



Village of Ashwaubenon
2155 Holmgren Way, Ashwaubenon, WI 54304
(920) 492-2309
build@ashwaubenon.gov
www.ashwaubenon.gov

Shoreland Permit Application

Please reference [Ashwaubenon Municipal Code Chapter 23](#) and contact the Village Zoning Administrator well in advance of any potential work within the shoreland zone. Approved permits expire within two years of approval if work has not started.

PROJECT SITE INFORMATION					
Address:			Total Cost of Project:		
City, State, Zip:					
Project Description:					
Project Area (sq. ft.):			Parcel ID # :		
OWNER INFORMATION					
Name:			Telephone:		
Address:			Email:		
City, State, Zip:					
CONTRACTOR INFORMATION (if different than owner)					
Name:			Telephone:		
Address:			Email:		
City, State, Zip:					
CONSTRUCTION, DEVELOPMENT, OR IMPROVEMENT INFORMATION					
Development Type:			Construction or Development Details		
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial/Indust.		Utilities - Identify Below		
<input type="checkbox"/> Utility/Transportation	<input type="checkbox"/> Governmental				
Construction Type			Electric		<input type="checkbox"/> Above Ground
					<input type="checkbox"/> Below Ground
<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition		Sewer & Water	<input type="checkbox"/> Public	<input type="checkbox"/> Private
<input type="checkbox"/> Floodproofing	<input type="checkbox"/> Alteration		Private well on-site?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Repair/Replacement	<input type="checkbox"/> Demolition/Moving				
<input type="checkbox"/> Filling/Grading/Excavating			<input type="checkbox"/> List any additional utilities:		
<input type="checkbox"/> Other _____ please specify					

PROPOSED DEVELOPMENT SITE PLAN INFORMATION

If floodplain exists or was removed via LOMR-F, include a site plan depicting the structure and grading plan on top of the LOMR-F map for the subject parcel. Minimum flood elevations +2' must be maintained.

If floodplain exists is or was removed via LOMR-F, a Benchmark Certificate documenting the lowest final finish grade for the structure is required before occupancy of any structure.

List FEMA Panel(s)

Estimated Project Start Date:

Estimated Project Completion Date:

Project Description and Site Plan. Include a scaled site plan meeting the requirements of Chapter 23 Ashwaubenon Municipal Code. Identify the entire parcel and all applicable structures, setbacks, and vegetative buffers.

CERTIFICATE OF DESIGN AND CONSTRUCTION

The undersigned hereby makes application for a shoreland permit for the premises described. The undersigned agrees that all permits and approvals will be obtained prior to the start of any development. Development shall be completed in compliance with Chapter 23 Ashwaubenon Municipal Code, and any other applicable, local, county, state, or federal regulations. Issuance of this permit does not release the applicant from the responsibility of obtaining any other permits that may be required. **Undersigned furthermore certifies any development on filled floodplain lands will be done consistent with FEMA Technical Bulletin 10 and will be reasonably safe from flooding. An elevation benchmark will be filed with the Village for development on filled lands.**

This permit is valid for two years following issuance.

Wetlands Notice to Permit Applicants: You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Signature of owner or agent

Print name

Address

City, State, Zip

Phone

Email

Date

APPROVAL OR DISAPPROVAL (COMPLETED BY ZONING ADMINISTRATOR)

I have determined the proposed activity is in conformance with the provisions of Chapter 23.

☐ Yes ☐ No

Other permits required? (if yes, check below)

☐ Yes ☐ No

☐ Building

☐ Floodplain

☐ Raze

☐ Erosion Control

☐ Other - List

Signature of Zoning Administrator:

Date:

For Office Use Only

Date Permit Issued:

Fee Amount:

Receipt Number: