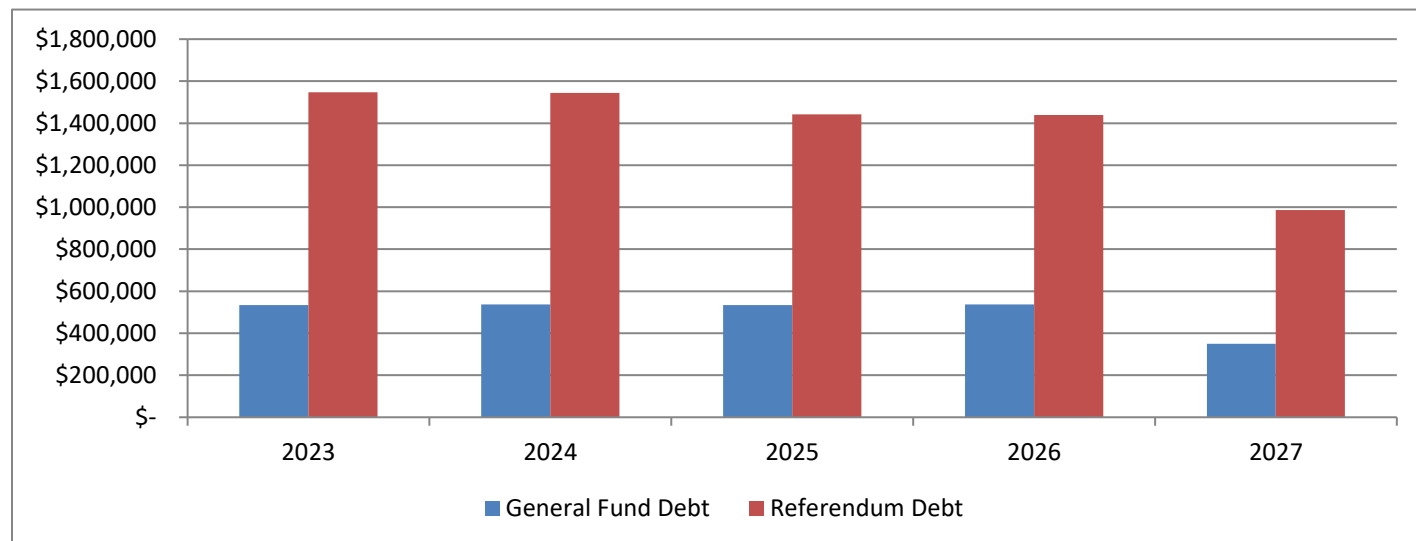
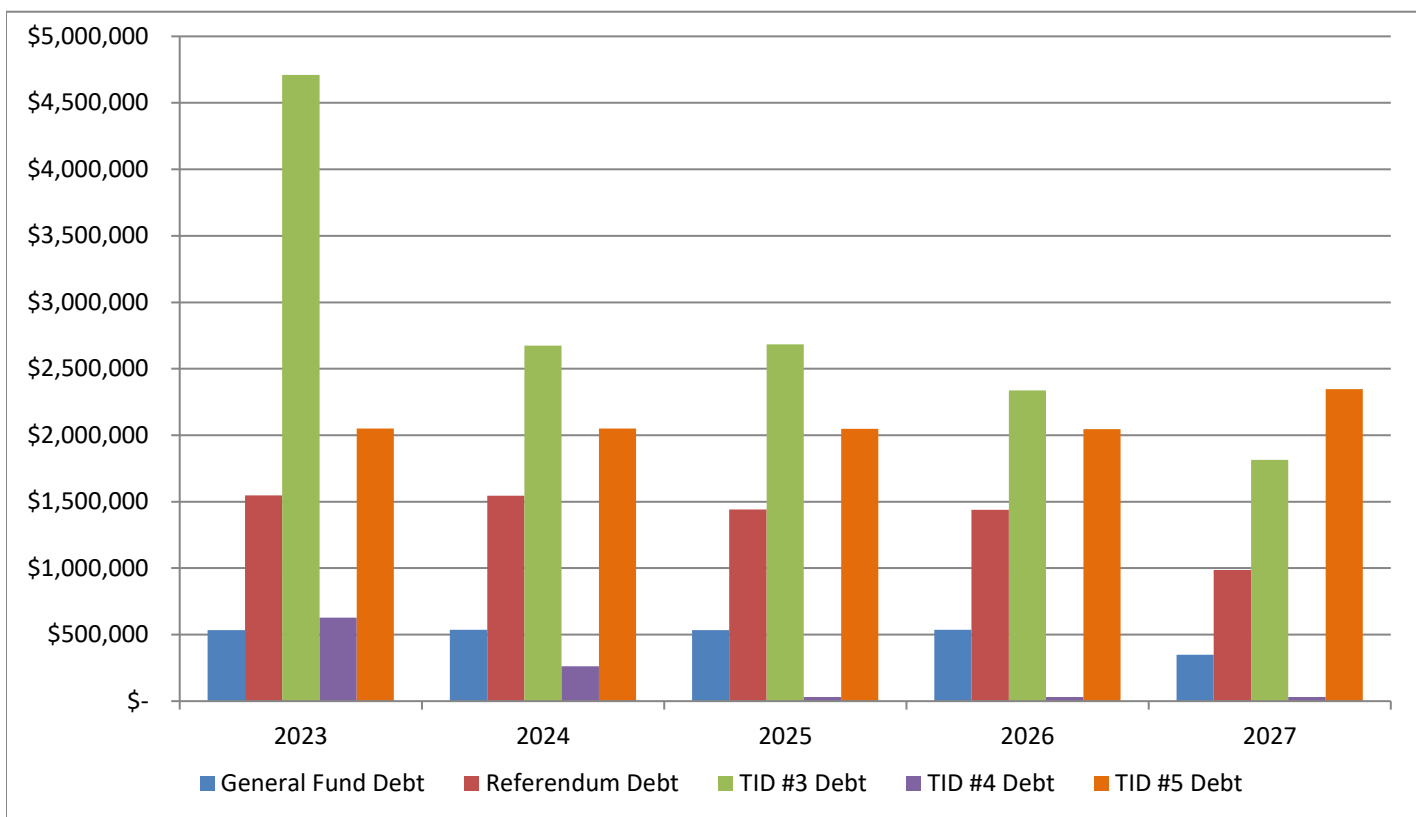
Account		2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES								
300-5100-4000-0000	General Property Taxes	\$ 2,041,581	\$ 2,149,261	\$ 2,025,508	\$ 2,025,508	\$ 2,080,645	\$ 55,137	2.72%
EXPENDITURES								
	Debt Service							
300-5100-9300-0000	Principal Payments	7,443,972	4,343,369	4,505,000	4,505,000	7,810,000	3,305,000	73.36%
300-5100-9310-0000	Interest and fiscal charges	1,717,461	1,859,702	1,731,086	1,658,808	1,663,169	4,361	0.26%
Total Expenditures		9,161,433	6,203,071	6,236,086	6,163,808	9,473,169	3,309,361	53.69%
Excess of Revenues (under) Expenditures		(7,119,852)	(4,053,810)	(4,210,578)	(4,138,300)	(7,392,524)	(3,254,224)	78.64%
OTHER FINANCING SOURCES								
300-5100-4831-0000	Premium on Debt Issued	107,501	-	-	-	-	-	N/A
300-5100-4810-0000	Transfers In	6,716,553	3,754,240	4,128,219	4,055,941	7,390,352	3,334,411	82.21%
Total Other Financing Sources		6,824,054	3,754,240	4,128,219	4,055,941	7,390,352	3,334,411	82.21%
Net Change in Fund Balance		(295,798)	(299,570)	(82,359)	(82,359)	(2,172)		
Fund Balance - January 1		679,899	384,101	84,531	82,359	2,172		
Fund Balance - December 31		\$ 384,101	\$ 84,531	\$ 2,172	\$ -	\$ -		

2023 Budget

Fund 300 - Debt Service

Debt Service Graph by Fund - Next 5 Years

	2023	2024	2025	2026	2027
General Fund Debt	\$ 533,945	\$ 537,125	\$ 534,525	\$ 536,575	\$ 350,125
Referendum Debt	1,546,700	1,544,400	1,441,400	1,439,150	987,075
TID #3 Debt	4,710,373	2,673,871	2,683,654	2,335,789	1,815,071
TID #4 Debt	629,098	261,581	32,250	31,350	30,450
TID #5 Debt	2,050,882	2,049,406	2,048,771	2,046,053	2,345,512
Total Debt	\$ 9,470,997	\$ 7,066,383	\$ 6,740,600	\$ 6,388,917	\$ 5,528,233



2023 BUDGET

CAPITAL PROJECTS FUNDS



2023 Budget**Capital Projects Funds
Summary Report**

Account	Street Construction	Village Buildings	Parks and Recreation	Public Safety
REVENUES				
General Property Taxes	\$ 700,000	\$ 25,000	\$ -	\$ -
Intergovernmental	-	-	-	-
Public Charges for Services	-	-	-	-
Miscellaneous	-	-	17,500	-
Total Revenues	700,000	25,000	17,500	-
EXPENDITURES				
Current				
General Government	-	-	-	-
Parks & Recreation	-	-	250,000	-
Conservation & Development	-	-	-	-
Debt Service				
Interest and Fiscal Charges	-	-	-	-
Capital Outlay	500,000	54,122	119,000	-
Total Expenditures	500,000	54,122	369,000	-
Excess of Revenues over (under) Expenditures	200,000	(29,122)	(351,500)	-
OTHER FINANCING SOURCES (USES)				
Long Term Debt Issued	-	-	-	-
Sale of Land	-	-	-	-
Transfer Out	-	-	(1,000,000)	-
TIF Grant Incentive	-	-	-	-
Total Other Financing Sources (Uses)	-	-	(1,000,000)	-
Net Change in Fund Balance	200,000	(29,122)	(1,351,500)	-
Fund Balance - January 1	251,104	527,101	1,351,500	-
Fund Balance - December 31	\$ 451,104	\$ 497,979	\$ -	\$ -

2023 Budget**Capital Projects Funds
Summary Report**

Account	Land Sales & Acquisitions	TID #3	TID #4	TID #5	TOTAL
REVENUES					
General Property Taxes	\$ -	\$ 6,476,868	\$ 1,288,898	\$ 853,162	\$ 9,343,928
Intergovernmental	-	1,069,134	94,600	4,303	1,168,037
Public Charges for Services	-	-	-	300,000	300,000
Miscellaneous	-	-	-	-	17,500
Total Revenues	-	7,546,002	1,383,498	1,157,465	10,829,465
EXPENDITURES					
Current					
General Government	-	-	150	-	150
Parks & Recreation	-	-	-	-	250,000
Conservation & Development	-	-	-	-	-
Debt Service					
Interest and Fiscal Charges	-	30,000	1,633	-	31,633
Capital Outlay	55,569	5,000,000	400,000	3,900,000	10,028,691
Total Expenditures	55,569	5,030,000	401,783	3,900,000	10,310,474
Excess of Revenues over (under) Expenditures	(55,569)	2,516,002	981,715	(2,742,535)	518,991
OTHER FINANCING SOURCES (USES)					
Long Term Debt Issued	-	-	-	-	-
Sale of Land	-	500,000	-	-	500,000
Transfer Out	-	(5,235,373)	(2,757,614)	(2,500,882)	(11,493,869)
TIF Grant Incentive	-	(1,100,000)	-	(1,850,000)	(2,950,000)
Total Other Financing Sources (Uses)	-	(5,835,373)	(2,757,614)	(4,350,882)	(13,943,869)
Net Change in Fund Balance	(55,569)	(3,319,371)	(1,775,899)	(7,093,417)	(13,424,878)
Fund Balance - January 1	55,569	5,935,847	1,775,899	(975,226)	8,921,794
Fund Balance - December 31	\$ -	\$ 2,616,476	\$ -	\$ (8,068,643)	\$ (4,503,084)

2023 Budget**Capital Projects Funds
Street Construction - Fund 400****DEPARTMENT DESCRIPTION:**

This fund is used to account for the financing of existing street reconstruction, construction of major new streets, street improvements, and curb and gutter repair. This fund is replenished by general property tax levies, general obligation debt proceeds, special assessments, and/or operating transfers from other funds.

SERVICES:

- * Annual mill-pave of village roadways & reconstruction of existing roadways determined by long-term planning.
- * Maintenance of existing curb, parking lot or other street related infrastructure.
- * Most projects are contracted. Other work is staffed by Public Works Field Operators as needs arise.

2022 ACCOMPLISHMENTS:

- * Completed annual mill-pave and resurfacing according to plan. Project bids were significantly over budget; therefore, the Village allocated resurfaced roads' costs to respective TIF districts by utilizing available TID funds to cover the costs.

2023 OBJECTIVES:

- * Complete scheduled annual mill-pave and resurfacing program. Costs will be allocated to the corresponding TIF district based on location. Bid prices are significantly higher over the past two years. The plan is to continue increasing the tax levy contributions to this fund over the next few years to build an appropriate tax base to cover the total mill-pave and resurfacing costs. Actual mill-pave costs in 2022 and 2023 are split evenly between this fund and TID funding to help offset the higher costs. The plan is to increase reserve balance and supplementally use to cover all costs in 2024 and beyond.

CAPITAL REQUESTS:

Project Name: Village Streets Mill/Pave Program

Cost: \$1,000,000

Type: Infrastructure - Replacement

Useful Life: 20 Years

Description: Annual milling and resurfacing of Village asphalt roadways (Village has approximately 100 centerline miles of asphalt roadway). Annual program is based of PASER Roadway Rating Program in order to determine the streets that are in the worst condition and in need of resurfacing.

Justification: The annual Mill/Pave Program is a vital cog in keeping the existing Village street network in drivable condition. The Village will look to add \$25,000-\$50,000 of tax levy each year to get it a minimum annual operating budget of approximately \$900,000. This is the amount needed, in current-day dollars, to repave 4-5 miles of roadway per year to meet the goal of repaving every Village roadway within a 20-25 year period.

Account		2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
REVENUES								
400-5400-4000-0000	General Property Taxes	\$ 650,000	\$ 650,000	\$ 675,000	\$ 675,000	\$ 700,000	\$ 25,000	3.70%
	Intergovernmental	-	51,808	-	-	-	-	N/A
	Total Revenues	650,000	701,808	675,000	675,000	700,000	25,000	3.70%
EXPENDITURES								
400-5400-9150-0000	Infrastructure Streets	1,149,779	647,988	511,091	495,416	500,000	4,584	0.93%
Net Change in Fund Balance		(499,779)	53,820	163,909	179,584	200,000		
Fund Balance - January 1		533,154	33,375	87,195	33,375	251,104		
Fund Balance - December 31		\$ 33,375	\$ 87,195	\$ 251,104	\$ 212,959	\$ 451,104		

DEPARTMENT DESCRIPTION:

The Village Building Fund is used to account for the cost of maintaining Village Hall and the Garage. Financing is provided by general property tax levy and/or general obligation debt proceeds. Majority of projects are contracted. Minor maintenance could be completed by Village staff.

STAFFING (FTE Positions):

- * Majority of projects are contracted. Minor maintenance done by Public Works staff as needed.

2022 ACCOMPLISHMENTS:

- * HVAC chiller system upgrade, Village Hall storm sewer repairs and upgraded office furniture.

2023 OBJECTIVES:

- * Village Hall heating coil replacement and HVAC Jace upgrade.
- * Continue needs assessment and design for potential Village garage and cold storage facilities

CAPITAL REQUESTS:

Project Name: Village Hall Heating Coil Replacement

Cost: \$21,517

Type: Infrastructure - Replacement

Useful Life: 25 Years

Description: Replacement of heating coil in Village Hall.

Justification: The Village has air handling units which blow heated or chilled air throughout Village Hall. The heating coil used to supply temperate air to rooms within Village Hall have periodic fault issues. The current coil is nearing the end of its useful life and has pin-sized holes that will continue to enlarge, eventually leading to system failure.

Project Name: Village Hall HVAC Jace Upgrade

Cost: \$17,105

Type: Infrastructure - Replacement

Useful Life: 25 Years

Description: Remove the existing building HVAC automation and integration platforms. Replace with two new N4 Jace 8100 frontend controllers including the device licenses. Programming, graphics and commissioning including with the project.

Justification: The existing HVAC Jace units are at the end of their useful life and are no longer supported. The units are the operator interface controlling the entire Village Hall HVAC system and failure of these units would shut-down the HVAC system.

2023 Budget**Capital Projects Funds
Village Buildings - Fund 410****Project Name:** Ashwaubomay Chalet Deck Reconstruction**Cost:** \$15,500**Type:** Infrastructure - Replacement**Useful Life:** 25 Years**Description:** Repair upper viewing deck at Ashwaubomay Lake.**Justification:** Deck support beams rusted-out, failed and caused deck to shift and drop. The deck is closed and unusable. The repairs would allow the popular deck to be reopened for the 2023 summer season.

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
REVENUES							
410-5100-4000-0000 General Property Taxes	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.00%
EXPENDITURES							
410-5100-9130-0000 Capital Outlay	209,319	82,566	18,633	-	54,122	54,122	N/A
Excess of Expenditures over Revenues	(184,319)	(57,566)	6,367	25,000	(29,122)	(54,122)	-216.49%
OTHER FINANCING SOURCES (USES)							
410-5100-4810-0000 Transfers In	405,980	-	-	-	-	-	N/A
Net Change in Fund Balance	221,661	(57,566)	6,367	25,000	(29,122)		
Fund Balance - January 1	356,639	578,300	520,734	448,300	527,101		
Fund Balance - December 31	\$ 578,300	\$ 520,734	\$ 527,101	\$ 473,300	\$ 497,979		

DEPARTMENT DESCRIPTION:

This fund is used to account for the cost of planning, designing and construction of Parks & Recreation facilities. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

STAFFING (FTE Positions):

- * Projects are usually a mix between contracted and Village employee assistance. Projects work is staffed by the Park and Recreation maintenance and/or Public Works Field Operators as needs arise. Each employee codes their timecards accordingly.

2022 ACCOMPLISHMENTS:

- * Continued removal of EAB trees within the Village.
- * Pioneer Park scoreboard replacements.
- * Replaced damaged fencing from summer storm. Received insurance refunds to offset costs.
- * Utilized ARPA funding to complete the following: Smith Park playground equipment replacement, sports field fencing repairs, Lake chalet entryway concrete replacement, and new POS system at Lake

2023 OBJECTIVES:

- * Use American Rescue Plan Act (ARPA) funds for the construction of a new Ashwaubomay Park maintenance building (see Fund 247 for details).
- * Continue removal of EAB trees and related restoration within the Village.

CAPITAL REQUESTS:

Project Name: Ashwaubomay Park Phase II trail planning/engineering (lake/boat launch)

Cost: \$50,000
Type: Infrastructure - New
Useful Life: 25 Years

Description: Begin planning for phase two of the Ashwaubomay Park Trail.

Justification: In an effort to continue a riverfront trail from the north end of the Village along the Fox River towards the Brown County Fairgrounds to the south, phase two planning will address how to build a new trail through Ashwaubomay Park from the north end (connecting at the newly construction pedestrian bridge) to the south end of the park.

Project Name: Pioneer Park Playground Replacement

Cost: \$45,000
Type: Asset - Replacement
Useful Life: 25 Years

Description: Pioneer Park playground climbing structure replacement.

Justification: Current climber outdated and without protective area underneath. Replacement is part of an annual park playground replacement schedule.

2023 Budget

Capital Projects Funds Parks and Recreation - Fund 430

Project Name: Sand Acres Park Playground Rubber Surfacing Replacement

Cost: \$15,000

Type: Infrastructure - Maintenance

Useful Life: 15 Years

Description: Repair of the existing rubber surfacing under slide, under the swing and along the sidewalk transitions.

Justification: Safety Concerns. Gaps between existing sidewalk and rubber pad create potential tripping hazards. Rubber surfacing around equipment also allows the Village to maintain ADA compliance (Sand Acres is an ADA park).

Project Name: Ashwaubomay Lake Sun Shade

Cost: \$9,000

Type: Asset - New

Useful Life: 30 Years

Description: Addition of one new sun shade structure at Ashwaubomay Lake.

Justification: Continued development of amenities and facility. Current shade structures at lake are occupied immediately. Visitors frequently ask if more shades could be added to the facility. This is the second structure as part of a plan presented in 2019 to install three total at the Lake.

Account	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
430-5500-4000-0000 General Property Taxes	-	25,000	-	-	-	-	N/A
430-5500-4100-0000 Intergovernmental	-	11,890	-	-	-	-	N/A
430-5500-4702-0000 Donations	7,698	-	6,289	-	-	-	N/A
430-5500-4752-0000 Insurance Refunds	-	-	55,329	-	-	-	N/A
430-5500-4790-0000 Miscellaneous	-	-	10,414	-	-	-	N/A
430-5500-4910-0000 Tower Rentals	17,932	15,410	19,025	18,628	17,500	(1,128)	-6.06%
Total Revenues	25,630	52,300	91,057	18,628	17,500	(1,128)	-6.06%
EXPENDITURES							
430-5500-8100-0000 Contracted Services	-	-	95,934	955,000	250,000	(705,000)	-73.82%
430-5500-9120-0000 Capital Outlay	43,189	176,138	31,465	-	119,000	119,000	N/A
Total Expenditures	43,189	176,138	127,399	955,000	369,000	(586,000)	-61.36%
Excess of Revenues over (under) Expenditures	(17,559)	(123,838)	(36,342)	(936,372)	(351,500)	584,872	-62.46%
OTHER FINANCING SOURCES							
430-5500-4830-0000 Long Term Debt Issued	1,455,000	-	-	-	-	-	N/A
430-5500-4810-0000 Transfers In	29,379	-	-	-	-	-	N/A
430-5500-9200-0000 Transfers Out	-	-	-	-	(1,000,000)	(1,000,000)	N/A
Total Other Financing Sources (Uses)	1,484,379	-	-	-	(1,000,000)	(1,000,000)	N/A
Net Change in Fund Balance	1,466,820	(123,838)	(36,342)	(936,372)	(1,351,500)		
Fund Balance - January 1	44,860	1,511,680	1,387,842	936,372	1,351,500		
Fund Balance - December 31	\$1,511,680	\$1,387,842	\$1,351,500	\$ -	\$ -		

2023 Budget**Capital Projects Funds
Public Safety - Fund 440****DEPARTMENT DESCRIPTION:**

This fund is used to account for the cost of new and replacement Public Safety equipment. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

STAFFING (FTE Positions):

- * Costs are typically only equipment related. However, projects including labor costs would either be contracted from an outside vendor or completed by existing public works staff.

2022 ACCOMPLISHMENTS:

- * Standard annual replacements of: turnout gear, bullet-proof vests, fire helmets/gloves/boots, mobile radios, AED's, fire hose, tasers, radar detectors, fitness equipment, and SCBA accessories.

BUDGET SUMMARY:

- * All 2023 capital equipment requests are located in the Oneida Service Agreement Fund (fund 241).

Account		2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES								
440-5200-4000-0000	General Property Taxes	\$ -	\$ 56,140	\$ 56,490	\$ 56,490	\$ -	\$ (56,490)	-100.00%
440-5200-4132-0000	Intergovernmental	31,753	-	54,897	-	-	-	N/A
	Total Revenues	31,753	56,140	111,387	56,490	-	(56,490)	-100.00%
EXPENDITURES								
440-5200-9121-0000	Capital Outlay	120,638	71,784	125,198	85,945	-	(85,945)	-100.00%
	Total Expenditures	120,638	71,784	125,198	85,945	-	(85,945)	-100.00%
	Excess of Revenues (under) Expenditures	(88,885)	(15,644)	(13,811)	(29,455)	-	29,455	-100.00%
OTHER FINANCING SOURCES								
440-5200-4810-0000	Transfers In	96,557	-	-	-	-	-	N/A
	Net Change in Fund Balance	7,672	(15,644)	(13,811)	(29,455)	-		
	Fund Balance - January 1	21,783	29,455	13,811	29,455	-		
Fund Balance - December 31		\$ 29,455	\$ 13,811	\$ -	\$ -	\$ -		

2023 Budget**Capital Projects Fund****Fund 465 - Land Sales & Acquisitions****DEPARTMENT DESCRIPTION:**

This fund is used to account for the proceeds village land sales and the expenditures related to any land purchases. Funds can be redistributed for other expenditure purposes at the direction of the Village Board.

2023 OBJECTIVES:

- * Utilize existing funds towards Village economic development needs.

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
EXPENDITURES							
465-5100-9154-0000 Capital Outlay	-	-	-	55,569	55,569	-	0.00%
Net Change in Fund Balance	-	-	-	(55,569)	(55,569)		
Fund Balance - January 1	55,569	55,569	55,569	55,569	55,569		
Fund Balance - December 31	\$ 55,569	\$ 55,569	\$ 55,569	\$ -	\$ -		

2023 Budget**Capital Projects Fund
Tax Incremental District #3 - Fund 231****DEPARTMENT DESCRIPTION:**

This fund is used to account for the cost of projects within Tax Incremental District #3. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

2022 ACCOMPLISHMENTS:

- * Aldon Station homes, townhomes, and condos under construction.
- * Removal of soil piles at the Southern Riverfront.
- * Continued progress toward VPLE at Southern Riverfront.
- * Aldon Station homes, townhomes, and condos under construction.
- * US Venture Center office building opened in Titledown.

2023 OBJECTIVES:

- * Continued Ashwaubomay Park pedestrian bridge construction.
- * Continued Aldon Station redevelopment construction.
- * Sidewalk construction on Brookwood Lane.
- * Continue to evaluate potential growth opportunities and closure of the district.

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
REVENUES							
General Property Taxes	\$ 3,290,051	\$ 3,671,295	\$ 3,745,896	\$ 3,744,758	\$ 6,476,868	\$ 2,732,110	72.96%
Intergovernmental	1,545,134	1,162,247	1,245,444	1,069,134	1,069,134	-	0.00%
Miscellaneous	500	-	75,000	-	-	-	N/A
Total Revenues	4,835,685	4,833,542	5,066,340	4,813,892	7,546,002	2,732,110	56.75%
EXPENDITURES							
Current							
Conservation and Development	514,755	759,965	-	-	-	-	N/A
Debt Service							
Interest and Fiscal Charges	49,890	4,750	30,000	30,000	30,000	-	0.00%
Capital Outlay	4,688,064	1,437,038	2,500,000	1,630,000	5,000,000	3,370,000	206.75%
Total Capital Outlay	5,252,709	2,201,753	2,530,000	1,660,000	5,030,000	3,370,000	203.01%
Total Expenditures	5,252,709	2,201,753	2,530,000	1,660,000	5,030,000	3,370,000	203.01%
Excess of Revenues over (under) Expenditures	(417,024)	2,631,789	2,536,340	3,153,892	2,516,002	(637,890)	-20.23%
OTHER FINANCING SOURCES (USES)							
General Obligation Debt Issued	2,785,000	-	3,475,000	-	-	-	N/A
Debt Premium	187,133	-	68,435	-	-	-	N/A
Sale of Capital Assets	343,679	989,000	237,600	750,000	500,000	(250,000)	-33.33%
Transfer Out	(2,300,927)	(1,907,314)	(1,727,147)	(1,602,147)	(5,235,373)	(3,633,226)	226.77%
TID Grant Incentive	-	-	(994,615)	(751,610)	(1,100,000)	(348,390)	46.35%
Total Other Financing Sources (Uses)	1,014,885	(918,314)	1,059,273	(1,603,757)	(5,835,373)	(4,231,616)	263.86%
Net Change in Fund Balance	597,861	1,713,475	3,595,613	1,550,135	(3,319,371)		
Fund Balance - January 1	28,898	626,759	2,340,234	1,930,452	5,935,847		
Fund Balance - December 31	\$ 626,759	\$ 2,340,234	\$ 5,935,847	\$ 3,480,587	\$ 2,616,476		

2023 Budget**Capital Projects Funds
Tax Incremental District #4 - Fund 232****DEPARTMENT DESCRIPTION:**

This fund is used to account for the cost of projects within Tax Incremental District #4. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

2022 ACCOMPLISHMENTS:

- * Finalize West Main Avenue trail.
- * Hyland Ridge development

2023 OBJECTIVES:

- * Reconstruct Cornerstone parking lot.
- * Close district.

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
REVENUES							
General Property Taxes	\$ 1,156,627	\$ 1,229,503	\$ 1,206,730	\$ 1,206,363	\$ 1,288,898	\$ 82,535	6.84%
Intergovernmental	94,600	152,100	94,599	94,600	94,600	-	0.00%
Total Revenues	1,251,227	1,381,603	1,301,329	1,300,963	1,383,498	82,535	6.34%
EXPENDITURES							
Current							
General Government	150	151	180	1,150	150	(1,000)	-86.96%
Debt Service							
Interest and Fiscal Charges	1,562	1,346	1,633	1,633	1,633	-	0.00%
Capital Outlay	425,347	490,743	154,619	910,951	400,000	(510,951)	-56.09%
Total Capital Outlay	427,059	492,240	156,432	913,734	401,783	(511,951)	-56.03%
Total Expenditures	427,059	492,240	156,432	913,734	401,783	(511,951)	-56.03%
Excess of Revenues over (under) Expenditures	824,168	889,363	1,144,897	387,229	981,715	594,486	153.52%
OTHER FINANCING (USES)							
Transfer Out	(681,370)	(681,370)	(680,815)	(680,815)	(2,757,614)	(2,076,799)	305.05%
Net Change in Fund Balance	142,798	207,993	464,082	(293,586)	(1,775,899)		
Fund Balance - January 1	961,026	1,103,824	1,311,817	1,352,085	1,775,899		
Fund Balance - December 31	\$ 1,103,824	\$ 1,311,817	\$ 1,775,899	\$ 1,058,499	\$ -		

2023 Budget**Capital Projects Funds
Tax Incremental District #5 - Fund 233****DEPARTMENT DESCRIPTION:**

This fund is used to account for the cost of projects within Tax Incremental District #5. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

2022 ACCOMPLISHMENTS:

- * Element building 3 opened and Element building 4 development agreement approved.
- * The Common Place/Odyssey climbing + fitness began construction.
- * Hampton Inn Stadium began construction.
- * Holiday C-Store gas station began construction.
- * The Bohemian Park building two began construction.
- * Purchase of 757 Mike McCarthy Way.
- * Broadway Automotive Collision Center opened.
- * Began street and utility design for Element Way and Morris Avenue reconstructions.

2023 OBJECTIVES:

- * Element Way road construction with the completion of building three.
- * Morris Avenue road reconstruction.
- * Continue to evaluate potential growth opportunities within the district.

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
REVENUES							
General Property Taxes	\$ 285,743	\$ 492,230	\$ 534,315	\$ 458,632	\$ 853,162	\$ 394,530	86.02%
Intergovernmental	4,303	4,303	4,303	4,303	4,303	-	0.00%
Public Charges for Services	14,592	13,960	157,311	280,000	300,000	20,000	7.14%
Miscellaneous	-	31,128	5,034	-	-	-	N/A
Total Revenues	304,638	541,621	700,963	742,935	1,157,465	414,530	55.80%
EXPENDITURES							
Current							
Conservation and Development	1,771,595	103,196	5,000	1,700,000	-	(1,700,000)	-100.00%
Debt Service							
Interest and Fiscal Charges	93,147	2,612	45,619	-	-	-	N/A
Capital Outlay	576,233	45,648	-	888,011	3,900,000	3,011,989	339.18%
Total Capital Outlay	2,440,975	151,456	50,619	2,588,011	3,900,000	1,311,989	50.69%
Total Expenditures	2,440,975	151,456	50,619	2,588,011	3,900,000	1,311,989	50.69%
Excess of Revenues over (under) Expenditures	(2,136,337)	390,165	650,344	(1,845,076)	(2,742,535)	(897,459)	48.64%
OTHER FINANCING SOURCES (USES)							
General Obligation Debt Issued	4,560,000	-	6,960,000	2,600,000	-	(2,600,000)	-100.00%
Debt Premium	35,612	-	-	-	-	-	N/A
Sale of Land	-	1	128,835	-	-	-	N/A
Transfer Out	(4,084,256)	(1,490,368)	(2,071,056)	(1,463,185)	(2,500,882)	(1,037,697)	70.92%
TID Grant Incentive	-	-	(1,785,283)	(93,500)	(1,850,000)	(1,756,500)	1878.61%
Total Other Financing Sources (Uses)	511,356	(1,490,367)	3,232,496	1,043,315	(4,350,882)	(5,394,197)	-517.02%
Net Change in Fund Balance	(1,624,981)	(1,100,202)	3,882,840	(801,761)	(7,093,417)		
Fund Balance - January 1	(2,132,883)	(3,757,864)	(4,858,066)	(4,869,895)	(975,226)		
Fund Balance - December 31	\$(3,757,864)	\$(4,858,066)	\$ (975,226)	\$(5,671,656)	\$(8,068,643)		

2023 BUDGET

ENTERPRISE FUNDS



2023 Budget

Enterprise Funds

Summary Report

Account Name	Water Utility	Sewer Utility	Storm Water Utility	Total
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SOURCES AND USES OF FUNDS

OPERATING REVENUES

Residential Sales	\$ 1,871,605	\$ 1,789,728	\$ 280,000	\$ 3,941,333
Commercial Sales	1,541,718	1,781,900	825,000	4,148,618
Restaurant Sales	274,424	503,361	57,000	834,785
Industrial Sales	919,781	2,060,000	85,000	3,064,781
Public Authority Sales	89,832	50,336	140,000	280,168
Public Fire Protection	576,723	-	-	576,723
Private Fire Protection	75,505	-	600	76,105
Forfeited Discounts	17,500	20,134	2,500	40,134
Tower Rentals	325,000	-	-	325,000
Other	100,000	-	7,500	107,500
Total Operating Revenues	5,792,088	6,205,459	1,397,600	13,395,147

OPERATING EXPENSES

Source of Supply	3,487,061	-	-	3,487,061
Operation	-	135,493	551,018	686,511
Maintenance	-	418,533	-	418,533
Pumping	77,727	-	-	77,727
Treatment	2,500	5,000,000	-	5,002,500
Transmission & Distribution	604,879	-	-	604,879
Regulatory Compliance	-	-	31,000	31,000
Capital Improvement	-	-	45,000	45,000
Accounting & Collecting	128,921	64,901	41,559	235,381
Administration & General	392,717	277,797	277,840	948,354
Depreciation	960,000	640,000	165,000	1,765,000
Total Operating Expenses	5,653,805	6,536,724	1,111,417	13,301,946

Operating Income (Loss)	138,283	(331,265)	286,183	93,201
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NONOPERATING REVENUES (EXPENSES)

Interest Revenue	25,000	25,000	9,000	59,000
Miscellaneous NonOperating Revenue	-	1,500	-	1,500
Interest Expense	(47,163)	-	-	(47,163)
Total Nonoperating Revenues (Expenses)	(22,163)	26,500	9,000	13,337

Income (loss) before Contributions & Transfers	116,120	(304,765)	295,183	106,538
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Capital Contributions	150,000	150,000	-	300,000
Transfers Out	(440,000)	(13,250)	-	(453,250)

Change in Net Position	(173,880)	(168,015)	295,183	(46,712)
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Net Position - January 1	20,708,532	14,173,746	10,893,621	45,775,899
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Net Position - December 31	\$ 20,534,652	\$ 14,005,731	\$ 11,188,804	\$ 45,729,187
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DEPARTMENT DESCRIPTION:

The Village of Ashwaubenon Water Utility is responsible for all operational and maintenance activities involving the storage, testing and treatment, transmission, distribution, metering and billing of potable water from the Village's source (wholesale water purchase from the Green Bay Water Utility) to the customers. The Water Utility is charged by the GBWU for a wholesale bulk rate delivered via a 24" transmission main to the Mike Vann Reservoir and Meter Station. From that point, the Village Water Utility provides all the necessary services to supply safe and reliable water for its customers.

SERVICES:

- * Maintenance of all Water Utility infrastructure from storage, pumping and meter stations to transmission and distribution pipelines including all valves, hydrants, water services and meters.
- * Cross-connection inspections of all Village metered sites to comply with WDNR requirements.
- * Meter reading, billing and processing of all utility bills.
- * Master planning activities for future Village infrastructure replacement programs that includes working jointly with the GBWU to provide safe economical water for future demand and growth.

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Public Works Director ⁽¹⁾	1.00	1.00	1.00	0.20	0.20	0.20
Utility Operations Supervisor ⁽²⁾	1.00	1.00	1.00	0.45	0.45	0.45
Utility Foreman ⁽³⁾	1.00	1.00	1.00	0.70	0.70	0.70
Utility Department Lead ⁽³⁾	2.00	2.00	2.00	1.40	1.40	1.40
Utility Department Worker ⁽³⁾	2.00	2.00	2.00	1.40	1.40	1.40
Utility Clerk ⁽⁴⁾	1.00	1.00	1.00	0.20	0.20	0.20
GIS Coordinator ⁽⁵⁾	1.00	1.00	1.00	0.10	0.10	0.10
Customer Service Rep (CSR) /Secretary ⁽⁶⁾	1.00	1.00	1.00	0.05	0.05	0.05
Administration ⁽⁷⁾	23.00	23.00	23.00	2.14	2.14	2.14
Total	33.00	33.00	33.00	6.64	6.64	6.64

Notes:

1. Public Works Director allocated to multiple departments with 20% allocated to the Sewer Utility.
2. Utility Operations Supervisor covers all utilities with 45% allocated to the Sewer Utility.
3. Foreman, Lead & Worker positions are split 70% to the Water Utility and 30% to the Sewer Utility.
4. Utility Clerk allocated to multiple departments with 20% allocated to the Sewer Utility.
5. GIS Coordinator allocated to multiple departments with 10% to the Sewer Utility.
6. CSR/Secretary allocated to multiple departments with 5% to the Storm Water Utility.
7. Administrative employees (administration, legal, finance, IT, engineering, building inspection, mechanics).

2022 ACCOMPLISHMENTS:

- * Table top exercises and training of Utility Crew on the use of the second water supply connection to GBWU in the case of an emergency with the main 24" connection.
- * Implementation of new meter reading system due to old one no longer being supported.
- * Purchased new Utility Crew work truck.
- * Updated Mike Vann DSL dial-up system with high speed internet.
- * Completed rehabilitation and testing of well #3 and #4 per WDNR requirements.

2023 OBJECTIVES:

- * Replace outdated Dial-out emergency SCADA alarm system.
- * Continuation of updating the smaller meter change-out program.
- * With newly acquired leak detection equipment, continue to lesson the potential for major water breaks and water loss.
- * Implementation of new GIS computers for Utility crew to be more accurate and more efficient.

CAPITAL REQUESTS:**Project Name:** Meters**Cost:** \$200,000**Type:** Asset Replacement**Useful Life:** 10 Years**Description:** Meter replacement inventory**Justification:** Ashwaubenon Water Utility does annual meter replacement of aging meters. This request is to purchase meters in order to follow the existing replacement schedule.**Project Name:** New Pickup Truck**Cost:** \$25,000**Type:** Asset Replacement**Useful Life:** 10 Years**Description:** Personnel pick-up truck work vehicle.**Justification:** Truck serves as the operational truck for a Utility employee. The truck is in operation every workday and every fifth weeknd. Total budgeted cost is \$50,000 but is split evenly between the Water and Sewer Utilities. This truck replaces the oldest fleet truck.

2023 Budget

Enterprise Funds

Department: Water Utility - Fund 510

Account Name		2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
SOURCES AND USES OF FUNDS								
OPERATING REVENUES								
510-5910-4900-0000	Metered Sales - Residential	1,429,631	1,439,696	1,595,000	1,595,000	1,871,605	276,605	17.34%
510-5910-4901-0000	Metered Sales - Commercial	1,021,412	1,185,937	1,237,500	1,237,500	1,541,718	304,218	24.58%
510-5910-4902-0000	Metered Sales - Industrial	647,050	707,523	935,000	935,000	919,781	(15,219)	-1.63%
510-5910-4903-0000	Metered Sales - Restaurant	180,000	211,095	220,000	220,000	274,424	54,424	24.74%
510-5910-4904-0000	Other Sales - Public Authority	35,694	69,102	55,000	55,000	89,832	34,832	63.33%
510-5910-4905-0000	Private Fire Protection	55,511	58,081	62,700	62,700	75,505	12,805	20.42%
510-5910-4906-0000	Public Fire Protection	439,728	443,633	506,000	506,000	576,723	70,723	13.98%
510-5910-4909-0000	Customer Penalty	9,163	15,589	17,500	17,500	17,500	-	0.00%
510-5910-4910-0000	Tower Rentals	271,059	305,806	325,000	325,000	325,000	-	0.00%
	Other	132,895	161,192	100,000	100,000	100,000	-	0.00%
Total Operating Revenues		4,222,143	4,597,655	5,053,700	5,053,700	5,792,088	738,388	14.61%
OPERATING EXPENSES								
	Source of Supply	3,027,963	3,413,875	3,474,424	3,387,368	3,487,061	99,693	2.94%
	Pumping	71,070	63,855	92,846	100,314	77,727	(22,587)	-22.52%
	Treatment	2,160	1,406	2,500	9,000	2,500	(6,500)	-72.22%
	Transmission & Distribution	457,552	609,126	555,543	598,870	604,879	6,009	1.00%
	Accounting & Collecting	67,163	64,604	104,393	104,493	128,921	24,428	23.38%
	Administration & General	356,330	475,319	410,091	411,286	392,717	(18,569)	-4.51%
	Depreciation	789,361	867,970	957,950	798,000	960,000	162,000	20.30%
Total Operating Expenses		4,771,601	5,496,156	5,597,747	5,409,331	5,653,805	244,474	4.52%
Operating Income (Loss)		(549,458)	(898,501)	(544,047)	(355,631)	138,283	167,368	-47.06%
NONOPERATING REVENUES (EXPENSES)								
510-5910-4600-0000	Interest Income	24,131	6,982	25,000	25,000	25,000	-	0.00%
510-5910-4911-0000	Miscellaneous Non-Operating In	1,324	(7,343)	-	-	-	-	N/A
510-5910-9310-0000	Interest and Fiscal Charges	(93,659)	(77,125)	(61,563)	(61,563)	(47,163)	14,400	-23.39%
510-5910-9330-0000	Bond Expense	(32,586)	(32,586)	-	-	-	-	N/A
Total Nonoperating Revenues (Expenses)		(100,790)	(110,071)	(36,563)	(36,563)	(22,163)	28,800	-78.77%
Income (loss) before Contributions & Transfers		(650,248)	(1,008,572)	(580,610)	(392,194)	116,120	28,800	-7.34%
	Capital Contributions	348,876	200,697	150,000	-	150,000	150,000	N/A
510-5910-9200-0000	Operating Transfer Out	(449,291)	(438,295)	(450,000)	(450,000)	(440,000)	10,000	-2.22%
Change in Net Position		(750,663)	(1,246,171)	(880,610)	(842,194)	(173,880)	668,314	-79.35%
Total Net Position, Beginning		23,585,976	22,835,313	21,589,142	21,740,488	20,708,532	(1,031,956)	-4.75%
Total Net Position, Ending		\$ 22,835,313	\$ 21,589,142	\$ 20,708,532	\$ 20,898,294	\$ 20,534,652	\$ (363,642)	-1.74%
SOURCES AND USES OF FUNDS								
Cash - Beginning of Year				\$ 3,231,934	\$ 1,510,188	\$ 2,589,274		
Plus: Change in Net Position				(880,610)	(842,194)	(173,880)		
Plus: Depreciation/Amortization				957,950	798,000	960,000		
Less: Debt Repayment				(570,000)	(561,630)	(585,000)		
Less: Fixed Assets				(150,000)	(305,000)	(225,000)		
Cash - End of Year				\$ 2,589,274	\$ 599,364	\$ 2,565,394		

2023 Budget

Enterprise Funds

Department: Water Utility - Fund 510

Account & Project Code	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
SOURCE OF SUPPLY EXPENSES								
	Labor and Benefits	41,358	43,238	80,368	80,368	86,061	5,693	7.08%
510-5910-6101-0602	Operational Supplies	2,986,156	3,370,496	3,393,681	3,300,000	3,400,000	100,000	3.03%
510-5910-6101-0603	Operational Supplies	321	16	250	1,000	500	(500)	-50.00%
510-5910-6303-0603	Licenses	125	125	125	1,000	250	(750)	-75.00%
510-5910-6101-0614	Operational Supplies	4	-	-	5,000	250	(4,750)	-95.00%
	Total Source of Supply	3,027,963	3,413,875	3,474,424	3,387,368	3,487,061	105,386	3.11%
PUMPING EXPENSES								
	Labor and Benefits	31,351	30,743	54,314	54,314	34,543	(19,771)	-36.40%
510-5910-8400-0623	Electric	24,438	27,121	33,032	27,000	34,684	7,684	28.46%
510-5910-6101-0626	Operational Supplies	464	-	500	4,000	1,000	(3,000)	-75.00%
510-5910-6101-0633	Operational Supplies	14,818	5,991	5,000	15,000	7,500	(7,500)	-50.00%
	Total Pumping	71,070	63,855	92,846	100,314	77,727	(42,358)	-42.23%
TREATMENT EXPENSES								
510-5910-6101-0641	Operational Supplies	661	264	500	3,000	500	(2,500)	-83.33%
510-5910-6101-0643	Operational Supplies	1,051	1,107	1,500	3,000	1,500	(1,500)	-50.00%
510-5910-6101-0652	Operational Supplies	349	35	500	3,000	500	(2,500)	-83.33%
	Total Treatment	2,160	1,406	2,500	9,000	2,500	(6,500)	-72.22%
TRANSMISSION & DISTRIBUTION EXPENSES								
	Labor and Benefits							
	Standpipe Maintenance	1,660	2,879	3,291	3,291	3,453	162	4.92%
	Mains Maintenance	129,504	115,554	123,444	123,444	134,716	11,272	9.13%
	Services Maintenance	94,314	94,540	103,695	103,695	105,353	1,658	1.60%
	Meters Maintenance	63,028	49,361	41,149	41,149	60,449	19,300	46.90%
	Hydrants Maintenance	3,324	9,290	3,291	3,291	6,908	3,617	109.91%
510-5910-6101-0665	Operational Supplies	127	2,232	1,000	5,000	2,000	(3,000)	-60.00%
	Maintenance Supplies							
510-5910-6101-0672	Reservoirs & Standpipes	5,025	17,688	7,500	10,000	8,000	(2,000)	-20.00%
510-5910-6101-0673	Mains	53,745	114,235	114,000	114,000	114,000	-	0.00%
510-5910-6101-0675	Services	61,034	99,394	90,000	102,000	100,000	(2,000)	-1.96%
510-5910-6101-0676	Meters	9,897	13,558	15,000	15,000	15,000	-	0.00%
510-5910-6101-0677	Hydrants	23,010	62,371	23,173	48,000	25,000	(23,000)	-47.92%
510-5910-6101-0678	Miscellaneous Plant	12,884	28,024	30,000	30,000	30,000	-	0.00%
	Total Transmission & Distribution	457,552	609,126	555,543	598,870	604,879	42,018	7.02%
ACCOUNTING & COLLECTING EXPENSES								
	Labor & Benefits							
	Meter Reading	13,158	10,809	19,174	19,174	20,008	834	4.35%
	Accounting & Collections	44,038	45,475	75,319	75,319	98,913	23,594	31.33%
510-5910-6111-0905	Accounting Supplies	9,967	8,320	9,900	10,000	10,000	-	0.00%
	Total Accounting & Collecting	67,163	64,604	104,393	104,493	128,921	48,856	46.76%

2023 Budget
Enterprise Funds
Department: Water Utility - Fund 510

Account & Project Code	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
ADMINISTRATIVE & GENERAL EXPENSES								
	Labor and Benefits	133,529	154,850	125,106	125,106	126,586	1,480	1.18%
510-5910-6100-0921	Office Supplies	687	4,379	1,000	1,000	1,000	-	0.00%
510-5910-6200-0930	Gas & Oil	5,687	10,600	15,680	10,000	12,500	2,500	25.00%
510-5910-6213-0923	Software Maintenance	5,311	1,254	5,000	5,000	5,000	-	0.00%
510-5910-6302-0930	Newspaper Publishing	-	-	1,000	1,000	-	(1,000)	-100.00%
510-5910-6304-0921	Postage	779	1,063	1,800	1,800	1,000	(800)	-44.44%
510-5910-6401-0930	Uniforms	628	960	2,000	2,000	2,000	-	0.00%
510-5910-6402-0930	Shoe Allowance	438	643	1,000	1,000	1,000	-	0.00%
510-5910-7100-0930	Training/Conference	1,555	3,491	3,000	3,000	3,000	-	0.00%
510-5910-7120-0930	Dues & Subscriptions	1,015	1,468	1,000	1,000	1,500	500	50.00%
510-5910-8100-0923	Contracted Services	93,168	151,860	90,000	90,000	72,500	(17,500)	-19.44%
510-5910-8100-0928	Regulatory Commission	4,494	4,936	5,400	5,400	5,400	-	0.00%
510-5910-8101-0923	Computer Consulting	3,161	3,582	7,800	7,800	5,000	(2,800)	-35.90%
510-5910-8102-0923	Accounting & Auditing	3,000	3,636	3,000	3,000	4,000	1,000	33.33%
510-5910-8115-0923	Engineering Services	8,450	27,381	30,000	48,000	30,000	(18,000)	-37.50%
510-5910-8118-0923	Bank Fees	-	3,982	5,000	5,000	5,000	-	0.00%
510-5910-8201-0930	Vehicle Repairs	1,336	5,272	6,600	6,600	6,600	-	0.00%
510-5910-8206-0931	Building Rental	47,636	49,092	50,537	50,532	54,431	3,899	7.72%
510-5910-8300-0930	Physical/Psych Exams	85	76	-	-	-	-	N/A
510-5910-8330-0924	Property & Liability Insurance	29,563	34,970	43,959	30,000	44,000	14,000	46.67%
510-5910-8334-0924	Workers Comp Insurance	7,776	8,085	7,207	9,000	7,200	(1,800)	-20.00%
510-5910-8401-0930	Water/Sewer/Storm Water	4,283	854	1,002	1,400	1,400	-	0.00%
510-5910-8402-0930	Telephone/Pagers	1,252	1,008	1,200	1,200	1,200	-	0.00%
510-5910-8403-0921	Cell Phone	2,023	1,403	1,800	2,448	2,400	(48)	-1.96%
Total Administrative & General		356,330	475,319	410,091	411,286	392,717	(17,089)	-4.16%
OTHER OPERATING EXPENSES								
	Depreciation	789,361	867,970	957,950	798,000	960,000	162,000	20.30%
510-5910-9200-0000	Operating Transfer Out	449,291	438,295	440,000	450,000	440,000	(10,000)	-2.22%
	Interest and Fiscal Charges	126,245	109,710	66,206	61,563	47,163	(14,400)	-23.39%
Total Other Operating		1,364,898	1,415,976	1,464,156	1,309,563	1,447,163	285,200	21.78%
TOTAL OPERATING EXPENSES		\$ 5,347,138	\$ 6,044,162	\$ 6,103,953	\$ 5,920,894	\$ 6,140,968	\$ 415,513	7.02%
Fixed Assets - Capital Outlay				\$ 150,000	\$ 305,000	\$ 225,000	\$ (80,000)	-26.23%

DEPARTMENT DESCRIPTION:

The Village of Ashwaubenon Sewer Utility is responsible for all operational and maintenance activities involving the sanitary sewer collection system and lift station systems that transport wastewater to the interceptor sewers. The Green Bay Metropolitan Sewerage District, now called NEW Water, is responsible for the interceptor sewers that transport wastewater to the treatment plant and for the treatment plant itself. The Sewer Utility is charged by NEW Water for the wastewater sent to the plant for treatment.

SERVICES:

- * Collection system maintenance via sewer jet cleaning, sewer televising and repairs as necessary.
- * Entertainment and Retail Districts special collection maintenance (biannual sewer degreasing).
- * Lift station maintenance on all lift station pumps and control systems.
- * Conduct master planning and inflow/infiltration programs in conjunction with NEW Water to ensure clear water flow is kept to a minimum and sewer system retains sufficient capacity for

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Public Works Director ⁽¹⁾	1.00	1.00	1.00	0.20	0.20	0.20
Utility Operations Supervisor ⁽²⁾	1.00	1.00	1.00	0.45	0.45	0.45
Utility Foreman ⁽³⁾	1.00	1.00	1.00	0.30	0.30	0.30
Utility Department Lead ⁽³⁾	2.00	2.00	2.00	0.60	0.60	0.60
Utility Department Worker ⁽³⁾	2.00	2.00	2.00	0.60	0.60	0.60
Utility Clerk ⁽⁴⁾	1.00	1.00	1.00	0.20	0.20	0.20
GIS Coordinator ⁽⁵⁾	1.00	1.00	1.00	0.10	0.10	0.10
Customer Service Rep (CSR) /Secretary ⁽⁶⁾	1.00	1.00	1.00	0.05	0.05	0.05
Administration ⁽⁷⁾	23.00	23.00	23.00	1.35	1.35	1.35
Total	33.00	33.00	33.00	3.85	3.85	3.85

Notes:

1. Public Works Director allocated to multiple departments with 20% allocated to the Sewer Utility.
2. Utility Operations Supervisor covers all utilities with 45% allocated to the Sewer Utility.
3. Foreman, Lead & Worker positions are split 70% to the Water Utility and 30% to the Sewer Utility.
4. Utility Clerk allocated to multiple departments with 20% allocated to the Sewer Utility.
5. GIS Coordinator allocated to multiple departments with 10% to the Sewer Utility.
6. CSR/Secretary allocated to multiple departments with 5% to the Storm Water Utility.
7. Administrative employees (administration, legal, finance, IT, engineering, building inspection, mechanics).

2022 ACCOMPLISHMENTS:

- * Cleaned and maintained existing sewer mains as required by WDNR.
- * Purchased new Utility crew work truck.

2023 OBJECTIVES:

- * Continued training of existing utility crew to cover formerly outsourced sewer jetting operations.
- * Purchase a new Sewer Jetting Truck, replacing existing 2003 truck. Expected life is 10-15 years.
- * Replace outdated PLC/ SCADA alarming system at sewer lift stations.

BUDGET SUMMARY:

- * Sewer system maintenance to reduce I/I (groundwater infiltration); thus lowering treatment costs.
- * Replace electrical monitoring and alarm components for the Fox River neighborhoods' lift

CAPITAL REQUESTS:**Project Name:** Sewer Jetter**Cost:** \$525,000**Type:** Replacement**Useful Life:** 15**Description:** Sewer Jetting Truck for Sanitary Sewer Utility**Justification:** The Sewer Jetting Truck is used for annual jet cleaning of Village sanitary sewer system (April through October) and emergency on-call usage (Year Round) for mainline sewer blockages and back-ups.**Project Name:** New Pickup Truck**Cost:** \$25,000**Type:** Asset Replacement**Useful Life:** 10**Description:** Personnel pick-up truck work vehicle.**Justification:** The Sewer Jetting Truck is used for annual jet cleaning of Village sanitary sewer system (April through October) and emergency on-call usage (Year Round) for mainline sewer blockages and back-ups.**Project Name:** Lift Station SCADA Panels**Cost:** \$58,500**Type:** Infrastructure - Maintenance**Useful Life:** 10-20**Description:** CompactLogic PLC computer modules are a vital component to the sewer lift station SCADA alarm system. The modules receive alarms from the sensors within each sewer lift station (high water, power outage, hours and times of running). The module then relays the alarm information to the main SCADA alarm system at Mike Vann station which alerts Utility crew of any issues.**Justification:** The current modules at each of the four Village owned sewage lift stations over 20 years old. The current modules are no longer available for just “plug and play” if they should fault. There is a process for installation and programming the new modules if the current modules fail. The SCADA panesl are a vital part of the alarming system and requires immediate response if one

Account Name		2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
SOURCES AND USES OF FUNDS								
OPERATING REVENUES								
530-5930-4900-0000	Metered Sales - Residential	1,599,444	1,556,665	1,737,600	1,737,600	1,789,728	52,128	3.00%
530-5930-4901-0000	Metered Sales - Commercial	1,304,510	1,454,834	1,730,000	1,466,100	1,781,900	315,800	21.54%
530-5930-4902-0000	Metered Sales - Industrial	1,598,041	1,978,391	2,000,000	1,791,900	2,060,000	268,100	14.96%
530-5930-4903-0000	Metered Sales - Restaurant	334,653	384,861	488,700	488,700	503,361	14,661	3.00%
530-5930-4904-0000	Other Sales - Public Authority	33,421	45,752	48,870	48,870	50,336	1,466	3.00%
530-5930-4909-0000	Customer Penalty	11,567	18,934	19,548	19,548	20,134	586	3.00%
Total Operating Revenues		4,881,637	5,439,436	6,024,718	5,552,718	6,205,459	652,741	11.76%
OPERATING EXPENSES								
Operation		76,558	65,265	97,220	109,468	135,493	26,025	23.77%
Maintenance		316,212	380,005	394,842	437,342	418,533	(18,809)	-4.30%
Treatment		4,691,436	4,794,853	5,064,310	4,958,000	5,000,000	42,000	0.85%
Accounting & Collecting		34,440	32,848	53,953	53,953	64,901	10,948	20.29%
Administration & General		241,546	328,582	269,671	248,641	277,797	29,156	11.73%
Depreciation		634,210	722,426	636,000	633,000	640,000	7,000	1.11%
Total Operating Expenses		5,994,403	6,323,980	6,515,996	6,440,404	6,536,724	96,320	1.50%
Operating Income (Loss)		(1,112,767)	(884,544)	(491,278)	(887,686)	(331,265)	89,104	-10.04%
NONOPERATING REVENUES (EXPENSES)								
530-5930-4908-0000	Interest Income	84,981	(2,943)	(70,000)	60,000	25,000	(35,000)	-58.33%
	Miscellaneous NonOperating Income	1,324	1,616	1,500	1,500	1,500	-	0.00%
	Interest and Fiscal Charges	(1,053)	(41)	-	-	-	-	N/A
Total Nonoperating Revenues (Expenses)		85,252	(1,369)	(68,500)	61,500	26,500	(71,500)	-116.26%
Income (loss) before Contributions & Transfers		(1,027,515)	(885,913)	(559,778)	(826,186)	(304,765)	(71,500)	8.65%
530-5930-9200-0930	Capital Contributions	191,672	177,473	175,000	-	150,000	150,000	N/A
	Transfers Out	(12,974)	(13,019)	(13,250)	(12,000)	(13,250)	(1,250)	10.42%
Change in Net Position		(848,818)	(721,459)	(398,028)	(838,186)	(168,015)	670,171	-79.95%
Total Net Position, Beginning		16,142,051	15,293,233	14,571,774	14,372,087	14,173,746	(198,341)	-1.38%
Total Net Position, Ending		\$ 15,293,233	\$ 14,571,774	\$ 14,173,746	\$ 13,533,901	\$ 14,005,731	\$ 471,830	3.49%
SOURCES AND USES OF FUNDS								
Cash - Beginning of Year				\$ 2,100,959	\$ 3,640,340	\$ 2,303,931		
Plus: Net Income				(398,028)	(838,186)	(168,015)		
Plus: Depreciation/Amortization				636,000	633,000	640,000		
Less: Fixed Assets				(35,000)	(35,000)	(608,500)		
Cash - End of Year				\$ 2,303,931	\$ 3,400,154	\$ 2,167,416		

2023 Budget
Enterprise Funds
Department: Sewer Utility - Fund 530

Account & Project Code	Description	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
							\$ Change	% Change
OPERATION EXPENSES								
	Labor and Benefits	42,658	43,223	49,447	80,368	86,061	5,693	7.08%
530-5930-6101-0691	Operational Supplies	12,129	563	2,500	5,500	2,500	(3,000)	-54.55%
530-5930-6101-0692	Operational Supplies	247	-	-	1,000	250	(750)	-75.00%
530-5930-6200-0693	Gas & Oil	4,847	6,414	10,879	6,000	8,500	2,500	41.67%
530-5930-8201-0693	Vehicle Repairs	3,699	2,763	17,078	3,600	20,000	16,400	455.56%
530-5930-8400-0694	Electric	12,978	12,301	17,316	13,000	18,182	5,182	39.86%
	Total Operation	76,558	65,265	97,220	109,468	135,493	31,718	28.97%
MAINTENANCE EXPENSES								
	Labor & Benefits							
	Collecting System	76,851	115,861	109,386	109,386	144,470	35,084	32.07%
	Lift Station	28,365	10,073	40,456	40,456	12,563	(27,893)	-68.95%
	Maintenance Supplies							
530-5930-6101-0696	Collecting System	184,364	201,701	200,000	240,000	210,000	(30,000)	-12.50%
530-5930-6101-0697	Lift Station	23,202	50,522	45,000	47,500	50,000	2,500	5.26%
530-5930-6101-0698	Meters	3,430	1,848	-	-	1,500	1,500	N/A
	Total Maintenance	316,212	380,005	394,842	437,342	418,533	(11,618)	-2.66%
TREATMENT EXPENSES								
530-5930-8100-0695	Sewerage Treatment Services	4,691,436	4,794,853	5,064,310	4,958,000	5,000,000	42,000	0.85%
ACCOUNTING & COLLECTING EXPENSES								
	Labor & Benefits							
	Meter Reading	13,807	10,778	19,174	19,174	20,008	834	4.35%
	Accounting and Collections	19,449	19,349	32,279	32,279	42,393	10,114	31.33%
530-5930-6111-0905	Accounting Supplies	1,184	2,721	2,500	2,500	2,500	-	0.00%
	Total Accounting & Collecting	34,440	32,848	53,953	53,953	64,901	21,896	40.58%
ADMINISTRATIVE & GENERAL EXPENSES								
	Labor and Benefits	100,743	107,762	81,361	81,361	82,666	1,305	1.60%
530-5930-6100-0921	Office Supplies	258	1,709	1,845	800	1,500	700	87.50%
530-5930-6213-0923	Software Maintenance	4,623	225	4,000	4,000	4,000	-	0.00%
530-5930-6304-0921	Postage	457	-	750	1,500	500	(1,000)	-66.67%
530-5930-6401-0930	Uniforms	1,068	1,062	1,000	1,000	1,000	-	0.00%
530-5930-6402-0930	Shoe Allowance	263	353	1,000	1,000	1,000	-	0.00%
530-5930-7100-0930	Training/Conference	500	-	1,398	1,000	1,000	-	0.00%
530-5930-7120-0930	Dues & Subscriptions	-	-	500	500	500	-	0.00%
530-5930-8100-0923	Contracted Services	32,138	53,152	43,500	21,000	43,500	22,500	107.14%
530-5930-8101-0923	Computer Consulting	1,355	1,535	1,500	4,000	2,500	(1,500)	-37.50%
530-5930-8102-0923	Accounting & Auditing	3,350	2,736	5,000	8,000	5,000	(3,000)	-37.50%
530-5930-8115-0923	Engineering Services	-	9,166	10,000	20,000	10,000	(10,000)	-50.00%
530-5930-8118-0923	Bank Fees	-	1,413	1,500	2,000	2,000	-	0.00%
530-5930-8119-0930	Investment Fees	8,607	8,667	8,500	8,500	9,000	500	5.88%
530-5930-8206-0931	Building Rental	47,636	49,092	50,537	50,532	54,431	3,899	7.72%
530-5930-8300-0930	Physical/Psych Exams	15	50	-	-	-	-	N/A
530-5930-8330-0924	Property & Liability Insurance	29,563	29,970	43,959	30,000	45,000	15,000	50.00%
530-5930-8334-0924	Workers Comp Insurance	7,776	8,085	10,101	9,000	10,100	1,100	12.22%
530-5930-8401-0930	Water/Sewer/Storm Water	20	20	20	1,000	200	(800)	-80.00%
530-5930-8402-0930	Telephone/Pagers	1,151	1,008	1,000	1,200	1,200	-	0.00%
530-5930-8403-0921	Cell Phone	2,023	1,403	2,200	2,248	2,700	452	20.11%
530-5930-9400-0930	Bad Debt Expense	-	51,174	-	-	-	-	N/A
	Total Administrative & General	241,546	328,582	269,671	248,641	277,797	30,461	12.25%
OTHER OPERATING EXPENSES								
530-5930-9190-0930	Depreciation	634,210	722,426	636,000	633,000	640,000	7,000	1.11%
530-5930-9200-0930	Operating Transfer Out	12,974	13,019	13,250	12,000	13,250	1,250	10.42%
530-5930-9310-0930	Interest Payments	1,053	41	-	-	-	-	N/A
	Total Other Operating	648,237	735,486	649,250	645,000	653,250	8,250	1.28%
TOTAL OPERATING EXPENSES		\$ 6,008,431	\$ 6,337,040	\$ 6,529,246	\$ 6,452,404	\$ 6,549,974	\$ 122,707	1.90%
Fixed Assets - Capital Outlay				\$ 27,000	\$ 35,000	\$ 608,500	\$ 573,500	1638.57%

DEPARTMENT DESCRIPTION:

The Storm Water Utility was created in 2012 to fund storm water related activities including: WDNR regulatory compliance (pond construction, Illicit Discharge monitoring, etc.), storm sewer maintenance, street sweeping, leaf collection and pond maintenance. All impervious surface properties within the Village contribute to the Storm Water Utility. Impervious surface calculations utilized 2017 Brown County Aerial Mapping and will be updated in 2021 with 2020 mapping.

SERVICES:

- * Regulatory Compliance
- * Storm Sewer Maintenance and Cleaning
- * Street Sweeping
- * Leaf Collection and Storage
- * Storm Water Management Facility Maintenance
- * Pond Design and Construction
- * Stream Bank Stabilization
- * Flood Control

STAFFING (FTE Positions):

Positions	Headcount			FTE		
	2021 Actual	2022 Budget	2023 Budget	2021 Actual	2022 Budget	2023 Budget
Village Engineer ⁽¹⁾	1.00	1.00	1.00	0.60	0.60	0.60
Public Works Director ⁽²⁾	1.00	1.00	1.00	0.20	0.20	0.20
Utility Operations Supervisor ⁽³⁾	1.00	1.00	1.00	0.10	0.10	0.10
Public Works Field Operator ⁽⁴⁾	2.00	2.00	2.00	1.20	1.20	1.20
Utility Clerk ⁽⁵⁾	1.00	1.00	1.00	0.20	0.20	0.20
GIS Coordinator ⁽⁶⁾	1.00	1.00	1.00	0.10	0.10	0.10
Customer Service Rep (CSR) /Secretary ⁽⁷⁾	1.00	1.00	1.00	0.05	0.05	0.05
Administration ⁽⁸⁾	22.00	22.00	22.00	1.42	1.42	1.42
Total	30.00	30.00	30.00	3.87	3.87	3.87

Notes:

1. Village Engineer allocated to multiple departments with 60% allocated to the Storm Water Utility.
2. Public Works Director allocated to multiple departments with 20% allocated to the Storm Water Utility.
3. Utility Operations Supervisor covers all utilities with 10% allocated to the Storm Water Utility.
4. Two Public Works Field Operators split time with village (40%) and Storm Water Utility (60%).
5. Utility Clerk allocated to multiple departments with 20% to the Storm Water Utility.
6. GIS Coordinator allocated to multiple departments with 10% to the Storm Water Utility.
7. CSR/Secretary allocated to multiple departments with 5% to the Storm Water Utility.
8. Administrative employees (administration, legal, finance, IT, building inspection, mechanics).

2022 ACCOMPLISHMENTS:

- * Complied with WDNR MS4 Annual Reporting requirements.
- * Completed maintenance on existing storm water ponds and various storm sewer systems throughout the Village.
- * Completed streambank stabilization effort near Shady Lane/Buffalo Street.
- * Constructed the Plymrock Pond expansion project.
- * Completed maintenance on the Glory Pond, including dredging, clearing and grubbing and prairie grass

2023 OBJECTIVES:

- * Comply with WDNR MS4 Annual Reporting.
- * Identify potential future storm water pond sites and streambank areas.
- * Purchase parcels that have been identified as potential future storm water ponds.
- * Maintain Village storm sewer system and storm water ponds.

Account Name		2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
OPERATING REVENUES								
550-5950-4900-0000	Metered Sales - Residential	287,482	271,397	280,000	280,000	280,000	-	0.00%
550-5950-4901-0000	Metered Sales - Commercial	776,667	729,786	775,000	825,000	825,000	-	0.00%
550-5950-4902-0000	Metered Sales - Industrial	88,301	84,779	90,376	85,000	85,000	-	0.00%
550-5950-4903-0000	Metered Sales - Restaurant	56,352	52,731	56,308	57,000	57,000	-	0.00%
550-5950-4904-0000	Other Sales - Public Authority	144,429	137,004	140,000	140,000	140,000	-	0.00%
550-5950-4905-0000	Private Fire Protection	592	504	600	600	600	-	0.00%
550-5950-4908-0000	Miscellaneous Operating Income	-	-	7,500	7,500	7,500	-	0.00%
550-5950-4909-0000	Customer Penalty	1,956	2,579	2,500	2,500	2,500	-	0.00%
550-5950-4911-0000	Other	7,916	1,200	-	-	-	-	N/A
Total Operating Revenues		1,363,694	1,279,981	1,352,284	1,397,600	1,397,600	-	0.00%
OPERATING EXPENSES								
Operation		450,104	474,419	523,453	594,880	551,018	(43,862)	-7.37%
Regulatory Compliance		37,295	19,301	25,641	72,600	31,000	(41,600)	-57.30%
Capital Improvement		33,517	4,177	-	-	45,000	45,000	N/A
Accounting & Collecting		22,625	21,696	36,351	36,351	41,559	5,208	14.33%
Administration & General		120,930	138,261	196,849	265,805	277,840	12,035	4.53%
Depreciation		143,621	152,931	157,000	175,000	165,000	(10,000)	-5.71%
Total Operating Expenses		808,092	810,785	939,294	1,144,636	1,111,417	(33,219)	-2.90%
Operating Income (Loss)		555,602	469,196	412,990	252,964	286,183	52,243	20.65%
NONOPERATING REVENUES (EXPENSES)								
550-5950-4600-0000	Interest Income	8,791	8,164	9,000	9,000	9,000	-	0.00%
	Other Nonoperating Revenue	-	168,405	-	-	-	-	N/A
Total Nonoperating Revenues (Expenses)		8,791	176,569	9,000	9,000	9,000	(9,000)	-100.00%
Income (loss) before Contributions and Transfers		564,393	645,764	421,990	261,964	295,183	33,219	12.68%
	Capital Contributions	289,652	185,489	-	-	-	-	N/A
Change in Net Position		854,045	831,253	421,990	261,964	295,183	33,219	12.68%
Net Position - Beginning		8,786,333	9,640,378	10,471,631	10,096,869	10,893,621	796,752	7.89%
Net Position - Ending		\$ 9,640,378	\$ 10,471,631	\$ 10,893,621	\$ 10,358,833	\$ 11,188,804	\$ 829,971	8.01%
Cash - Beginning of Year					\$ 1,561,247	\$ 2,310,382	\$ 1,881,237	
Plus: Net Income					412,990	252,964	286,183	
Plus: Depreciation/Amorization					157,000	175,000	165,000	
Less: Fixed Assets					(250,000)	(732,000)	-	
Cash - End of Year					\$ 1,881,237	\$ 2,006,346	\$ 2,332,420	

Account Code	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
OPERATION EXPENSES								
	Labor and Benefits							
	Storm Sewer Cleaning and Repair	108,596	116,182	155,626	155,626	145,668	(9,958)	-6.40%
	Street Sweeping	47,284	55,156	32,270	32,270	46,307	14,037	43.50%
	Leaf Collection	108,101	104,533	74,984	74,984	76,543	1,559	2.08%
	Maintenance Supplies							
550-5950-6101-0802	Storm Sewer Cleaning and Repair	13,891	18,083	12,000	12,000	15,000	3,000	25.00%
550-5950-6101-0803	Street Sweeping	439	-	500	5,000	5,000	-	0.00%
550-5950-6101-0804	Leaf Collection	5,051	688	5,000	10,000	5,000	(5,000)	-50.00%
550-5950-6101-0820	Facility Maintenance	-	-	-	2,500	2,500	-	0.00%
550-5950-6200-0801	Gas & Oil	7,739	13,367	21,000	14,000	17,500	3,500	25.00%
	Contracted Services							
550-5950-8100-0802	Storm Sewer Cleaning and Repair	87,045	102,580	81,718	80,000	105,000	25,000	31.25%
550-5950-8100-0803	Street Sweeping	-	4,800	-	-	-	-	N/A
550-5950-8100-0804	Leaf Collection	1,365	-	3,000	3,000	1,500	(1,500)	-50.00%
550-5950-8100-0810	Ashland Pond	8,894	(5,737)	7,010	10,000	5,000	(5,000)	-50.00%
550-5950-8100-0811	Holmgren Pond	-	5,983	300	5,000	1,500	(3,500)	-70.00%
550-5950-8100-0812	Main Avenue Pond	14,496	1,511	10,392	10,000	10,000	-	0.00%
550-5950-8100-0813	Spring Meadows Pond	-	932	2,000	15,000	2,500	(12,500)	-83.33%
550-5950-8100-0814	Glory Pond	-	971	500	1,000	2,500	1,500	150.00%
550-5950-8100-0815	Babcock Pond	-	-	-	15,000	2,500	(12,500)	-83.33%
550-5950-8100-0816	Woods Edge North Pond	-	-	-	1,000	1,000	-	0.00%
550-5950-8100-0817	Woods Edge South Pond	-	-	344	1,000	1,000	-	0.00%
550-5950-8100-0818	Coronis Pond	550	1,236	5,000	5,000	2,500	(2,500)	-50.00%
550-5950-8100-0819	Marhill Pond	-	-	5,000	15,000	5,000	(10,000)	-66.67%
550-5950-8100-0820	Facility Maintenance	-	1,131	5,000	12,000	5,000	(7,000)	-58.33%
550-5950-8100-0821	Plymrock Pond	-	-	500	1,000	2,500	1,500	150.00%
	Grass & Leaf Disposal							
550-5950-8110-0803	Street Sweeping	10,822	-	15,000	36,000	15,000	(21,000)	-58.33%
550-5950-8110-0804	Leaf Collection	4,800	-	6,613	-	7,500	7,500	N/A
	Engineering Services							
550-5950-8115-0810	Ashland Pond	2,995	6,075	7,188	2,500	4,000	1,500	60.00%
550-5950-8115-0811	Holmgren Pond	691	2,426	3,044	1,000	4,000	3,000	300.00%
550-5950-8115-0812	Main Avenue Pond	550	507	2,500	2,500	2,500	-	0.00%
550-5950-8115-0813	Spring Meadows Pond	-	-	-	2,500	2,000	(500)	-20.00%
550-5950-8115-0814	Glory Pond	1,839	10,783	12,092	1,000	4,000	3,000	300.00%
550-5950-8115-0815	Babcock Pond	-	-	-	2,500	1,000	(1,500)	-60.00%
550-5950-8115-0816	Woods Edge North Pond	-	-	-	500	500	-	0.00%
550-5950-8115-0817	Woods Edge South Pond	-	-	-	500	500	-	0.00%
550-5950-8115-0818	Coronis Pond	717	848	704	1,000	1,000	-	0.00%
550-5950-8115-0819	Marhill Pond	1,758	-	-	2,500	1,000	(1,500)	-60.00%
550-5950-8115-0821	Plymrock Pond	-	-	-	1,000	1,000	-	0.00%
	Vehicle Repairs							
550-5950-8201-0802	Storm Sewer Cleaning and Repair	9,003	-	2,500	15,000	7,500	(7,500)	-50.00%
550-5950-8201-0803	Street Sweeping	8,190	4,724	15,000	15,000	7,500	(7,500)	-50.00%
550-5950-8201-0804	Leaf Collection	5,288	27,640	36,668	31,000	31,000	-	0.00%
Total Operation		450,104	474,419	523,453	594,880	551,018	(49,500)	-8.32%
REGULATORY COMPLIANCE								
550-5950-6101-0840	Operational Supplies	-	-	821	3,600	1,000	(2,600)	-72.22%
550-5950-6303-0840	Licenses	3,000	3,000	3,000	3,500	3,000	(500)	-14.29%
550-5950-7120-0840	Dues & Subscriptions	1,720	1,770	1,820	2,500	2,000	(500)	-20.00%
550-5950-8100-0840	Contracted Services	918	-	5,000	15,000	5,000	(10,000)	-66.67%
550-5950-8115-0840	Engineering Services	31,657	14,531	15,000	48,000	20,000	(28,000)	-58.33%
Total Regulatory Compliance		37,295	19,301	25,641	72,600	31,000	(41,600)	-57.30%
CAPITAL IMPROVEMENT								
550-5950-8100-0870	Contracted Services	33,517	4,177	-	-	45,000	45,000	N/A
ACCOUNTING & COLLECTNG EXPENSES								
	Labor and Benefits							
	Meter Reading	8,177	6,939	19,159	19,159	19,993	834	4.35%
	Accounting and Collections	14,448	14,757	17,192	17,192	21,566	4,374	25.44%
Total Accounting & Collecting		22,625	21,696	36,351	36,351	41,559	10,416	28.65%

2023 Budget
Enterprise Funds
Department: Storm Water Utility - Fund 550

Account Code	Description	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
ADMINISTRATIVE & GENERAL EXPENSES								
	Labor and Benefits	74,138	76,086	132,501	205,513	210,522	5,009	2.44%
550-5950-6100-0921	Office Supplies	345	187	750	1,000	1,000	-	0.00%
550-5950-6213-0923	Software Maintenance	931	300	1,000	1,750	1,000	(750)	-42.86%
550-5950-6302-0930	Newspaper Publishing	-	-	-	1,000	100	(900)	-90.00%
550-5950-6304-0930	Postage	821	-	200	1,000	250	(750)	-75.00%
550-5950-7100-0930	Training/Conference	380	99	500	750	750	-	0.00%
550-5950-8100-0923	Contracted Services	12,213	7,826	5,500	1,000	6,000	5,000	500.00%
550-5950-8102-0923	Accounting & Auditing	2,709	2,201	3,000	2,000	3,000	1,000	50.00%
550-5950-8118-0923	Bank Fees	-	5,395	5,500	3,500	5,500	2,000	57.14%
550-5950-8206-0931	Building Rental	-	21,696	22,336	22,332	24,057	1,725	7.72%
550-5950-8330-0924	Property & Liability Insurance	21,453	16,382	17,500	17,500	17,500	-	0.00%
550-5950-8334-0924	Workers Comp Insurance	6,832	7,102	7,200	7,200	7,200	-	0.00%
550-5950-8400-0930	Electric	153	-	58	360	61	(299)	-83.06%
550-5950-8402-0930	Telephone/Pagers	140	-	-	-	-	-	N/A
550-5950-8403-0921	Cell Phone	815	987	804	900	900	-	0.00%
Total Administrative & General		120,930	138,261	196,849	265,805	277,840	4,426	1.67%
OTHER OPERATING EXPENSES								
Depreciation		143,621	152,931	157,000	175,000	165,000	(10,000)	-5.71%
TOTAL OPERATING EXPENSES		\$ 808,092	\$ 810,785	\$ 939,294	\$ 1,144,636	\$ 1,111,417	\$ (27,364)	-2.39%
Fixed Assets - Capital Outlay				\$ 250,000	\$ 732,000	\$ -	\$ (732,000)	-100.00%

2023 BUDGET

INTERNAL SERVICE FUNDS



2023 Budget**Internal Service Funds****Summary Report**

Account	Dental Insurance	Health Insurance	Equipment Replacement	TOTAL
REVENUES				
Premiums - Employer	\$ 106,968	\$ 1,933,601	\$ -	\$ 2,040,569
Premiums - Employee	11,885	49,580	-	61,465
Premiums - Retiree	1,720	36,296	-	38,016
Stop Loss Reimbursements	-	100,000	-	100,000
Insurance Refunds	-	50,000	-	50,000
Vision Premiums	-	10,400	-	10,400
Equipment Use Charge	-	-	603,109	603,109
Total Revenues	120,573	2,179,877	603,109	2,903,559
EXPENDITURES				
Insurance Expense	125,000	1,300,000	-	1,425,000
Prescription Expense	-	325,000	-	325,000
Insurance Administration	5,388	425,000	-	430,388
Wellness Program	-	20,000	-	20,000
Vision	-	10,400	-	10,400
Depreciation	-	-	603,109	603,109
Total Expenditures	130,388	2,080,400	603,109	2,813,897
Operating Income (Loss)	(9,815)	99,477	-	89,662
NON OPERATING REVENUES				
Gain on Sale of Assets	-	-	75,000	75,000
Change in Net Position	(9,815)	99,477	75,000	164,662
Net Position - January 1	331,485	-	4,007,232	4,338,717
Net Position - December 31	\$ 321,670	\$ 99,477	\$ 4,082,232	\$ 4,503,379

2023 Budget**Internal Service Funds
Dental Insurance - Fund 600****DEPARTMENT DESCRIPTION:**

The self-funded Dental Insurance Fund accounts for the provision of dental insurance to Village employees. All activities necessary to provide such insurance are accounted for in this fund; including, but not limited to, administration and operation. Financing is provided by charges to the Village's departments and contributions by Village employees for the insurance.

PLAN PREMIUMS**PPO Plan**

	2023 Monthly Premium			2023 Annual Premium		
	Village	Employee	Total	Village	Employee	Total
Single	\$ 31.61	\$ 3.51	\$ 35.12	\$ 379.32	\$ 42.12	\$ 421.44
Employee + Spouse	\$ 63.22	\$ 7.03	\$ 70.25	\$ 758.64	\$ 84.36	\$ 843.00
Employee + Child(ren)	\$ 77.62	\$ 8.63	\$ 86.25	\$ 931.44	\$ 103.56	\$ 1,035.00
Family	\$ 104.78	\$ 11.64	\$ 116.42	\$ 1,257.36	\$ 139.68	\$ 1,397.04

	2022 Monthly Premium			2022 Annual Premium		
	Village	Employee	Total	Village	Employee	Total
Single	\$ 31.46	\$ 3.51	\$ 34.97	\$ 377.52	\$ 42.12	\$ 419.64
Employee + Spouse	\$ 95.14	\$ 10.57	\$ 105.71	\$ 1,141.68	\$ 126.84	\$ 1,268.52
Employee + Child(ren)	N/A	N/A	N/A	N/A	N/A	N/A
Family	\$ 95.14	\$ 10.57	\$ 105.71	\$ 1,141.68	\$ 126.84	\$ 1,268.52

FINANCIALS

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
OPERATING REVENUES							
600-5100-4573-0000 Premiums - Employer	101,805	100,223	102,715	103,929	106,968	3,039	2.92%
600-5100-4572-0000 Premiums - Employee	11,099	10,783	11,418	11,548	11,885	337	2.92%
600-5100-4572-0000 Premiums - Retirees	5,016	4,000	2,895	3,872	1,720	(2,152)	-55.59%
Total Operating Revenues	117,920	115,006	117,028	119,349	120,573	1,224	1.03%
OPERATING EXPENSES							
600-5100-8307-0000 Dental Claims	108,808	130,216	118,375	120,000	125,000	5,000	4.17%
600-5100-8302-0000 Administrative	5,152	5,260	5,265	5,388	5,388	-	0.00%
Total Operating Expenses	113,960	135,476	123,640	125,388	130,388	5,000	3.99%
Operating Income (Loss)	3,960	(20,470)	(6,612)	(6,039)	(9,815)		
Net Position - January 1	354,607	358,567	338,097	350,327	331,485		
Net Position - December 31	\$ 358,567	\$ 338,097	\$ 331,485	\$ 344,288	\$ 321,670		

2023 Budget

Internal Service Funds Health Insurance - Fund 610

DEPARTMENT DESCRIPTION:

The self-funded Health Insurance Fund accounts for the provision of medical insurance to Village employees. All activities necessary to provide such insurance are accounted for in this fund; including, but not limited to, administration and operation. Financing is provided by charges to the Village's departments and contributions by Village employees for the insurance.

PLAN PREMIUMS

HSA Plan

	2023 Monthly Premium			2023 Annual Premium		
	Village	Employee	Total	Village	Employee	Total
Single	\$ 535.42	\$ 13.73	\$ 549.15	\$ 6,425.04	\$ 164.76	\$ 6,589.80
Employee + Child(ren)	\$ 1,070.83	\$ 27.46	\$ 1,098.29	\$ 12,849.96	\$ 329.52	\$ 13,179.48
Employee + Spouse	\$ 1,285.00	\$ 32.95	\$ 1,317.95	\$ 15,420.00	\$ 395.40	\$ 15,815.40
Family	\$ 1,820.42	\$ 46.68	\$ 1,867.10	\$ 21,845.04	\$ 560.16	\$ 22,405.20

	2022 Monthly Premium			2022 Annual Premium		
	Village	Employee	Total	Village	Employee	Total
Single	\$ 553.19	\$ -	\$ 553.19	\$ 6,638.28	\$ -	\$ 6,638.28
Employee + Child(ren)	N/A	N/A	N/A	N/A	N/A	N/A
Employee + Spouse	\$ 1,327.66	\$ -	\$ 1,327.66	\$ 15,931.92	\$ -	\$ 15,931.92
Family	\$ 1,880.86	\$ -	\$ 1,880.86	\$ 22,570.32	\$ -	\$ 22,570.32

FINANCIALS

TOTAL HEALTH INSURANCE							
Account	2020	2021	2022	2022	2023	2023 vs 2022 Budget	
	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
OPERATING REVENUES							
610-5100-4575-0000 Premiums - Employer	1,109,249	1,449,496	1,600,407	1,656,947	1,933,601	276,654	16.70%
610-5100-4574-0000 Premiums - Employee	106,081	-	-	-	49,580	49,580	N/A
610-5100-4574-0000 Premiums - Retiree	27,299	74,090	56,790	69,065	36,296	(32,769)	-47.45%
610-5100-4578-0000 Stop Loss Reimbursements	25,274	122,303	100,000	50,000	100,000	50,000	100.00%
610-5100-4753-0000 Insurance Rebates/Refunds	53,247	36,308	50,000	50,000	50,000	-	0.00%
610-5100-4581-0000 Vision Premiums	8,205	8,527	10,378	8,600	10,400	1,800	20.93%
Total Operating Revenues	1,329,355	1,690,724	1,817,575	1,834,612	2,179,877	345,265	18.82%
OPERATING EXPENSES							
610-5100-8305-0000 Medical Claims	1,278,952	1,233,763	1,225,000	1,119,413	1,300,000	180,587	16.13%
610-5100-8310-0000 Prescription Claims	127,772	268,019	324,063	250,000	325,000	75,000	30.00%
610-5100-8301-0000 Administrative	419,502	366,659	403,106	436,599	425,000	(11,599)	-2.66%
610-5100-8315-0000 Wellness	19,865	10,902	15,000	20,000	20,000	-	0.00%
610-5100-8320-0000 Vision Claims	7,764	8,747	11,732	8,600	10,400	1,800	20.93%
Total Operating Expenses	1,853,855	1,888,090	1,978,901	1,834,612	2,080,400	245,788	13.40%
Operating Income (Loss)	(524,500)	(197,366)	(161,326)	-	99,477		
Net Position - January 1	883,192	358,692	161,326	358,692	-		
Net Position - December 31	\$ 358,692	\$ 161,326	\$ -	\$ 358,692	\$ 99,477		

DEPARTMENT DESCRIPTION:

The Equipment Replacement fund accounts for the provision of vehicles and equipment for General Government, Public Safety, Public Works, and Parks, Recreation & Forestry departments. All activities necessary to provide such vehicles and equipment are accounted for in this fund. Financing is provided by charging the participating departments a use charge based on the asset's annual depreciation.

2023 VEHICLE REQUESTS:

Department: Parks and Recreation
Vehicle Name: 3/4 Ton Pickup

Cost: \$ 50,000
Type: Replacement
Existing Vehicle Age 20
Useful Life: 10

Description: Three-quarter ton pickup for Park Maintenance crew, replacing aging truck.

Justification: Replacement of aging pickup truck in order to maintain fleet. This truck will have the ability to attach a plow blade for snow removal. This vehicle is the primary truck used by full-time park maintenance

Department: Parks and Recreation
Vehicle Name: V-Plow for Pickup

Cost: \$ 10,000
Type: Replacement
Existing Vehicle Age 20
Useful Life: 10

Description: Snow plow truck attachment for proposed new pickup truck.

Justification: New snow plow blade fitted for the proposed new pickup truck used by full-time park maintenance worker for snow removal.

Department: Parks and Recreation
Vehicle Name: Single Axle Trailer

Cost: \$ 5,200
Type: Replacement
Existing Vehicle Age 19
Useful Life: 5

Description: Single Axle Trailer used to haul various park and recreation equipment.

Justification: Replacement of aging existing trailer.

2023 Budget**Internal Service Funds
Equipment Replacement - Fund 620**

Department: Parks and Recreation
Vehicle Name: 2WD Pickup

Cost: \$ 30,000
Type: Replacement
Existing Vehicle Age 20
Useful Life: 10

Description: Used fleet pickup truck

Justification: Replacement of fleet pickup truck. Older trucks have significant rusting and need to be upgraded. This truck is used by both full-time and part-time park maintenance staff.

Department: Public Safety - Fire
Vehicle Name: 2023 Pierce Pumper

Cost: \$ 800,000
Type: Replacement
Existing Vehicle Age 30
Useful Life: 25

Description: New E311

Justification: E322 has exceeded its service life and cannot be refurbished. E313 and E321 are nearing their service lives and is not a refurbishment candidate.

Department: Public Safety - Police
Vehicle Name: 2023 Ford Edge

Cost: \$ 54,000
Type: Replacement
Existing Vehicle Age 9.9
Useful Life: 10

Description: Civilian model SUV style vehicle

Justification: Investigator vehicle, SUV requested for equipment space & fire gear if needed to respond. Plan is to eliminate high maintenance costs on vehicles that are not worth putting money into based on age, mileage, expired warranties, man-hours to work on vehicles. Vehicle price is around \$40k, emergency lighting kit including control head \$5,720, new squad radio \$5k, Installation for lights & radio \$2,500.

2023 Budget**Internal Service Funds
Equipment Replacement - Fund 620**

Department: Public Safety - Police
Vehicle Name: 2023 Ford Edge

Cost: \$ 54,000
Type:
Existing Vehicle Age
Useful Life: 10

Description: Civilian model SUV style vehicle

Justification: Investigator vehicle, SUV requested for equipment space & fire gear if needed to respond. Plan is to eliminate high maintenance costs on vehicles that are not worth putting money into based on age, mileage, expired warranties, man-hours to work on vehicle. REPLACES 2005 Jeep Cherokee P-62 (not on this sheet)

Department: Public Works - Garbage
Vehicle Name: Garbage Truck (Spare)

Cost: \$ 316,500
Type: Replacement
Existing Vehicle Age 9.5
Useful Life: 8

Description: Automated Curb-side Garbage Truck

Justification: Replaced in 2020, this truck is now used as the spare truck.

Department: Public Works
Vehicle Name: Hot Patcher

Cost: \$ 95,000
Type: New
Existing Vehicle Age
Useful Life: 10

Description: Hot patcher for repairing various road issues.

Justification: New equipment request used to replace contracted work.

2023 Budget**Internal Service Funds
Equipment Replacement - Fund 620**

Department: Public Works
Vehicle Name: Flatbed Truck

Cost: \$ 88,000
Type: Replacement
Existing Vehicle Age 21
Useful Life: 8

Description: Replacement of existing flatbed truck

Justification: Existing vehicle is over 20 years old and is beginning to fail and requires higher levels of maintenance.

Department: Public Works
Vehicle Name: Meridian Barrier Trailers

Cost: \$ 70,000
Type: New
Existing Vehicle Age
Useful Life: 8

Description: Trailer to transport Meridian barriers purchased on 2022.

Justification: Current process is transporting each barrier via forklift to and from Village garage.

2023 Budget
**Internal Service Funds
Equipment Replacement - Fund 620**

Account	2020 Actual	2021 Actual	2022 Forecast	2022 Budget	2023 Budget	2023 vs 2022 Budget	
						\$ Change	% Change
OPERATING REVENUES							
620-5100-4595-0000 Equipment Use Charge	\$ 522,408	\$ 473,693	\$ 584,280	\$ 584,280	\$ 603,109	\$ 18,829	3.22%
OPERATING EXPENSES							
620-5100-9190-0000 Depreciation	548,057	496,315	568,179	584,280	603,109	18,829	3.22%
Operating (Loss)	(25,649)	(22,622)	16,101	-	-	-	N/A
Nonoperating Revenues							
620-5100-4752-0000 Insurance Refunds	-	7,497	53,107	-	-	-	N/A
620-5100-4800-0000 Sale of Equipment	40,224	26,600	6,662	75,000	75,000	-	0.00%
Total Nonoperating Revenues	40,224	34,097	59,769	75,000	75,000	-	0.00%
Income before Transfers & Contributions	14,575	11,475	75,870	75,000	75,000	-	0.00%
Change in Net Position	14,575	11,475	75,870	75,000	75,000	-	0.00%
Net Position - January 1	3,905,312	3,919,887	3,931,362	3,937,266	4,007,232		
Net Position - December 31	\$ 3,919,887	\$ 3,931,362	\$ 4,007,232	\$ 4,012,266	\$ 4,082,232		
NET POSITION							
Net Investment in Capital Assets	2,604,910	3,126,066	2,897,803	3,726,719	3,862,394	135,675	3.64%
Unrestricted	1,314,977	805,296	1,109,429	285,547	219,838	(65,709)	-23.01%
Total Net Position	\$ 3,919,887	\$ 3,931,362	\$ 4,007,232	\$ 4,012,266	\$ 4,082,232		